



GIA®

2015 Education Catalog

Reach Across the World With World-Class
Credentials in Gems and Jewelry



CARLSBAD NEW YORK LONDON ANTWERP DUBAI GABORONE JOHANNESBURG
MUMBAI RAMAT GAN BANGKOK HONG KONG TAIPEI SEOUL OSAKA TOKYO

A World of Possibilities.

BUYER

Track industry and consumer trends, analyze the competitive landscape, seek out gems and finished jewelry destined to turn a profit.



BENCH JEWELER

Drive the production flow with expert craftsmanship, a steady hand, and a concentrated eye.



APPRAISER

Meticulous, detail-oriented, and curious. Evaluate antique and contemporary jewelry and fine watches, and write accurate and engaging descriptions.



DESIGNER

Dare to share your ideas with the world – inspire, visualize, create. Then, see your creation in a fashion jewelry display or on a famous model.

AUCTION SPECIALIST

Engage in one of the jewelry industry's oldest traditions, facilitating eager buyers as they compete for privately owned, one-of-a-kind jewelry pieces.

FASHION

Stay up to date on the latest trends in contemporary style – inspire what people wear, what people love, and what people buy.

GEMOLOGIST

Expertly and objectively determine gemstone quality to ensure the integrity of gems and jewelry.



RETAIL SALES

Share your customers' happiest moments or inspire your team members to achieve their greatest potential in a fast-paced and rewarding retail career.



WHOLESAALER

Import and supply diamonds, colored stones, watches, cultured pearls, and finished jewelry from exotic places around the globe.



RESEARCHER

In the field and in the laboratory, investigate new gem finds, new treatments, and new methods of detection.



MANUFACTURER

Build an international team that will transform a great idea into a product cherished by consumers everywhere.



MARKETING

Product placement, promotion, and public relations – find new and interesting ways to communicate the value of your merchandise.

Discover.





Everywhere.

GIA®

This very moment, somewhere in the world, someone like you is learning a skill, expanding abilities, and moving forward through GIA's incomparable educational programs. Someone else is turning to a GIA-trained jeweler to make an unforgettable purchase. Still elsewhere, someone is relying on the objectivity and accuracy of a GIA report to determine a gemstone's quality.

For more than 80 years, GIA has been the world's foremost authority in gemology – the place people turn to for answers. Our education, laboratory services, instruments, and research set the professional standards for the global gem and jewelry industry. We at GIA are honored that you have chosen us for your education, and we are proud to offer you the knowledge and credentials you need to reach across the world.

Contents

09 What Is GIA?
An institution founded on research, fueled by passion

10 Known Across the World
GIA diplomas – emblems of credibility

12 Carlsbad and New York Campuses
Two educational jewels where gem and jewelry dreams become real

14 Campuses Around the Globe
A GIA education is always within reach

16 Distance Education
Experience an education that reaches across your life

38 eLearning Course Descriptions
Discover which courses are right for you and how you can take them all online

40 Lab Class Descriptions
The ideal blend of classroom instruction and hands-on learning



Top - The Robert Mouawad Campus at GIA World Headquarters, Carlsbad, CA. / Bottom - GIA Distance Education lets you study from the comfort of your home.

GIA World Headquarters and The Robert Mouawad Campus, 5345 Armada Drive, Carlsbad, CA 92008
GIA New York Education, 50 W 47th Street, 8th Floor, New York, New York 10036

Programs

20 Graduate Gemologist Diploma
The most coveted credential in the gem and jewelry industry



22 Graduate Diamonds Diploma
The tremendous, treasured, and timeless diamond



24 Graduate Colored Stones Diploma
Countless colors, limitless possibilities



26 Graduate Pearls Diploma
Timely knowledge for timeless treasures



28 Accredited Jewelry Professional Diploma
The front line of the jewelry industry



32 Jewelry Design & Technology Diploma
Skills for today and tomorrow



34 Graduate Jeweler Diploma
Create jewelry with a confident hand and an expert eye



36 Comprehensive CAD/CAM for Jewelry Certificate
The driving force in jewelry design and manufacturing technology



37 Jewelry Design Certificate
Illustrate your way to a successful future



Courtesy of the Collector, Fallbrook

Visit www.gia.edu for the most current information, and for additional consumer information for students. Texas residents enrolling in Distance Education courses should refer to the Texas Education Catalog found at www.gia.edu/gem-education/texas-residents

Welcome

As a GIA graduate, I can tell you firsthand how earning a Graduate Gemologist diploma changed the course of my life.

After I completed the program, I had a new set of invaluable skills – ones I could use to shape my future. I started at Borsheims as a sales associate and appraiser, and worked my way up to president. Now I have the privilege and honor of being the president and CEO of GIA.

I share this so that you know a GIA education is a true investment in your future. It provides the knowledge you need to achieve your most cherished dreams. I also want you to know that my experience is not unique. Thousands of other GIA alumni can testify to how a GIA diploma empowered them to create the future of their imaginings.

GIA is uniquely qualified to help you get ahead. You'll find a variety of programs at GIA to fuel your interest and passion. From gemology to jewelry design, GIA offers courses that inspire and empower. Since 1931, more than 350,000 people have chosen GIA for their gem and jewelry education. Many of these alumni now hold influential positions all along the industry pipeline, and with a GIA diploma, you can take your place beside them. As a student and alumnus, you'll become a member of the GIA family – a global network of industry professionals who share your passion and commitment to excellence.

Take some time to explore the Education Catalog and find the program that is right for you. Then get ready to embrace a whole new world of opportunities.

We look forward to helping you on your professional journey.

Susan M. Jacques, GIA GG
President and CEO



The World's Foremost Authority in Gemology Since 1931™



Above - 1931: GIA Founder Robert M. Shipley professionalizes the jewelry industry through gemological education.

Above, clockwise from top left - 1934: GIA registers loupe with triple aplanatic lens, thereby creating the modern professional jeweler's loupe. Shown is a 1997 model. / 1938: GIA introduces the first microscope to combine darkfield illumination with binocular magnification. / 1955: GIA Gem Laboratory issues the first diamond grading report.

What Is GIA?

An Institution Founded on Research, Fueled by Passion

GIA's mission is to ensure the public trust in gems and jewelry by upholding the highest standards of integrity, academics, science, and professionalism through education, research, laboratory services, and instrument development.

History

On February 15, 1931, former retail jeweler Robert M. Shipley and his wife, Beatrice, cashed in their savings to establish their long-held dream – the Gemological Institute of America.

When most jewelers knew little about the gems they traded, Shipley wanted to professionalize the industry through education, research, and gemological instrumentation. The Institute, initially based out of their home, offered mimeographed mail-order courses and provided gem-testing services using borrowed microscopes and other equipment.



Top - 1940s and '50s: GIA develops the 4Cs and the International Diamond Grading System™ to objectively compare and evaluate diamonds. GIA is first to detect laboratory-irradiated, color-enhanced yellow diamonds.

From these modest beginnings, GIA has become an institution with more than 350,000 students and alumni from eleven schools in nine countries, a prestigious laboratory grading the world's most important diamonds, the leading gemological research center, and the creator of the 4Cs and the International Diamond Grading System™ – the worldwide standard for evaluating diamond quality.

Educational Philosophy

GIA education ensures the public's trust by delivering the highest-quality gem and jewelry education in the world. At the heart of GIA education are the following guiding principles:

Research

We design our educational programs based on the latest research and leading technology.

Relevance

We teach the necessary balance of theoretical knowledge and practical skills.



Left bottom - GIA lab classes teach critical skills you can only get from one-on-one attention and hands-on experience. / Above - 2011: All GIA Distance Education gemology courses are available online via eLearning.

Leadership

We empower our graduates to become industry leaders who act ethically and honestly, meeting the occupational demands of the global gem and jewelry industry.

Accessibility

Our curriculum meets the various needs of all students by offering convenient programs and courses across several learning methodologies without compromising quality.

Sustainability

Through ongoing support, our graduates are encouraged to grow continuously as confident, skilled, and successful professionals. They are GIA's partners in ensuring the public's trust in gems and jewelry.

To learn more about GIA history, visit www.gia.edu



Above - 2013: *Gems & Gemology*, the gem and jewelry industry's premier research publication, is made available online for free on www.gia.edu – every issue from 1934 on. Summer 2014 shown above.

Known Across the World

GIA Diplomas – Emblems of Credibility

A comprehensive GIA education is considered the pinnacle of training and professional development in gems and jewelry. We teach using the latest research, technology, and time-tested skills, while instilling the importance of professional integrity in our students. A true mark of global distinction, a GIA diploma is a symbol of knowledge and trust.



Our graduates fill key positions at Tiffany & Co., Ben Bridge Jeweler, Cartier, David Yurman, Green Lake Jewelry Works, Helzberg Diamonds, Jewelry Television (JTV), Christie's, and Sotheby's – just to name a few.

GIA graduates are united by the common bonds of prestige and credibility. Our graduates fill key positions at Tiffany & Co., Ben Bridge Jeweler, Cartier, David Yurman, Green Lake Jewelry Works, Helzberg Diamonds, Jewelry Television (JTV), Christie's, and Sotheby's – just to name a few.

To customers all over the world, it is the badge of a trusted expert – the emblem of credibility across the world of gems and jewelry.

diploma gives you the expertise and confidence that can help you create the career of your dreams.

For more than 80 years, GIA has been the starting point for the world's premier gemologists, top jewelry business owners, successful designers, bench jewelers, and leading retail sales professionals. Our credentials are coveted, respected, and known everywhere. Earning a GIA

When you complete your GIA education, you not only empower yourself with the knowledge you need for a successful career, but you'll also become part of a worldwide network of GIA alumni who share your passion for gems and jewelry – alums who can help you forge your own career.

To employers all over the world, a GIA diploma shows your commitment to a career in gems and jewelry. And



Mohican Pearl and Diamond ring courtesy of Andrew Geoghegan

This page, left to right - GIA field gemologists travel around the globe to conduct research to support GIA's education; here, Vincent Pardieu visits the May Thuong ruby deposit mine in North Vietnam. / Buyer at Tahiti Perles Auction, Kobe, Japan. / Diamond grading lab class. / Opposite page, left to right - Basic Repair and Setting lab class. / Find your passion and do what you love. / GIA Graduate Jeweler graduation.



HOW TO LEARN

Study in the U.S. with GIA

Two Educational Jewels; Where Gem and Jewelry Dreams Become Real

You might be feeling different emotions when you step onto a GIA campus. You may be excited. You may be a little nervous. It may have been some time since you were last in a classroom – or maybe you recently graduated and are eager to get ahead in your career. No matter where your heart is, you'll soon be glad it brought you here.



At the crossroads of gemology and jewelry arts

GIA campuses are places where aspiring professionals come to study with leaders in their fields of expertise.

Studying on a GIA campus is a unique experience. You'll learn in small classes that allow for personalized instruction and animated discussions. You'll be immersed in the subject matter. You'll make lasting friends and build a global business network.

When you graduate, you'll be ready to chart your professional course.

Learn from some of the most respected professionals in the field

Some GIA specialists are experienced diamond graders, some are well-versed in colored stones, and some are talented designers. Others are seasoned craftspeople, longtime retailers, or entrepreneurs. Each one brings a unique perspective to the classroom.

Champions for your success

We offer a variety of student services so you can focus on your learning.

- **Housing** – We help students from around the world find local housing.
- **Financing** – Federal and alternative financial assistance, including GIA scholarships for most on-campus programs, are available for those who qualify. Our expert staff can find the best financial solutions for you and help you secure funds.
- **Career planning** – We'll help you find the career that's right for you. We can assist you in writing a resume, fine-tuning your interviewing skills, and finding job opportunities.
- **Annual Career Fair** – Each year, GIA hosts the largest jewelry-specific recruiting events in the industry. Students meet industry leaders, interview for open positions, and participate in career coaching sessions with industry experts.

Carlsbad

Welcome to One of the Most Beautiful Gems of the West Coast



Learn in the heart of it all

Step onto The Robert Mouawad Campus in Carlsbad, and you'll know you've come to a special place. You'll find a modern facility on beautifully manicured grounds – humming with the activity of students learning their craft and friendly professionals who are powering the gem and jewelry industry.

When you study at The Robert Mouawad Campus at GIA World Headquarters, you'll have instant access to the industry's most respected gem and jewelry authorities. You'll enjoy the fascinating displays at the GIA museum. Carlsbad is a place for you to discover and create in an environment that supports your ambitions.

World's largest gemological library

The Richard T. Liddicoat Gemological Library and Information Center is the world's largest gemological library, and is home to an ever-expanding collection of books, photographic images, international journals, videos, and the Cartier Rare Book Repository and Archives.



Top left - GIA's Carlsbad campus is just minutes away from the Pacific Ocean. / Top right - New York, New York. / Bottom - Socialize with fellow students on campus.

New York

Welcome to the Most Exhilarating City on Earth



See the Diamond District in action

In the heart of New York's Diamond District glitters the International Gem Tower (IGT), a 34-story skyscraper that is GIA's new home. With the vast majority of diamonds entering the United States going through the Diamond District, the IGT and GIA are at the center of the industry.

GIA's laboratory, research facility, and campus occupy 80,000 square feet of the IGT, with an entire floor devoted to education. Here you'll find six gemology and two jewelry manufacturing arts classrooms built for learning, discussion, and networking.

Gain an insider's view of the industry

You'll have an opportunity to attend a guided tour of GIA's facility in New York. This is also where GIA has been offering services for the identification and classification of natural and cultured pearls since 1949.

As part of the Graduate Diamonds diploma program, you'll be given tours of the Diamond Dealer's Club. New York students are invited on museum tours and to industry events and trade shows. At these shows, industry leaders meet to preview next season's lines and to conduct business.



HOW TO LEARN

Campuses Around the Globe

A GIA Education Is Always Within Reach



Like GIA's grading standards, our education is universal, too

With schools in major gem and jewelry centers around the world, GIA campuses are exciting learning environments. From the bustle of Mumbai's diamond trading center to the colored stone markets of Bangkok, GIA campuses reflect the lifestyles and cultures of their surroundings. But no matter where you choose to study, you'll find some things remain the same.

Quality education delivered consistently worldwide

Just as GIA has set standards for grading and identification practices used around the world, it also set the standard for professional training in gems and jewelry. How we deliver our education is just as important as what we deliver. All GIA campuses feature classrooms equipped with the latest tools and equipment, small classes conducive to personalized instruction, and caring and attentive staff dedicated to your success. You'll learn by doing, working with expert instructors ready to provide guidance and answer questions, and you'll collaborate with fellow students who share your passion for gemstones.

Professional credentials recognized everywhere

The world's finest gem and jewelry training translates into the world's most respected professional credentials. With a GIA diploma on your wall or credential next to your name, you instantly advertise your expertise, credibility, and ethics to consumers and employers everywhere. So, wherever your career may take you – from the manufacturing centers of Surat, to the diamond houses of Antwerp, to your own retail store in your hometown – the knowledge you learned and the credential you've earned travel with you.

London

Located in Bloomsbury, one of central London's most vibrant and accessible neighborhoods, GIA in London puts you in the heart of this diverse and exciting city.

Mumbai

Mumbai is India's commercial and entertainment center – and home to six of the Fortune 500 companies. Located on India's west coast, Mumbai is the hub of India's gem and jewelry industry – and GIA's campus is located in the center of it.

Bangkok

Bangkok has been the political, social, and economic center of not only Thailand but also of Southeast Asia and Indochina. Bangkok – home to GIA's campus – is the world's ruby and sapphire capital, and is a major gem cutting and jewelry manufacturing center.

Hong Kong

Hong Kong is a vibrant fusion of cultures and traditions. As the gateway to mainland China and one of the world's most important financial centers, Hong Kong plays a central role in the gem and jewelry industry.

Taipei

GIA in Taiwan is located in Taipei, Taiwan's center of political, commercial, and cultural activity. Known for its bustling nightlife, Taipei also offers world-class entertainment and shopping.

Seoul

Seoul, South Korea is home to more than 10 million people and the corporate world headquarters of some of the most prestigious companies.

Tokyo and Osaka

Study in one of the most populous metropolitan areas in the world, buzzing with nightlife, activity, culture, and history. Tokyo is home to the Japanese Government, the Imperial Palace, and GIA's campus, which is located in the heart of Tokyo's jewelry district. You can also study gemology and jewelry design at GIA's campus in Osaka, a major economic and cultural hub.

In addition to eleven campus locations worldwide, GIA offers classes in Bahrain, Dubai, Namibia, Qatar, Saudi Arabia, South Africa, and other locales, teaching aspiring gem professionals everywhere.

Left to right: London. / Wat Arun, Bangkok. / Hong Kong evening skyline. / Taipei, Taiwan. / Historic railway station in Mumbai, India.



HOW TO LEARN

Distance Education

Experience an Education That Reaches Across Your Life

Your life is full. You have your career, a family, relationships, and friends. You raise your children. Perhaps you're involved in volunteer or civic groups. You may be a leader in your business or trade organization. You go to the gym. You read.

No matter what you do with your day, GIA knows that life can't stop. It can't stop moving, expanding, and growing.

Welcome to GIA Distance Education.



Clockwise from top: GIA eLearning empowers you to learn anywhere with Internet access. / Gems are delivered to your home or office as part of the Gem Identification course. / Examine hundreds of colored gemstones. / Distance Education instructors are only a phone call or email away.

Diploma Requirements

GIA DISTANCE EDUCATION HAS TWO PARTS:
eLEARNING COURSES AND LAB CLASSES

eLearning, the online component of your program, is a fun and engaging learning environment that features text, videos, animation, and slide shows. You will use the same course materials on-campus GIA students study. All lessons, questionnaires, and exams are online, with the exception of the Gem Identification stone work and final exam. You can study and increase your knowledge at your convenience.

Students may contact their instructor or other staff during regular business hours. GIA is open 7:30 a.m. to 5:00 p.m. Pacific Time, Monday through Friday, excluding holidays. See page 50 for the 2015 Scheduled School Closures and page 81 for phone and email contact information.

Lab classes are where you gain hands-on experience by grading and identifying gemstones under the watchful eye of a GIA instructor. In the process, you will learn to use professional gemological equipment. Lab classes can be taken at GIA campuses worldwide, at select trade shows, and through trade associations.

Below is a summary of requirements to earn your GIA diploma via Distance Education.

| DIPLOMA REQUIREMENTS | Accredited Jewelry Professional | Graduate Diamonds | Graduate Colored Stones | Graduate Gemologist | Graduate Pearls |
|--------------------------------------|---------------------------------|-------------------|-------------------------|---------------------|-----------------|
| | eLEARNING COURSES | | | | |
| GEM 110 – Jewelry Essentials | X | | | | |
| GEM 120 – Colored Stone Essentials | X | | X | X | |
| GEM 130 – Diamond Essentials | X | X | | X | |
| GEM 230 – Diamonds & Diamond Grading | | X | | X | |
| GEM 220 – Colored Stones | | | X | X | |
| GEM 240 – Gem Identification | | | X | X | |
| GEM 149 – Pearls | | | | | X |
| LAB CLASSES | | | | | |
| GEM 230L – Diamond Grading Lab | | X | | X | |
| GEM 220L – Colored Stone Grading Lab | | | X | X | |
| GEM 240L – Gem Identification Lab | | | X | X | |
| GEM 149L – Pearl Grading Lab | | | | | X |

Distance Education at a Glance

HOW IT WORKS

- eLearning courses have scheduled starts every Monday. See page 39 for more details.
- eLearning materials are delivered right to your desktop.
- Your dedicated Distance Education instructor is available by email or phone to answer questions and provide support.
- You submit your eLearning assignments online, anytime, day or night.
- Generous completion times allow you to study at a pace that fits your schedule.
- See it all come together with practical, hands-on lab classes.

24/7/365 ONLINE ACCESS WITH MY GIA

With Internet access from home, the library, or any other location, you can enjoy the convenience of GIA's online student portal, My GIA, your single point of entry to an array of Web-based services and information. Log on 24/7/365.

Through My GIA, access your eLearning courses, answer assignment questions online and get immediate results, update your contact information, review completed answer sheets for future study, track completed assignments, monitor your course and program progress, access student resources, and more.

GEMS AT YOUR HOME OR OFFICE

When you enroll in Gem Identification, we loan you gems so you can study them at your home or office. We also provide guidance and instruction on how to set up your workstation so you get the most out of your gem identification experience.

STUDENT WORKROOMS

GIA Student Workrooms give you access to all the equipment and gemstones you need to complete the practical requirements of your Gem Identification course. This self-study room is also available if you are preparing for your 20-stone final exam, taking a supervised exam, or practicing on equipment and gemstones. GIA Student Workrooms are available at GIA campuses worldwide.

MY GIA AND eLEARNING SYSTEM REQUIREMENTS

Online support is available for assistance with your user name, password, or any technical questions at onlinesupport@gia.edu or +1 800 421 7250 ext 7459 or +1 760 603 4000 ext 7459, 7:30 a.m. to 4:30 p.m. Pacific Time, Monday through Friday.

My GIA and eLearning have the following system requirements:

- Windows Vista or later, or Mac OS X
- Firefox 25 or later (for optimum experience), Google Chrome 21.X or later, Safari 6 or later, IE 8 or later (9 or above must be in Compatibility Mode)
- Please do not use AOL, MSN, or Opera browsers with this site
- Be sure JavaScript is enabled, cookies are allowed, and pop-up blockers are disabled
- Screen resolution: 1024x768 or greater
- Adobe Flash Player 8 or later is required for eLearning courses (Flash is not supported on iPad or iPhone)
- Adobe Reader is required to read PDF documents
- QuickTime 7 or later (or iTunes) is required to play MPEG-4 (M4V) videos

JavaScript, Adobe Flash Player, Adobe Reader, and QuickTime are available as free Internet downloads.

Note that requirements may change at any time.

DIPLOMA PROGRAMS

Gemology

CIP Code: 50.0713

GIA offers a comprehensive selection of classes that cover the world of gemology. With a gemology education from GIA comes the opportunity to learn from the creators of the 4Cs and the International Diamond Grading System™.



Welcome to the world of gemstones

Graduates of GIA's gemology programs, courses, and classes prepare you to begin a career in a variety of positions, such as assistant buyer, assistant store manager, customer service representative, diamond grader, gemologist, inventory control specialist, outside sales representative, diamond sales representative, wholesale sales representative, quality control professional, retail sales associate, and stone sorter.

Programs taken on campus are full-time and range from seven weeks to six months. Students can satisfy Distance Education diploma requirements by completing all required courses and lab classes required for each program. eLearning courses and lab classes can be taken as stand-alone classes that develop and refine vital skills or to fulfill diploma requirements. Lab classes are offered at GIA campuses worldwide, at select trade shows, and through trade associations.

Charges

Student charges include, but are not limited to, tuition, plus books, materials, sales tax, and other fees where applicable. Optional books are available for your eLearning courses, but are not required for successful completion. Shipping and handling (S&H) charges and applicable sales tax will apply. Additional S&H charges may apply to shipments outside the United States. Student charges are valid for U.S.-based programs, courses, and classes from January 1, 2015 through December 31, 2015.



Above - Earn your GIA credential and find your ideal career.

GG Graduate Gemologist

This diploma program offers a coveted credential in the gem and jewelry industry, and can be taken on campus or via Distance Education. Immerse yourself in the world of diamonds and colored stones.



GD Graduate Diamonds

You'll learn from the creators of the 4Cs of diamonds in this diploma program. Delve into the treasured beauty of diamonds, either on campus or via Distance Education.



GCS Graduate Colored Stones

The possibilities are endless with this diploma program – just like the variety of gemstones out there. This program can be taken on campus or via Distance Education.



GP Graduate Pearls

This diploma program will teach you about the beautiful world of cultured and natural pearls via Distance Education.



AJP Accredited Jewelry Professional

This diploma program will provide you with valuable knowledge for the front line of the jewelry industry. Learn and explore online via Distance Education.





DIPLOMA PROGRAM

Graduate Gemologist

GIA Graduate Gemologists often choose these careers:

Appraiser
Auction House Jewelry Specialist
Colored Stone Buyer
Diamond Buyer
Diamond Sorter/Grader
Estate Jewelry Dealer
Gemologist
Instructor
Inventory Control Specialist
Jewelry Business Owner
Jewelry Buyer
Lab and Research Professional
Merchandiser
Pawnbroker
Retailer
Sales Associate
Wholesaler

The Most Coveted Credential in the Gem and Jewelry Industry

The GIA Graduate Gemologist diploma program delivers a comprehensive gemology education on diamonds and colored stones. Using the latest gemological equipment, you will work with real diamonds and gemstones under the trained eyes of GIA instructors. Through extensive lab work, you will practice identifying and grading diamonds and colored stones in an efficient, accurate, and consistent manner. Skills taught include evaluating a diamond's proportions; distinguishing natural, treated, and synthetic gemstones; and using the GIA Colored Stone Grading System to determine gemstone quality. When studying on campus, you will keep tweezers, a 10x loupe, a pointer probe, plotting pens, a gem cloth, a table gauge, a crown angle card, a color grading card, a polariscope, a dichroscope, a handheld spectroscope, a refractometer with polarizing filter and removable magnifying eyepiece, refractive index (RI) liquid, a lab manual, and printed course materials.

The Graduate Gemologist diploma program will cover:

- Developing in-depth, hands-on experience with the GIA International Diamond Grading System™ and the 4Cs (color, clarity, cut, and carat weight), and learning how they affect diamond value
- Grading diamonds in the D-to-Z color range consistently and accurately
- Using gemological equipment and procedures to grade and identify hundreds of gemstones
- How to explain the GIA Colored Stone Grading System and evaluate gemstone quality
- Identifying and grading common and unusual colored stones
- Identifying characteristics, simulants, and treatments, and when advanced testing is required
- Translating technical knowledge into valuable information for effective sales and excellent service
- Discovering the vast array of diamonds and gemstones, and following their paths from formation to marketplace

WHAT YOU EARN

GIA Graduate Gemologist Diploma
GIA Graduate Diamonds Diploma
GIA Graduate Colored Stones Diploma



Gem courtesy of Ramiro Rivero & Metals del Oriente S.R.L.
Crystal courtesy of Michael Evans.



INDIA

"My life changed after I earned my GG. GIA was my biggest supporter, and I will cherish the experience forever."

Mohit Pincha, GIA GG
Owner
M.P. FINE JEWELLERY

How to Earn Your Diploma

Distance Education

Earn the Graduate Gemologist diploma by taking five eLearning courses and three lab classes.

Although you can take the eLearning courses and lab classes in any order, we recommend the sequence below. Some courses may require a prerequisite. See course and class descriptions on pages 38-41 and the Chemical Safety Disclosure on page 46.

Completion times for courses are listed below.

Distance Education students who exceed the allowed completion time are dismissed, and a final grade of No Pass (NP) is entered on their official transcript. If you are considering enrolling in multiple courses, note that completion times run concurrently, with each course having an end date; therefore, schedule your enrollments with this in mind.

RECOMMENDED SEQUENCE

- GEM 130, GEM 230, GEM 230L, GEM 120, GEM 220, GEM 220L, GEM 240L, GEM 240

eLEARNING COURSES

| Course Number | Course Title | Maximum Completion Time | Tuition in U.S. Dollars |
|---------------|---|-------------------------|-------------------------|
| GEM 130 | Diamond Essentials | 3 months | \$185.00 |
| GEM 230 | Diamonds & Diamond Grading (Prerequisite: GEM 130) | 15 months | \$1,670.00 |
| GEM 120 | Colored Stone Essentials | 3 months | \$185.00 |
| GEM 220 | Colored Stones (Prerequisite: GEM 120) | 18 months | \$1,670.00 |
| GEM 240 | Gem Identification (Prerequisite: GEM 120, GEM 220) | 24 months | \$2,040.00 |

LAB CLASSES – CARLSBAD AND NEW YORK

| Class Number | Class Title | Class Duration | Tuition in U.S. Dollars |
|--------------|---------------------------|--------------------------------------|-------------------------|
| GEM 230L | Diamond Grading Lab | 5 days or 10 nights (35 clock hours) | \$1,500.00 |
| GEM 220L | Colored Stone Grading Lab | 3 days or 6 nights (21 clock hours) | \$1,000.00 |
| GEM 240L | Gem Identification Lab | 5 days or 10 nights (35 clock hours) | \$1,500.00 |

For tuition and fees and schedule of student charges and course payment options, see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

The lab classes needed to complete this program are also offered at GIA campuses worldwide, at select trade shows, and through trade associations.

- Bangkok, Dubai, Hong Kong, Johannesburg, London, Mumbai, Osaka, Seoul, Singapore, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu

On Campus

OR

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from instructors and meet future friends and business associates.

CARLSBAD AND NEW YORK

| Program Number | Program Title | Completion Time | Tuition in U.S. Dollars |
|----------------|---------------------|---|-------------------------|
| GEM 2500 | Graduate Gemologist | 26-week full-time program (780 clock hours) | \$21,000.00 |

For tuition and fees and schedule of student charges see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

This on-campus diploma program is also offered in:

- Bangalore, Bangkok, Delhi, Hong Kong, London, Mumbai, Osaka, Seoul, Shanghai, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu

GAINFUL EMPLOYMENT

For information about graduation rates, graduated students' median debt, and other information, visit www.gia.edu/gainful-employment-info-sheet



Opposite page: left - Diamonds in many shapes and sizes. / Right - GIA DLScope Professional with rough and polished amethyst. / This page: top - Instructors are always available to answer questions or provide assistance. / Bottom - You'll develop a gemologist's eye when you study at GIA.

GD DIPLOMA PROGRAM Graduate Diamonds

GIA Graduate Diamonds graduates often choose these careers:

- Auction House Jewelry Specialist
- Diamond Buyer
- Diamond Sorter/Grader
- Jewelry Business Owner
- Retailer
- Wholesaler



The Tremendous, Treasured, and Timeless Diamond

The Graduate Diamonds diploma program examines the technical expertise needed to grade, buy, and sell diamonds with the insight of a seasoned professional. This diploma program explores the GIA diamond grading procedures to assess the 4Cs – color, clarity, cut, and carat weight – and how they affect diamond value. Students use professional diamond grading equipment for the purposes of examining a diamond’s quality characteristics to grade and identify diamonds. Coursework also includes creating plotting diagrams; determining fluorescence; and detecting treated diamonds, synthetic diamonds, and diamond simulants. Other topics covered include the effect of fluorescence on diamond body color, the role cut plays in the marketplace, and important sectors of the diamond industry, including dealers, cutters, and manufacturers. When studying on campus, you will keep tweezers, a 10x loupe, a pointer probe, plotting pens, a gem cloth, a table gauge, a crown angle card, a color grading card, a lab manual, and printed course materials.

The Graduate Diamonds diploma program will cover:

- Developing in-depth, hands-on experience with the GIA International Diamond Grading System™ and the 4Cs (color, clarity, cut, and carat weight), and learning how they affect diamond value
- Grading diamonds in the D-to-Z color range
- Detecting diamond synthetics, treatments, and simulants
- Recognizing when advanced testing is required
- Speaking the language of diamonds confidently to customers, suppliers, and vendors

WHAT YOU EARN

GIA Graduate Diamonds Diploma



CONNECTICUT

“Even though our family has five generations in the jewelry business, we know that just being born in this industry isn’t enough. You need the best gemology education, and what better place to learn than the world’s foremost authority?”

John A. Green, GIA GG, CG, CGA
President & CEO
Lux Bond & Green
Chair
GIA Board of Governors

How to Earn Your Diploma

Distance Education

Earn the Graduate Diamonds diploma by taking two eLearning courses and one lab class.

Although you can take eLearning courses and lab classes in any order, we recommend the sequence below. Some courses may require a prerequisite. See course and class descriptions on pages 38-41 and the Chemical Safety Disclosure on page 46.

Completion times for courses are listed below.

Distance Education students who exceed the allowed completion time are dismissed, and a final grade of No Pass (NP) is entered on their official transcript. If you are considering enrolling in multiple courses, note that completion times run concurrently, with each course having an end date; therefore schedule your enrollments with this in mind.

RECOMMENDED SEQUENCE

- GEM 130, GEM 230, GEM 230L

eLEARNING COURSES

| Course Number | Course Title | Maximum Completion Time | Tuition in U.S. Dollars |
|---------------|--|-------------------------|-------------------------|
| GEM 130 | Diamond Essentials | 3 months | \$185.00 |
| GEM 230 | Diamonds & Diamond Grading (Prerequisite: GEM 130) | 15 months | \$1,670.00 |

LAB CLASS – CARLSBAD AND NEW YORK

| Class Number | Class Title | Class duration | Tuition in U.S. Dollars |
|--------------|---------------------|--------------------------------------|-------------------------|
| GEM 230L | Diamond Grading Lab | 5 days or 10 nights (35 clock hours) | \$1,500.00 |

For tuition and fees and schedule of student charges and course payment options, see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL CAMPUSES

The lab class needed to complete this program is also offered at GIA campuses worldwide, at select trade shows, and through trade associations.

- Bangkok, Botswana, Dubai, Hong Kong, London, Mumbai, Osaka, Seoul, Singapore, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu



On Campus

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from instructors and meet future friends and business associates.

CARLSBAD AND NEW YORK

| Program Number | Program Title | Completion Time | Tuition in U.S. Dollars |
|----------------|-------------------|--|-------------------------|
| GEM 2200 | Graduate Diamonds | 7-week full-time program (210 clock hours) | \$6,600.00 |

For tuition and fees and schedule of student charges see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

This on-campus diploma program is also offered in:

- Bangalore, Bangkok, Delhi, Dubai, Hong Kong, Jaipur, London, Mumbai, Osaka, Seoul, Shanghai, Surat, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu

Opposite page: left - Students develop an eye for examining diamonds. / Right - Rough and polished diamonds. / This page: bottom left - Student workstations feature the most current gemological testing equipment. / Bottom right - Rough and polished diamonds.





DIPLOMA PROGRAM

Graduate Colored Stones

GIA Graduate Colored Stones graduates often choose these careers:

Appraiser
Auction House Jewelry Specialist
Colored Stone Buyer
Estate Jewelry Dealer
Jewelry Business Owner
Jewelry Buyer
Pawnbroker
Retailer
Wholesaler

Countless Colors, Limitless Possibilities

The Graduate Colored Stones diploma program explores the identification of common and unusual gemstones found in the marketplace. Subjects covered include the GIA Colored Stone Grading System and the correct usage of standard gemological equipment to distinguish natural, treated, and synthetic gemstones. The program also examines which gems are commercially important, shifting supply patterns, and how these factors affect gem prices and availability. This program also includes the study of 60 species of gemstones, and how illumination techniques can facilitate the identification process. When studying on campus, you will keep a polariscope, a dichroscope, a handheld spectroscope, a refractometer with polarizing filter and removable magnifying eyepiece, refractive index (RI) liquid, a lab manual, and printed course materials.

The Graduate Colored Stones diploma program will cover:

- Building a knowledge base about colored stones and the colored stone market
- Using gemological equipment effectively to identify gemstones
- How to explain the GIA Colored Stone Grading System and evaluate gemstone quality
- Recognizing how quality, rarity, and color affect value
- Determining how market factors affect gem value

WHAT YOU EARN

GIA Graduate Colored Stones Diploma



NEVADA

"My employer wanted the expertise of a Graduate Gemologist on staff to help correctly identify and evaluate gemstones and jewelry. The nature of the pawn business is about knowing whether an item is authentic, and my GIA training enables me to help protect the bottom line."

Jeff Mason, GIA GG, AJA, AJP
Store Manager
Max Weiner Jewelers



How to Earn Your Diploma



Distance Education

Earn the Graduate Colored Stones diploma by taking three eLearning courses and two lab classes.

Although you can take eLearning courses and lab classes in any order, we recommend the sequence below. Some courses may require a prerequisite. See course and class descriptions on pages 38-41 and the Chemical Safety Disclosure on page 46.

Completion times for courses are listed below.

Distance Education students who exceed the allowed completion time are dismissed, and a final grade of No Pass (NP) is entered on their official transcript. If you are considering enrolling in multiple courses, note that completion times run concurrently, with each course having an end date; therefore schedule your enrollments with this in mind.

RECOMMENDED SEQUENCE

- GEM 120, GEM 220, GEM 220L, GEM 240L, GEM 240

eLEARNING COURSES

| Course Number | Course Title | Maximum Completion Time | Tuition in U.S. Dollars |
|---------------|---|-------------------------|-------------------------|
| GEM 120 | Colored Stone Essentials | 3 months | \$185.00 |
| GEM 220 | Colored Stones (Prerequisite: GEM 120) | 18 months | \$1,670.00 |
| GEM 240 | Gem Identification (Prerequisite: GEM 120, GEM 220) | 24 months | \$2,040.00 |

LAB CLASSES – CARLSBAD AND NEW YORK

| Class Number | Class Title | Class Duration | Tuition in U.S. Dollars |
|--------------|---------------------------|--------------------------------------|-------------------------|
| GEM 220L | Colored Stone Grading Lab | 3 days or 6 nights (21 clock hours) | \$1,000.00 |
| GEM 240L | Gem Identification Lab | 5 days or 10 nights (35 clock hours) | \$1,500.00 |

For tuition and fees and schedule of student charges and course payment options, see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

The lab classes needed to complete this program are also offered at GIA campuses worldwide, at select trade shows, and through trade associations.

- Bangkok, Dubai, Hong Kong, Johannesburg, London, Mumbai, Osaka, Seoul, Singapore, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu



On Campus

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from instructors and meet future friends and business associates.

CARLSBAD AND NEW YORK

| Program Number | Program Title | Completion Time | Tuition in U.S. Dollars |
|----------------|-------------------------|---|-------------------------|
| GEM 2300 | Graduate Colored Stones | 19-week full-time program (570 clock hours) | \$14,400.00 |

For tuition and fees and schedule of student charges see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

This on-campus diploma program is also offered in:

- Bangalore, Bangkok, Delhi, Hong Kong, London, Mumbai, Osaka, Seoul, Shanghai, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu

Opposite page: left - Student using a darkfield loupe to examine a gemstone.



Crystal courtesy of Bill Larson

GP DIPLOMA PROGRAM Graduate Pearls

GIA Graduate Pearls graduates often choose these careers:

Jewelry Business Owner
Pearl Buyer
Pearl Sorter/Grader
Retailer
Wholesaler

Timely Knowledge for Timeless Treasures

The Graduate Pearls diploma program provides the product knowledge and grading skills to effectively buy inventory and build confidence when buying and selling akoya, South Sea, Tahitian, and freshwater pearls. You will be taught GIA's 7 Pearl Value Factors™: size, shape, color, luster, surface quality, nacre quality, and matching – the essential criteria for assessing the value and beauty of pearls. Topics covered include post-harvest treatments, imitation pearls, and pearl testing. Students will get hands-on training and practice testing pearls for authenticity and post-harvest treatments. Each student will receive a lab manual.

The Graduate Pearls diploma program will cover:

- Exploring the differences between natural and cultured pearls
- Evaluating and grading cultured pearls based on GIA's 7 Pearl Value Factors™
- Promoting the relationship of beauty, value, and quality
- Studying the process of pearl culturing and marketing

WHAT YOU EARN

GIA Graduate Pearls Diploma



BRITISH COLUMBIA

"If this is the field you want to be in, GIA is a great place to start your career. If you work hard, you can come away with an education that will be indispensable to your future."

Edit Simon, GIA GG, AJP, Pearls Graduate Owner
Edit Simon Jewelry Design



Multicolor Black South Sea cultured pearl necklace - Courtesy of MIKIMOTO

How to Earn Your Diploma

Distance Education

Earn the Graduate Pearls diploma by taking one eLearning course and one lab class.

See course and class descriptions on pages 38 and 41.

Completion time for course is listed below.

Distance Education students who exceed the allowed completion time are dismissed, and a final grade of No Pass (NP) is entered on their official transcript. If you are considering enrolling in multiple courses, note that completion times run concurrently, with each course having an end date; therefore schedule your enrollments with this in mind.

eLEARNING COURSES

| Course Number | Course Title | Maximum Completion Time | Tuition in U.S. Dollars |
|---------------|--------------|-------------------------|-------------------------|
| GEM 149 | Pearls | 6 months | \$600.00 |

LAB CLASS – CARLSBAD AND NEW YORK

| Class Number | Class Title | Class Duration | Tuition in U.S. Dollars |
|--------------|-------------------|-----------------------------------|-------------------------|
| GEM 149L | Pearl Grading Lab | 1 day or 2 nights (7 clock hours) | \$300.00 |

For tuition and fees and schedule of student charges and course payment options, see pages 70-72.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

The lab class needed to complete this program is also offered at GIA campuses worldwide, at select trade shows, and through trade associations.

- Bangkok, Dubai, Hong Kong, London, Mumbai, Osaka, Seoul, Singapore, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu



Courtesy of Janet Mavec



Opposite page: left - Pearl Grading lab class. / This page: top - Australian South Sea pearls, courtesy of Paspaley. / Bottom right - Pearl necklaces, courtesy of Armand Asher Pearls, New York.

How to Earn Your Diploma

AJP DIPLOMA PROGRAM Accredited Jewelry Professional

GIA Accredited Jewelry Professional graduates often choose these careers:

- Estate Jewelry Dealer
- Jewelry Assistant Manager
- Jewelry Manager
- Jewelry Sales Professional
- Jewelry Training Officer
- Pawnbroker
- Television Personality

The Front Line of the Jewelry Industry

The Accredited Jewelry Professional diploma program covers topics including jewelry designs, setting styles, jewelry care, and other content that will support your product knowledge and provide excellent service to customers. This program also introduces basic information about diamonds, rubies, emeralds, sapphires, and the GIA clarity grading system. Other subjects of study include how modern technology is changing the way diamonds are cut, the qualities of precious metals, major jewelry manufacturing methods, and the important activities involved in the operation of a retail jewelry store. To enable effective product conversations, examples are provided on how to translate jewelry features into benefits and how to communicate the 4Cs of diamond value to customers. This program provides clear and concise information that can be immediately implemented on the job.

- The Accredited Jewelry Professional diploma program will cover:
- Describing how the 4Cs (clarity, color, cut, and carat weight) affect a diamond's value
 - Examining the relationship between size and weight of diamonds
 - Exploring the differences between treated, synthetic, and imitation stones to sell with full disclosure
 - Using proven steps of the jewelry sales process
 - Translating jewelry design, style, and manufacturing features into benefits
 - Conveying the romance, lore, and characteristics of the most popular colored gemstones

WHAT YOU EARN
GIA Accredited Jewelry Professional Diploma



WASHINGTON

"My family always taught me the value of a GIA education. And although I arrived at GIA with a good base of knowledge, I soon realized how much more there was to learn to become a successful jewelry professional."

Lisa Bridge, GIA GG, AJP, CG
Vice President of Education
Ben Bridge Jeweler



Courtesy of Ronald Ringsrud Co.

Distance Education

Earn the Accredited Jewelry Professional diploma by taking three eLearning courses.

See course descriptions on pages 38 and 39.

Completion times for courses are listed below.

Distance Education students who exceed the allowed completion time are dismissed, and a final grade of No Pass (NP) is entered on their official transcript. If you are considering enrolling in multiple courses, note that completion times run concurrently, with each course having an end date; therefore schedule your enrollments with this in mind.

| eLEARNING COURSES | | | |
|-------------------|--------------------------|-------------------------|-------------------------|
| Course Number | Course Title | Maximum Completion Time | Tuition in U.S. Dollars |
| GEM 110 | Jewelry Essentials | 3 months | \$185.00 |
| GEM 120 | Colored Stone Essentials | 3 months | \$185.00 |
| GEM 130 | Diamond Essentials | 3 months | \$185.00 |

For tuition and fees and schedule of student charges see page 70.



Courtesy of Bill Larson, Pala International

Opposite page: left - The Accredited Jewelry Professional diploma program will help you turn browsers into buyers. / This page: top - Earn your GIA AJP diploma online. / Bottom right - Earn your GIA credential and find your ideal career.

DIPLOMA PROGRAMS AND CERTIFICATE COURSES

Jewelry Manufacturing Arts

CIP Code: 50.0713

Creativity and creation are the heart and soul of Jewelry Manufacturing Arts. These classes delve into the world of jewelry design and production. Through hands-on, action-oriented coursework, you'll work with professional equipment and gemstones as you learn to turn inspired jewelry ideas into polished works of art.



Welcome to the World of Jewelry Design and Manufacturing

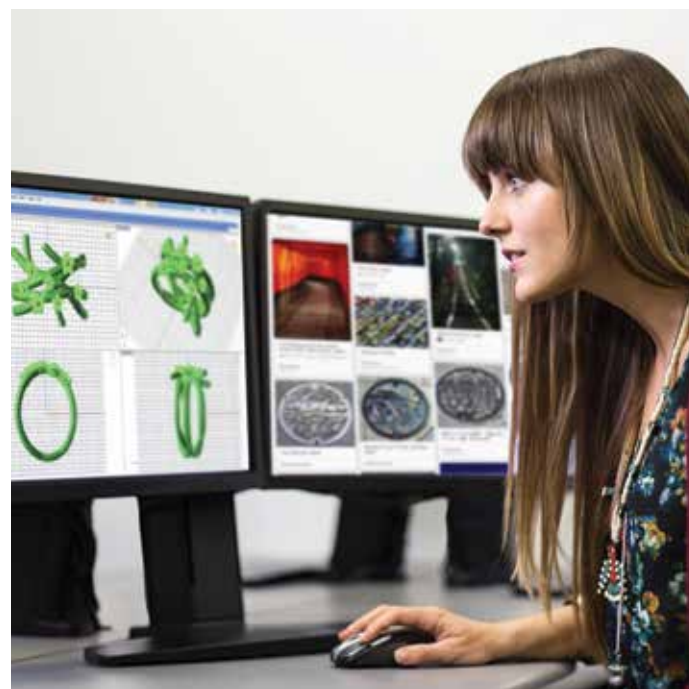
GIA's Jewelry Manufacturing Arts programs and courses prepare you to begin a career in a variety of positions, including: bench jeweler, stone setter, jewelry designer, CAD designer or technician, or product developer.

Jewelry Manufacturing Arts programs and courses are offered only on campus. On-campus programs and courses are full-time, ranging from seven weeks to six months.

Charges

Total student charges include tuition, plus books, materials, sales tax, and other fees where applicable. Student charges are valid for U.S.-based programs, courses, and classes from January 1, 2015 through December 31, 2015.

Additional computer hardware is required to complete the Jewelry Design & Technology diploma program. Please see page 33 for specific details.



Above - Exploring the design process in the Jewelry Design & Technology diploma program.



Jewelry Design & Technology

This on-campus diploma program is offered exclusively at The Robert Mouawad Campus at GIA World Headquarters. You will be taught essential topics for jewelry design and technology.



Graduate Jeweler

You'll receive hands-on bench experience working with gemstones and precious metals in this on-campus diploma program. Get your hands dirty and make something beautiful.



Comprehensive CAD/CAM for Jewelry

This on-campus course covers the driving force behind jewelry design and manufacturing. Immerse yourself in this exciting technology.



Jewelry Design

Hand illustrations of custom jewelry pieces are timeless, and so is this on-campus course where you'll explore this craft.





DIPLOMA PROGRAM

Jewelry Design & Technology

GIA Jewelry Design & Technology graduates often choose these careers:

CAD Designer
CAM Machine Operator
Jewelry Business Owner
Jewelry Buyer
Manufacturing Executive
Product Developer
Quality Assurance

Skills for Today and Tomorrow

The Jewelry Design & Technology diploma program covers topics essential to becoming a jewelry designer and technology professional, including being able to create a piece of jewelry in CAD, understanding the challenges that come with its manufacturing, and knowing how to make it within budget. Instructors teach GIA's three-step process of inspiration, communication, and manipulation to create attractive designs that are engineered for manufacturing. Other topics taught include important periods of jewelry history and their influence on contemporary design, jewelry manufacturing techniques, trade and safety practices, business fundamentals, and decorative techniques. You will also be provided with a one-year student license for Matrix and Rhinoceros software, a 10x loupe, and hand-measuring tools for you to keep.

The Jewelry Design & Technology diploma program will cover:

- Using fundamental design concepts, including texture, shape, form, balance, negative space, color, and more
- Applying jewelry engineering concepts to make durable and comfortable pieces that are long lasting
- Creating, rendering, and prototyping designs using CAD software like Rhinoceros 3D, Matrix, T Splines, and V-Ray rendering; and CAM hardware like a 3D printer
- Designing and developing CAD models using the metrics of scale, proportion, and element relationships; and within the constraints of cost, time, size, style, and manufacturing methods
- Selecting appropriate precious metals and gems based on engineering, design, and manufacturing considerations
- Determining optimal manufacturing processes for the creation of jewelry, like die striking, machine making, and casting
- Inspecting designs and prototypes to ensure proper engineering and that they meet GIA Quality Assurance Benchmarks
- Developing digital and physical portfolios of class projects and custom designs that are ready for presentation to potential clients and employers, and displaying work in a final design exhibition

WHAT YOU EARN

GIA Jewelry Design & Technology Diploma



CALIFORNIA

"I needed to incorporate CAD/CAM into my line of designs in order to bring to life the pieces that I had envisioned. As a previous GIA student, I knew that I would get an in-depth education with GIA's JDT program. The instructors are very knowledgeable and always willing to help you on your creative path."

Sasha Bravo,
GIA GG, JDT, AJP, Pearls Graduate
Owner/Designer
Sasha Bravo Fine Art Jewelry



Cufflinks designed by Nelly Chhor
Jewelry Design & Technology Graduate, 2014

How to Earn Your Diploma

On Campus

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from instructors and meet future friends and business associates.

CARLSBAD

| Program Number | Program Title | Completion Time | Tuition in U.S. Dollars |
|----------------|-----------------------------|---|-------------------------|
| JMA 3400 | Jewelry Design & Technology | 26-week full-time program (780 clock hours) | \$19,900.00 |

For tuition and fees and schedule of student charges see page 71.

SCHEDULES

Please see the schedules starting on page 73.

JEWELRY DESIGN & TECHNOLOGY REQUIREMENTS

GIA provides computers and software when you are in class. A student license for Matrix and Rhinoceros software is included in the books and materials fee; however, students are expected to have their own computer hardware and software to complete their homework.

Jewelry Design & Technology students must have access to a computer that meets the minimum requirements described. See page 69 for the estimated average cost to purchase these items.

GAINFUL EMPLOYMENT

For information about graduation rates, graduated students' median debt, and other information, visit www.gia.edu/gainful-employment-info-sheet

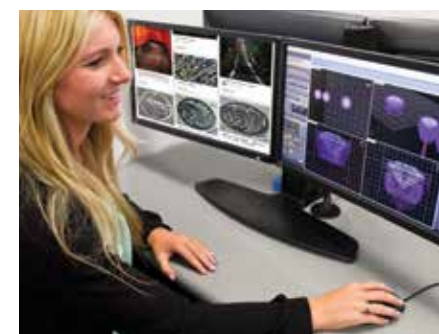
MINIMUM COMPUTER REQUIREMENTS FOR JDT PROGRAM

- Windows-based operating system. JDT classrooms do not support the use of the Apple operating system.
- Intel Quad Core i7 or faster
- NVIDIA GeForce video card 1 GB VRAM
- 8 GB or more of DDR RAM
- 250 GB hard drive or larger
- 19-inch monitor (desktop) or larger
- 15- or 17-inch monitor (laptop) or larger
- Minimum screen resolution wide aspect is WXGA+ (1440x900) WSXGA+ (1680x1050) or higher recommended
- Minimum screen resolution 4:3 aspect is SXGA (1280x1024) or better
- DVD-ROM or DVD+/-RW drive required (software install is DVD format)
- Windows 7 Home Premium, Professional, or Ultimate (64-bit versions)

CAD software companies do not recommend or support any laptop computers that feature graphics switching technology. Examples of this technology are NVIDIA's Optimus Technology and AMD's Switchable Graphics.

For the most up-to-date minimum system requirements for Matrix software, contact Gemvision at +1 888 357 6272

Opposite page: left - GIA students gain hands-on experience with the latest technology, such as 3D printing.



Design

Create a mood board to capture your inspirational ideas as you're taught to apply the elements and principles of design to your creations.



Student Collaboration

Participate in projects that mirror real-world product development teams as you build your design portfolio.



Product Engineering

You will be taught how to make jewelry that will endure the course of normal wear, by applying GIA Quality Assurance Benchmarks to your designs.



JDT Design Show

Showcase your designs, prototypes, and castings to fellow students and industry guests in a design exhibition at the culmination of the program.



DIPLOMA PROGRAM

Graduate Jeweler

GIA Graduate Jewelers often choose these careers:

Bench Jeweler
Business Owner
Custom Order Jeweler
Jewelry Repair Technician
Manufacturing Executive
Professional Buyer
Quality Control Specialist
Stone Setter

Create Jewelry with a Confident Hand and an Expert Eye

The Graduate Jeweler diploma program is a hands-on learning experience that prepares you for a career as a bench jeweler, and covers skills valuable for jewelry designers, CAD modelers, and sales professionals. You will work with gemstones and precious metals, taking projects from castings to finished, set, and polished pieces. Progressively difficult projects develop metal skills like polishing, filing, texturing, sawing, and general torch skills. Projects are made at your own workbench, which is equipped with a torch, a micromotor, and an essential toolkit. You will keep hand tools; select pieces of jewelry you have crafted; and a mobile device that includes technical illustrations, instructional videos, and a bench reference guide.

The Graduate Jeweler diploma program will cover:

- Making and repairing jewelry in a sustainable manner in a quiet, clean, and modern environment
- Setting a variety of stone shapes, including princess cut stones and trillions, in mounting styles to include channel setting, bezel setting, and prong setting, in white gold, yellow gold, and platinum
- Determining when to alter, repair, or reconstruct jewelry
- Performing the most common jewelry repairs, alterations, and reconstructions, such as sizing rings, rebuilding prongs, refinishing worn jewelry, repairing broken chains, and strengthening old jewelry by installing new shanks
- Applying both textured and polished finishes to jewelry surfaces on a variety of different metals
- Using fabrication and forging techniques, and laser-welding technology for gold, silver, and platinum
- Evaluating and improving workmanship by using GIA Quality Assurance Benchmarks

WHAT YOU EARN

GIA Graduate Jeweler Diploma



ARKANSAS

"The hands-on, one-on-one training of the Graduate Jeweler program was one of the best and one of my favorite parts of my GIA education."

Kevin R. Mays, GIA GG, GJ, AJP,
Pearls Graduate
Co-owner
John Mays Jewelers

Five Stone Ring Project, Graduate Jeweler, 2014. This project features three different stone setting styles, a variety of stone shapes, and precision-cut stones in 14K yellow gold.



How to Earn Your Diploma

On Campus

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from expert instructors and meet future friends and business associates.

CARLSBAD

| Program Number | Program Title | Completion Time | Tuition in U.S. Dollars |
|----------------|------------------|---|-------------------------|
| JMA 3300 | Graduate Jeweler | 26-week full-time program (780 clock hours) | \$19,900.00 |

For tuition and fees and schedule of student charges see page 71.

SCHEDULES

Please see the schedules starting on page 73.

GAINFUL EMPLOYMENT

For information about graduation rates, graduated students' median debt, and other information, visit www.gia.edu/gainful-employment-info-sheet

Opposite page: left - Student soldering at her own workbench in the Graduate Jeweler diploma program.



Quality Assurance Benchmarks

You will be taught quality craftsmanship on an ergonomic workbench equipped with the latest tools, such as the micromotor this student is using to prepare a mounting for stone setting.



Skill Development

Course materials are at your fingertips with a digital device loaded with videos, technical illustrations, and step-by-step instructions that reinforce class lectures and demonstrations. In this project, you use a variety of setting techniques to set princess cut stones in 14K white gold.



High-Quality Equipment

This program will cover creative approaches to problem solving using the latest technology, such as laser welders and micromotors, as you complete projects using precious metals and precision-cut stones.

CERTIFICATE COURSE

Comprehensive CAD/CAM for Jewelry

GIA Comprehensive CAD/CAM graduates often choose these careers:

CAD Service Bureau Owner
CAD Technician
Jewelry CAD Technician



WASHINGTON

"GIA's CAD/CAM course complemented my background as a bench jeweler and architectural drafter. My GIA education allowed me to excel as a professional CAD modeler and provided me with great core training in Matrix, which I use to troubleshoot models and advise other CAD modelers."

Charles Herner, GIA GJ, AJA
Co-Founder
The Refinery

The Driving Force in Jewelry Design and Manufacturing Technology

This comprehensive seven-week course covers the skills necessary to become a CAD/CAM (computer-aided design/computer-aided manufacturing) technician. Skills taught include using CAD software (Rhinceros 3D and Matrix) to develop models, and V-Ray software for photorealistic renderings. Topics covered also include subtractive and additive CAM machines, rapid prototype models of selected designs, jewelry manufacturing techniques, GIA's Quality Assurance Benchmarks, and jewelry-engineering standards.

The Comprehensive CAD/CAM for Jewelry course will cover:

- Creating CAD models within the metrics of scale, proportion, and element relationships
- Developing CAD models within the constraints of cost, time, size, style, and manufacturing methods
- Distinguishing between various CAD software, including Rhino and Matrix; and various CAM methods, including 3D printing
- Modeling and rendering manufacturable pieces of jewelry using CAD/CAM and displaying them in a final CAD exhibition

WHAT YOU EARN

GIA Comprehensive CAD/CAM for Jewelry Certificate

How to Earn Your Certificate

On Campus

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from instructors and meet future friends and business associates.

CARLSBAD AND NEW YORK

| Course Number | Course Title | Completion Time | Tuition in U.S. Dollars |
|---------------|-----------------------------------|---|-------------------------|
| JMA 400 | Comprehensive CAD/CAM for Jewelry | 7-week full-time course (210 clock hours) | \$5,600.00 |

For tuition and fees and schedule of student charges see page 71.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATION

This on-campus certificate course is also offered in:

- Mumbai

Complete tuition and fees for this location can be found at www.gia.edu

This page: top - Students will have many opportunities for one-on-one interaction with instructors. / Opposite page: top - Students hand-illustrating faceted gemstones.

CERTIFICATE COURSE

Jewelry Design

GIA Jewelry Design graduates often choose these careers:

Custom Designer
Hand Renderer
Jewelry Business Owner
Jewelry Designer
Manufacturing Executive
Sales Associate
Sketch Artist



HONG KONG

"Through my on-campus gemology and jewelry design education at GIA, I defined and enhanced the skills and abilities I needed in order to start a successful career. Now, as a member of the GIA Alumni Association, I am able to stay up to date on the industry through the continuing education program, foster friendships with fellow members, and effectively expand my business network."

Irene Leung Wing Yan
GIA GG, Jewelry Design Certificate
General Manager
Bossa Jewelry Ltd.
President, GIA Alumni Association –
Hong Kong Chapter

Illustrate Your Way to a Successful Future

In this intensive nine-week course, instructors teach creative and technical skills needed to begin a career as a custom jewelry designer. Jewelry design theory helps students acquire a working knowledge of jewelry artistry. Skills covered include illustrating the shape, form, and texture of metal; working with drafting tools; and rendering yellow and white metals, as well as a range of faceted and cabochon gemstones and pearls. Instructors show how to illustrate rings in five different views and how to keep design ideas flowing. At the completion of this course, you will have a hand-developed portfolio of your work and a digital copy to show prospective employers and clients. You will be able to keep your design toolkit, which contains a variety of paints, pencils, brushes, templates, papers and vellum, and other art tools.

The Jewelry Design certificate course will cover:

- Using drafting tools to render yellow and white metals, as well as faceted and cabochon gemstones and pearls
- Illustrating rings in five different views
- Developing motifs to create jewelry objects
- Rendering jewelry designs using drafting tools for display as a participant in the final class design exhibition
- Creating a portfolio of class projects and custom designs that is ready for presentation to potential clients and employers

WHAT YOU EARN

GIA Jewelry Design Certificate

How to Earn Your Certificate

On Campus

Studying at a GIA campus is an immersive and unforgettable experience where you'll learn from instructors and meet future friends and business associates.

CARLSBAD AND NEW YORK

| Course Number | Course Title | Completion Time | Tuition in U.S. Dollars |
|---------------|----------------|---|-------------------------|
| JMA 370 | Jewelry Design | 9-week full-time course (270 clock hours) | \$6,000.00 |

For tuition and fees and schedule of student charges see page 71.

SCHEDULES

Please see the schedules starting on page 73 for specific dates and location offerings.

ADDITIONAL LOCATIONS

This on-campus certificate course is also offered in:

- Bangkok, Hong Kong, London, Mumbai, Taiwan, and Tokyo

Complete tuition and fees for these locations can be found at www.gia.edu

COURSE DESCRIPTIONS

eLearning

Discover Which Courses Are Right for You and How You Can Take Them All Online

Distance Education has two parts: online courses and on-campus lab classes. While lab classes are a hands-on learning experience, eLearning courses cover vital information in an engaging online environment.

When you earn your diploma online, you'll be studying the same course materials used by on-campus students. So the same rigorous educational experience will be yours.



Above - All gemology eLearning courses are offered online, so you can access your materials 24/7/365.

Gemology eLearning Courses

GEM 110 JEWELRY ESSENTIALS – eLEARNING

Required for: AJP Diploma

This course examines jewelry's important features and how they combine to give a piece its unique value. Content includes the unique qualities of precious metals, how to describe them to customers, and how to identify jewelry types and styles, using industry terms to describe them. Coursework also includes an examination of the different jewelry manufacturing methods, and how they can affect style, appearance, and durability. Other topics include how precious metals are regulated, marketed, and tested, and the key components of a compelling product presentation. The course also covers watches and giftware. The final exam is online, open book, and does not require a proctor.

Maximum completion time: 3 months
What you earn: Jewelry Essentials Certificate

GIA GEMOLOGIST DIPLOMA

The GIA Gemologist diploma is awarded to students who successfully complete the five core gemology eLearning courses.

GEM 120 COLORED STONE ESSENTIALS – eLEARNING

Required for: AJP, GG, Graduate Colored Stones, Gemologist Diplomas
This course provides basic, essential knowledge of colored stones, with an in-depth focus on the "Big Three" of the gemstone world: ruby, sapphire, and emerald. Subjects covered include the language of colored stones; color's powerful role in gemstone value and the unique characteristics of popular colored stones; and how color, clarity, cut, and carat weight affect a gem's value. Reference material includes the *GIA Essential Colored Stone Reference Guide* PDF, which contains important and interesting facts about today's most popular gemstones. The final exam is online, open book, and does not require a proctor.

Maximum completion time: 3 months
What you earn: Colored Stone Essentials Certificate

GEM 130 DIAMOND ESSENTIALS – eLEARNING

Required for: AJP, GG, Graduate Diamonds, Gemologist Diplomas
This course covers how to describe diamond jewelry accurately for effective and ethical sales conversations with customers. Key topics examined include the internationally accepted GIA clarity grading system, how diamonds are graded for color, and how color affects value. Coursework includes how modern technology is changing the way diamonds are cut, the relationship between size and weight, and how retail jewelry stores operate. The final exam is online, open book, and does not require a proctor.

Maximum completion time: 3 months
What you earn: Diamond Essentials Certificate

GEM 230 DIAMONDS & DIAMOND GRADING – eLEARNING

Required for: GG, Graduate Diamonds, Gemologist Diplomas
Prerequisite: GEM 130
This course covers the skills needed to grade the color, clarity, and cut of diamonds. Subjects explored include determining proportions and estimate weight; the fundamentals of diamond treatments, synthetics, and simulants; and the effect of fluorescence on diamond body color. Other topics discussed include the role cut plays in the marketplace; the technical knowledge needed to make effective buying and selling decisions; and other segments of the diamond industry – dealing, cutting, manufacturing. The final exam is online, closed book, and proctored; see page 56 for details.

Maximum completion time: 15 months
What you earn: Diamonds & Diamond Grading Certificate

GEM 220 COLORED STONES – eLEARNING

Required for: GG, Graduate Colored Stones, Gemologist Diplomas
Prerequisite: GEM 120
The next step after Colored Stone Essentials, this course is meant to provide in-depth knowledge about the multitude of colored stones sold in today's market. Topics include which gems are commercially important and why, the differences in gem values and shifting supply patterns, and how these factors affect gem prices and availability. You will cover the *GIA Gem Reference Guide* PDF, which contains information on and properties of virtually all commercially available gemstones. The final exam is online, closed book, and proctored; see page 56 for details.

For students continuing on to the Gem Identification eLearning course:

- Due to continuously changing customs regulations beyond GIA's control, it may not be possible to ship Gem Identification stone sets to some international locations.
- Customs regulations may also affect the time it takes GIA to deliver stone sets to international locations.

Maximum completion time: 18 months
What you earn: Colored Stones Certificate

GEM 240 GEM IDENTIFICATION – eLEARNING

Required for: GG, Graduate Colored Stones, Gemologist Diplomas
Prerequisites: GEM 120, GEM 220
Practice identifying more than 60 species of gemstones, distinguishing natural gems from synthetics, and detecting gem treatments. You will carry out testing procedures and techniques on sets of practice stones. Study the latest gem treatments in the market today, and how illumination techniques can facilitate the identification process. Additionally, the course covers how – and when – to use gemological laboratory services and how to use gem identification skills to protect your business from costly mistakes. You will also receive the *Gem Identification Lab Manual* PDF and instructional videos. The final practical exam is open book and proctored; see page 56 for details.

- Due to continuously changing customs regulations beyond GIA's control, it may not be possible to ship Gem Identification stone sets to some international locations.
- Customs regulations may also affect the time it takes GIA to deliver stone sets to international locations.
- GIA will be responsible for all logistics and expenses for international stone shipments both to and from the student.
- Students may not transport GIA's stone sets across international borders.
- Prior to registering for Gem Identification, students must confirm their access to required equipment and have a conversation with their primary instructor to discuss course details.

To register for this course, you must have access to:

- Gem tweezers (non-locking)
- Daylight-equivalent light source
- Mini Maglite (incandescent) or equivalent
- Monochromatic light source
- 10x fully corrected loupe or microscope
- Gem cloth
- Refractometer with removable magnification piece, white light source, and polarizing filter
- Refractive index (RI) liquid 1.81
- Optic figure sphere
- Dichroscope (calcite preferred)
- Polariscopes
- Spectroscope

These instruments are not included with the course. (Be sure to read the Chemical Safety Disclosure on page 46.) You can purchase a professional Gem Identification instruments student package through GIA Instruments at www.store.gia.edu. As an alternative, you can complete your assignments in GIA Student Workrooms, which are equipped with these professional tools. For Student Workroom activities, hours, and fees, please visit www.gia.edu

Maximum completion time: 24 months
What you earn: Gem Identification Certificate

GEM 149 PEARLS – eLEARNING

Required for: Graduate Pearls Diploma
This course examines how to buy and sell akoya, South Sea, Tahitian, and freshwater pearls with insight and skill; and GIA's 7 Pearl Value Factors™: size, shape, color, luster, surface quality, nacre quality, and matching. You will be taught the difference between natural and cultured pearls, post-harvest treatments, imitation pearls, and pearl testing. The final exam is online, open book, and does not require a proctor.

Maximum completion time: 6 months
What you earn: Pearls Certificate

PLAN NOW TO START YOUR eLEARNING COURSE

eLearning courses have scheduled start dates every Monday. Paper applications must be received by 12:00 p.m. Pacific Time the Friday before the selected start date. Students applying online must register prior to midnight the Sunday before the class starts. Due to 2015 holiday closures on Mondays, there will be Tuesday start dates on February 17, May 26, and September 8. If you would like to plan ahead and enroll for a future start date, contact GIA admissions at +1 800 421 7250 ext 4001, +1 760 603 4001, or admissions@gia.edu

CLASS DESCRIPTIONS

Lab Classes

The Ideal Blend of Classroom Instruction and Hands-on Learning

If you want to learn about diamonds or repair jewelry, your lab class can be a transformative experience.

GIA lab classes provide you with hands-on learning and fulfill requirements for earning a GIA diploma via Distance Education. You can also take lab classes to simply brush up on skills.

Lab classes are held at GIA campuses worldwide, at select trade shows, and through trade associations.



Top - Identify the characteristics of gemstones. / Bottom - Learn proper stone setting techniques in the Intermediate Repair and Setting lab class.

Gemology Lab Classes

GEM 220L COLORED STONE GRADING LAB

Required for: GG, Graduate Colored Stones Diplomas

Through extensive hands-on practice using gemstones, you will explore grading the color, clarity, and cut quality of a wide range of colored stones. Coursework includes the study of the GIA Colored Stone Grading System; how to describe color by hue, tone, and saturation; and how to judge gem quality factors. Topics also include the relationship between light and color and developing color memory. Study of this content can improve the consistency and accuracy of colored stone grading skills. Once you have completed the class, you will keep a lab manual, a gem cloth, and a color grading card.

Class duration: 3 days or 6 nights (21 clock hours)

What you earn: Letter of Completion

GEM 240L GEM IDENTIFICATION LAB

Required for: GG, Graduate Colored Stones Diplomas

In this lab, students practice the same time-tested procedures and identification skills used by the Institute's renowned gemological experts. Tools used include a microscope, a refractometer with polarizing filter and a removable magnifying eyepiece, refractive index (RI) liquid, a polariscope with an optic figure sphere, a dichroscope, a table model prism spectroscope, a handheld spectroscope, and a loupe. Students use these instruments to practice identifying natural gemstones, imitations, and synthetics. Along with this hands-on training, your instructors will carefully demonstrate key tests and coach you in quick, effective testing procedures. (Be sure to read the Chemical Safety Disclosure on page 46.) Once you have completed the class, you will keep a lab manual, a gem cloth, and a color grading card.

Class duration: 5 days or 10 nights (35 clock hours)

What you earn: Letter of Completion

GEM 149L PEARL GRADING LAB

Required for: Graduate Pearls Diploma

Discover how the world's foremost experts determine the quality of akoya, freshwater, South Sea, and Tahitian pearls. Explore GIA's 7 Pearl Value Factors™. Key topics include how to evaluate cultured pearls in order to promote the relationship between beauty, value, and quality in merchandise. Upon completing the class, you will keep a lab manual for future reference.

Class duration: 1 day or 2 nights (7 clock hours)

What you earn: Letter of Completion

GEM 230L DIAMOND GRADING LAB

Required for: GG, Graduate Diamonds Diplomas

Through a unique combination of hands-on training, one-on-one coaching, and multimedia, the Diamond Grading lab class explores how to grade diamonds consistently and accurately using a modern gem microscope and a jeweler's loupe. Students study GIA's International Diamond Grading System™, explore time-saving shortcuts to determine a variety of grading factors, and are introduced to methods for reading a GIA Diamond Grading Report. You will spend more than 16 hours practicing grading techniques on diamonds that were carefully selected and graded by GIA. In the process, you will study how to recognize the most common diamond features. Students must pass a two-stone practical exam to complete the class successfully. Once you have completed the class, you will keep a lab manual, a pointer probe, a gem cloth, a plotting pen set, a table gauge, a crown angle card, and a color grading card.

Class duration: 5 days or 10 nights (35 clock hours)

What you earn: Letter of Completion

Jewelry Manufacturing Arts Lab Classes

JMA 320L BASIC REPAIR AND SETTING LAB

This class teaches basic repair and setting skills through hands-on training at your own fully equipped workbench. Instructors cover how to recognize and evaluate quality craftsmanship using GIA's Quality Assurance Benchmarks, identify and set basic mounting styles, size rings, tighten stones, re-tip and replace prongs, assemble and solder settings and shanks, work with sterling silver and white and yellow karat gold, and apply rhodium plating. Class content also includes finishing skills for specific colors of metals, basic laser-welding techniques, and applications. Upon completing the class, you will keep a lab manual for future reference.

Class duration: 5 days (35 clock hours)

What you earn: Letter of Completion

JMA 340L INTERMEDIATE REPAIR AND SETTING LAB

Prerequisite: JMA320L or previous bench experience including basic stone setting and soldering

Through personalized instruction, integrated text and video, and exercises at your own workbench, you'll practice intermediate and advanced gemstone setting techniques, such as how to set graduated round stones around a curved surface, remounting stones in intricate styles, and how to craft a variety of prong shapes for center stones. Instructors also teach setting fancy shapes in bezels and prongs; melee in halo designs; and princess cuts in channels, bezels, and prongs. The class will also cover efficient methods for settings in shared prong mountings and in pieces produced with computer-aided manufacturing (CAM) technology – and the techniques for precious metal conservation and best practices for preparing metal for refining. GIA provides all tools and materials for you to work with, including white and yellow karat gold and sterling silver. Upon completing the class, you will keep a lab manual for future reference.

Class duration: 5 days (35 clock hours)

What you earn: Letter of Completion

Admissions

Admissions Requirements

GIA reserves the right to deny an application and cancel an enrollment at any time.

On-campus and lab class applicants must be at least 18 years of age. eLearning applicants must be at least 16 years of age. eLearning applicants younger than 18 must have a parent or legal guardian sign their applications. Applicants who are younger than 18 must also submit a letter of approval from their parent or guardian. Applications by individuals younger than 18 are reviewed by the Admissions Committee. GIA does not accept applications from individuals younger than 16.

All GIA applicants must meet one of the following requirements:

- A minimum of a high school diploma, GED, or the equivalent. Please note that home-schooled high school graduates must provide a state-issued secondary school completion credential. If the particular state does not issue a secondary school completion credential, GIA will review all supporting documentation (diploma, transcripts, etc.) and determine whether it meets its requirements.
- eLearning and lab class applicants who do not have a high school diploma, GED, or the equivalent must successfully meet the minimum required scores on the Wonderlic Basic Skills Test (WBST). The WBST must be conducted by an independent certified test administrator; GIA will assist prospective students in locating a testing center within the United States. Applicants who are still in high school must also submit a letter of approval from a school counselor, principal, or administrator.

Applicants who have been convicted of a felony must also submit the following documents to be reviewed by the Admissions Committee:

- A detailed explanation of the circumstances surrounding the felony and how a GIA education will support the applicant's career goals
- A copy of court documents stating the judgment, sentence, disposition, and any terms of parole or probation
- At least one character reference letter from a non-relative, written on appropriate letterhead

Within 10 working days of receiving the application and all required documents, GIA will respond to the student in writing. If additional time is necessary, the student will be notified in writing within 10 working days.

Nondiscrimination Policy

It is GIA's policy not to engage in discrimination against or harassment of any student enrolled in, or seeking enrollment in GIA on the basis of race, color, national origin, ethnicity, religion, gender, age, disability, medical condition, pregnancy status, marital status, sexual orientation, veteran status, gender identity, caste, union membership, political affiliation, physical appearance, HIV status, or any other classification protected by applicable local, state, or federal laws. All students have the rights and privileges to participate in programs and activities generally accorded or made available to students of the school.

Sexual Harassment

Concerns regarding any act of sexual misconduct or sexual assault must be reported as soon as possible to GIA's Dean of Students and Title IX Coordinator at titleixcoordinator@gia.edu or +1 760 603 4093, or The Robert Mouawad Campus, Mailstop #15, 5345 Armada Drive, Carlsbad, California 92008.

For additional information about GIA's policy on sexual harassment, please visit www.gia.edu/student-consumer-information

How to Apply and Related Deadlines

GIA reserves the right to deny an application and cancel an enrollment at any time. **There are options to either apply online or to download a paper application and registration form.** On-campus and lab class applications for select campuses worldwide are available on www.gia.edu. All pages of the downloaded paper application must be completed and submitted to the address on that campus' application.

If you download a U.S. application from www.gia.edu, submit your lab class or on-campus paper application to the campus you wish to attend.

GIA
The Robert Mouawad Campus
Mailstop #3
5345 Armada Drive
Carlsbad, California 92008
Fax +1 760 603 4003

GIA
New York Education
50 W 47th Street, 8th Floor
New York, New York 10036
Fax +1 212 719 9563

Review pages 70-72 of this catalog for details on tuition and fees and information on payment plans for select eLearning courses. Cancellation and Refund Policies can be found on pages 64-66.

You will not be able to reserve space in any program, course, or lab class until GIA has received all required fees and documents.

Educational services and shipping to some countries may be restricted by U.S. law. GIA fully complies with any and all U.S. laws and therefore may be unable to accept enrollments from certain countries. Contact GIA Admissions if you have questions about such conditions.

Campuses Outside the United States

Students wishing to apply for admission at a GIA campus outside the United States should contact the appropriate campus directly, or visit the campus section on www.gia.edu. See the back of this catalog for contact information.

Distance Education Students

Apply to Distance Education courses either online or by downloading the application and registration form. If submitting the downloadable application, submit to GIA in Carlsbad. Classes start every Monday, with the exception of holidays. In 2015, classes will start on Tuesdays on February 17, May 26, and September 8.

Paper applications must be received by 12:00 p.m. Pacific Time the Friday before the selected start date. Students applying online must register prior to midnight the Sunday before the class start. Failure to accept the terms of your enrollment agreement within 14 days of your selected start date will result in the cancellation of your course registration. Your full tuition and fees (if applicable) will be automatically refunded within 30 days. The purchase of books is not subject to refund. If you would like to plan ahead and enroll for a future start date, contact GIA Admissions at +1 760 603 4001 or admissions@gia.edu

Lab Class Students

Apply for lab classes either online or by downloading the application and registration form. If submitting the downloadable application, submit to the campus you wish to attend.

There are no application deadlines. However, classes typically reach capacity at least two to three months in advance, so we encourage you to apply at least three to four months before the start date. If a class reaches capacity, you will be placed on a wait list and notified if a seat becomes available. Full payment is due 30 days prior to the start of a class.

On-Campus Students

Apply for on-campus programs or courses online or by downloading the application and registration form, and submit to the campus you wish to attend. Required documents must be mailed and received by GIA to be considered for on-campus admission. GIA will notify you via email of your enrollment status.

There are no application deadlines. Although GIA holds classes year-round, on-campus programs typically reach capacity at least two to three months in advance, so we encourage you to apply at least three to four months before the start date. If a class reaches capacity, you will be placed on a wait list and notified if a seat becomes available.

Disclosure of Risk-Screening Review

All applicants are subject to a review of their background at GIA's sole discretion, in order to comply with U.S. Office of Foreign Assets Control (OFAC) laws and regulations.

English Proficiency

All classes are taught in English unless otherwise indicated. GIA does not offer English as a second language (ESL) instruction.

On-campus applicants who are not U.S. citizens must demonstrate English proficiency by meeting GIA's English proficiency requirement. See item 5 under On-Campus Admission for Non-U.S. Citizens section on page 44.

Special Accommodations

In accordance with acts such as the Americans with Disabilities Act in the United States, GIA will look to accommodate each prospective candidate with special requirements or needs by making reasonable adjustments where appropriate. Each circumstance will be considered on an individual basis according to the means, limits, and experience of GIA and the special request under consideration, at the time of such request. Each course requires students to perform particular physical and cognitive tasks. Upon request, GIA is pleased to discuss these tasks with you to allow you to evaluate your potential for success and your decision to apply. Students requesting special accommodations are asked to do so in writing following admission to GIA and at least 30 days prior to the date accommodations will be needed. Documentation must be from a professional who is qualified in the testing and diagnosis of the disability. Please make an appointment to discuss your request with the Dean of Students and/or School Director before class begins.

Service and Shipping Limitations Outside the United States

Educational services and shipping to some countries may be restricted by U.S. law. GIA fully complies with any and all U.S. laws and therefore may be unable to accept enrollments from certain countries. Contact GIA Admissions if you have questions about such conditions.

On-Campus Admission for U.S. Citizens

In addition to your enrollment application and deposit, GIA requires the following documents:

1. A copy of your valid government-issued photo ID or passport identifying your full name, birth date, citizenship, and country of birth.
2. A copy of your high school/secondary school, GED, college or university diploma (e.g., AA, BA, BS), or a transcript or its equivalent showing your graduation date. If graduation documentation is not available, please contact the education board in the country where you graduated and ask to be sent an affidavit providing the proof and date of graduation.

On-Campus Admission for Non-U.S. Citizens

Students from outside the United States studying at either the Carlsbad or New York campus enjoy an exciting and rewarding experience. Most students easily make the transition to living in the United States, but it is their responsibility to be aware of certain rules and regulations that govern their stay in the United States and pertain to their enrollment at GIA.

GIA is authorized under federal law to enroll nonimmigrant alien students. The *Certificate of Eligibility for Non-Immigrant (M-1) Student Status – For Vocational Students (I-20MN)* is issued to students when they are accepted to a school. Applicants use the I-20MN to apply for the M-1 nonimmigrant student visa prior to entering the United States. Applicants who enter the United States under another nonimmigrant visa status usually cannot attend GIA's full-time on-campus programs.

Applicants already in the United States on a valid nonimmigrant visa status may be eligible to apply for a change of status to the M-1 visa while in the United States, but there are certain restrictions. Contact the International Student Advisor for further details about changing from your current nonimmigrant status to the M-1 visa status.

The M-1 visa is required for the following full-time on-campus programs or courses: Graduate Gemologist, Graduate Diamonds, Graduate Colored Stones, Graduate Jeweler, Jewelry Design & Technology, Jewelry Design, and Comprehensive CAD/CAM for Jewelry.

Enrollment Requirements

All student applicants from outside the United States must meet the following enrollment requirements.

In addition to your enrollment application and deposit, GIA requires the following documents before issuing the I-20MN. All documents sent to GIA Admissions must be in English or accompanied by a certified original English-language translation.

1. A copy of your valid passport identifying your full name, birth date, citizenship, and country of birth.
2. A copy of your high school/secondary school, GED, college or university diploma (e.g., AA, BA, BS), or a transcript or its equivalent showing your graduation date. If graduation documentation is not available, please contact the education board in the country where you graduated to request an affidavit providing the proof and date of graduation.
3. Proof of financial support. An original or certified copy of a bank statement or letter verifying that you or your sponsor have sufficient liquid assets to cover all tuition, and estimated living expenses. Copied or scanned documents will not be accepted. The financial support document must show the name of the account holder, be in English, and be dated within the last six months, and it must show the specific denomination and currency of the available funds. Estimated living expenses are at least \$1,950 USD per month of study at GIA in Carlsbad and \$2,450 per month of study at GIA in New York. Sufficient funds must also be available for your spouse or children (under 21) who will accompany you; expenses are estimated at \$500 per month for your spouse and \$350 per month for each dependent child. Please contact a GIA Admissions Representative or the International Student Advisor for specific financial support requirements. Proof of financial support is not required for U.S. permanent residents.
4. Letter of financial responsibility from your sponsor. If you did not submit proof of personal financial support, your sponsor must submit an original letter of financial responsibility with his or her financial documents. The financial responsibility letter must be a dated original document, which includes the student's name and signature, sponsor's name and signature, relationship to the student, and sponsorship amount. Please request the financial responsibility letter from GIA

Admissions (cont.)

Admissions or the International Student Advisor. The letter of financial responsibility is not required for U.S. permanent residents.

5. Documentation of your English proficiency is required by providing evidence of one of the following (please read the specific requirements for each carefully):

- Test of English as a Foreign Language (TOEFL®): Obtain a minimum score of 61 on the Internet-based next generation TOEFL or 500 on the paper-based TOEFL test. The TOEFL institutional code is 9144 for GIA in Carlsbad and 9028 for GIA in New York. Please note that the Institutional TOEFL (ITP) test does not meet GIA's requirements. www.ets.org/toefl
- International English Language Testing System (IELTS™) exam: Achieve an overall band score of at least 5.0 on the Academic IELTS test. www.ielts.org
- The Test of English for International Communications™ (TOEIC®): Achieve an overall score of at least 650 on the TOEIC Listening and Reading test. www.ets.org/toeic
- International Test of English Proficiency (iTEP Academic-Plus): Achieve iTEP Level 4 or higher on the iTEP Academic-Plus test. www.iTEPexam.com
- Pearson Test of English Academic (PTE): Achieve a score of 43 or higher on the PTE Academic test. www.pearsonpte.com/PTEAcademic
- Cambridge English: First (FCE): Earn a grade of B or higher on the FCE exam. www.cambridgeesol.org/fce
- ELS Language Centers: Successfully complete the level 109 or higher course. You must mail your official ELS academic record to GIA; certificates or copies will not be accepted. Please request your ELS academic record from the Academic Director of the ELS campus you attended. www.els.edu
- English is the medium of instruction: If English was the medium of instruction at your secondary school or college or university, you may submit a copy of your diploma, a transcript, or its equivalent showing your graduation date and proof that English was the medium of instruction. If you attended, but did not graduate, you must have a combined total of at least three years of English-medium instruction. Please see details below:
 - English is the official language of instruction: Submit a copy of your diploma or transcripts following the above requirements.
 - English is not the official language of instruction: Submit an original letter specifying English was the medium of instruction with a copy of your diploma or transcripts, following the above requirements. This letter must be on the school's letterhead, signed and dated by the Dean, Director, or Headmaster, stating years of study, diploma, or degree earned.

Dependents

If your spouse or children (unmarried and under age 21) plan to accompany you to the United States, contact the International Student Advisor for further information. Your dependents are included on your I-20MN, and they will apply for the M-2 nonimmigrant student visa. You must show sufficient funds for your dependents which are listed above within GIA's financial support requirements. To learn more about bringing your dependents to the United States and applying for the M-2 visa, visit <http://studyinthestates.dhs.gov/students/dependents>

SEVIS and Your I-20MN

GIA's International Student Advisor will issue your I-20MN within 10 business days after you receive your enrollment confirmation. It is important to review your personal details prior to applying for your nonimmigrant visa or, for Canadians and Bermudians, prior to arrival at the U.S. port of entry. Contact the International Student Advisor regarding any changes to your I-20MN. Information about the Student and Exchange Visitor System (SEVIS), what to expect at your visa interview, port of entry requirements, the SEVIS I-901 fee, and more is on their website at <http://studyinthestates.dhs.gov/students>. If you have any questions regarding your student visa or the requirements for enrollment of students from outside the United States, please contact the GIA International Student Advisor in Carlsbad at +1 800 421 7250 ext 4195, +1 760 603 4195, or intladvisor@gia.edu; and in New York at +1 800 366 8519 ext 3663, +1 917 286 3663, or nyintladvisor@gia.edu

SEVIS I-901 Fee Information

The U.S. Immigration and Customs Enforcement (ICE) requires nonimmigrant students to pay a SEVIS I-901 fee prior to applying for the M-1 visa or, for Canadians and Bermudians, prior to arrival at the U.S. port of entry. The I-901 fee is not required for M-2 dependent applicants. Currently, the I-901 fee is \$200 and is paid electronically or by mail. The Student and Exchange Visitor Program (SEVP) requires receipt of your payment at least three business days prior to your visa interview at the U.S. Consulate, or, for Canadians and Bermudians, at least three business days prior to your arrival at the U.S. port of entry. Learn more about the I-901 fee payment at www.fmjfee.com and view the tutorial at <http://studyinthestates.dhs.gov/i-901-tutorial>

Applying for Your Nonimmigrant Visa

Once you receive your I-20MN, you can apply for your M-1 nonimmigrant student visa. Follow these steps to apply:

- Pay the SEVIS I-901 fee at www.fmjfee.com
- Locate your U.S. Consulate at <http://usembassy.state.gov> and review the specific details to apply for your nonimmigrant vocational student visa. You are applying for the M-1 vocational student visa.
- Fill out the DS-160 Online Nonimmigrant Visa Application form at <https://ceac.state.gov/genniv>
- Schedule your visa interview appointment with the U.S. Consulate.
- Prepare for your interview. The U.S. Department of State strongly advises students to apply for their nonimmigrant student visa as soon as they receive their I-20MN. The nonimmigrant visa process varies by each country and can take at least 90 days. The U.S. Consulate does not issue the nonimmigrant student visa earlier than 120 days from the I-20MN start date, but applicants may apply earlier than this date. Nonimmigrant students can enter the United States no earlier than 30 days from the start date indicated on their I-20MN.

Special information for Canadians and Bermudians

Canadian and Bermudian citizens are not required to apply for an entry visa at a U.S. Consulate. Instead, the U.S. Customs and Border Protection (CBP) Officer at the U.S. port of entry grants your visa status after ensuring that you meet all admissibility requirements.

You must have your I-20MN, SEVIS I-901 fee payment receipt, financial support documents, and other important documents in hand when you present yourself at the U.S. port of entry. Details about student visas and the port of entry process for Canadians are on the Ottawa U.S. Consulate website at <http://canada.usembassy.gov/visas/visas/canadian-students.html> and for Bermudians on the Hamilton U.S. Consulate website at <http://hamilton.usconsulate.gov/education/student-visa-information.html>. In addition, the International Student Advisor will send full details with the I-20MN. Nonimmigrant students can enter the United States no earlier than 30 days from the start date indicated on their I-20MN.

U.S. immigration laws and requirements are currently undergoing review and scrutiny and are subject to change. We strongly recommend that you visit the SEVP Study in the States website for nonimmigrant students preparing to study in the United States at <http://studyinthestates.dhs.gov> for the most current information, and to speak with an International Student Advisor. In addition, the U.S. State Department Bureau of Education and Cultural Affairs has extensive information about studying and living in the United States, the visa application process, and pre-departure planning at www.educationusa.state.gov. Nonimmigrant students are only allowed to remain in the United States in accordance with current immigration law and the time limits stated on their immigration documents. An M-1 student who has maintained his or her status is allowed to stay 30 days after his or her graduation date.

Do not come to the United States until you have the I-20MN and the applicable nonimmigrant student visa stamp (M-1) in your passport. For Canadians or Bermudians, you must have the applicable M-1 visa status. A detailed *International Student Handbook* with information on applying for your M-1 visa, M-1 visa regulations, and what to expect at the U.S. Port of Entry will be mailed to enrolled students.

Contact our International Student Advisors if you have questions. For Carlsbad, call +1 800 421 7250 ext 4195 or +1 760 603 4195, or email intladvisor@gia.edu. For New York, call +1 800 366 8519 ext 3663 or +1 917 286 3663, or email nyintladvisor@gia.edu



Courtesy of
The Platinum Guild

Payment Methods/Student Accounts

Make payments online 24/7/365 via your Student Center, available at <https://my.gia.edu>. Our Office of Student Accounts staff members are available Monday through Friday to accept payments and to discuss your account. Visit the Student Services office to arrange an appointment. For Carlsbad, call +1 800 421 7250 ext 4470, +1 760 603 4470, or email acctsrec@gia.edu from 7:00 a.m. to 4:00 p.m. Pacific Time, and in New York, call +1 800 366 8519 ext 3527, +1 212 944 5900 ext 3527, or email nyacctsrec@gia.edu from 8:00 a.m. to 4:30 p.m. Eastern Time.

Please note the following information regarding payment methods:

Credit Card: You can charge confirmation deposits, tuition, books and materials, and other fees to your VISA, MasterCard, Discover, or American Express account.

Check or Money Order: You can pay by cashier's check or personal check. Make checks payable to GIA. Payment must be in U.S. dollars and drawn on a U.S. bank.

Wire Transfer: Call toll free at +1 800 421 7250 ext 4001 or +1 760 603 4001, or email admissions@gia.edu for details. All wire fees must be paid by the applicant.

Financial Assistance

Federal Student Aid

If you are thinking of attending a six-month, on-campus program at one of GIA's U.S. locations, you may be eligible for financial aid.

Federal financial aid is not available for Distance Education or lab class students.

Federal financial assistance is currently available to those who qualify, and may consist of grants, loans, or scholarships, depending upon eligibility. Federal financial aid is available for the following six-month, on-campus programs: Graduate Gemologist (GG), Graduate Jeweler (GJ), and Jewelry Design & Technology (JDT). Financial aid includes Pell and SEOG Grants and Perkins and Direct Student Loans through the U.S. government, and is available to those eligible full-time on-campus students who are U.S. citizens or hold U.S. permanent resident status. For more detailed information about federal financial aid, please see www.gia.edu/gem-education-financial-aid

Students receiving financial aid are subject to the Return of Title IV Aid Policy on page 64.

Cost of Attendance information, including anticipated living expenses, is available at www.gia.edu/student-consumer-information

The Net Price Calculator is available at www.gia.edu/net-price-calculator to estimate the cost of the programs in which you choose to enroll.

Admissions (cont.)

GIA Scholarships

Distance Education, lab, or on-campus students may apply for GIA-administrated scholarships. There are two application periods for GIA-administered scholarships.

- March 1 through April 30: on-campus (except 6 month programs), Distance Education or lab class new enrollments for the second half of the same calendar year
- June 15 through October 31: on-campus, Distance Education, or lab class new enrollments for the following calendar year

An online application and a listing of current scholarships are available at www.gia.edu/scholarships. If you have questions, contact the Office of Student Financial Assistance at +1 800 421 7250 ext 4131, +1 760 603 4131, or scholarship@gia.edu

VA – Veterans Administration Education Benefits

GI Bill Education Benefits can be utilized at GIA for all on-campus programs but not for individual Distance Education courses or lab classes. For more information, contact VABenefits@gia.edu

Vocational Rehabilitation Education Benefits

Vocational rehabilitation assistance programs administered by the Veterans Administration (VA), individual state agencies, and private agencies authorize students to enroll and study at GIA, either on campus or through the Distance Education programs. For more information, contact financialaid@gia.edu

More Funding Sources

GIA accepts outside sources of funding for educational programs, including non-GIA scholarships or grants and private corporate funding programs for employees. We will assist with the coordination between outside funding resources.

We encourage you to make informed and responsible decisions about the cost of your education. For financial assistance information, and to access the *Student Financial Aid Handbook* and Program Selection Form, visit www.gia.edu under Professional Education, or call +1 800 421 7250 ext 4005 or +1 760 603 4005.

Safety and Security

GIA is committed to maintaining a safe and healthy campus. As a part of GIA's reporting requirements, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act requires the distribution and notice of the availability of an annual security report to all current faculty, staff, students, and prospective students.

The Annual Campus Safety and Security Report includes statistics on reported crimes that occurred on campus and on public property within or immediately adjacent to and accessible from the campus for the previous three years. The report also includes institutional policies concerning campus security, such as policies on alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, hate crimes, and other matters. You can obtain a copy of this report by contacting GIA Security or at www.gia.edu/student-consumer-information

Concerns regarding any act of sexual misconduct or sexual assault must be reported as soon as possible to GIA's Dean of Students and Title IX Coordinator at titleixcoordinator@gia.edu or +1 760 603 4093, or The Robert Mouawad Campus, Mailstop #15, 5345 Armada Drive, Carlsbad, California 92008.

In the event of an emergency situation, students will be notified by home phone, cell phone, text message, or email through Connect-ED, a user-secure notification service. GIA uses Connect-ED to contact you in the case of an emergency. When you receive an automated notification, listen carefully to the instructions; you can also visit www.gia.edu or call the GIA main phone number and listen to the recorded message for further

instructions and information. For Carlsbad, call +1 800 421 7250 or +1 760 603 4000; for New York, call +1 800 366 8519 or +1 212 944 5900.

Be sure to keep your contact information up-to-date so GIA can reach you in an emergency situation. You may log on to your Student Center at <https://my.gia.edu> or contact Student Services to make updates to your record.

Chemical Safety Disclosure

The Occupational Safety & Health Administration (OSHA) recommends the use of good laboratory practices while using or being exposed to refractive index (RI) liquid, which contains diiodomethane. You will use RI liquid when using a refractometer, which you will come in contact with directly or indirectly in various courses, lab classes, or Student Workrooms. You may need to exercise special precautions if you are pregnant, if you have certain medical conditions, or if you have sensitivity to, or are allergic to, this chemical. If you are unsure, contact your physician for advice.

GIA provides protective gloves and appropriate disposal containers in each classroom. The Material Safety Data Sheet (MSDS) is posted in each classroom, and GIA will provide a copy on request.

Notice Concerning Transferability of Credits and Credentials Earned at Our Institution

The transferability of credits you earn at GIA is at the complete discretion of the institution to which you may seek to transfer. Acceptance of the diploma or certificate you earn at GIA is also at the complete discretion of the institution to which you may seek to transfer. If the diploma or certificate you earn at GIA is not accepted at the institution to which you seek to transfer, you may be required to repeat some or all of the coursework at that institution. For this reason you should make certain your attendance at GIA will meet your educational goals. This may include contacting an institution you may seek to transfer to after attending GIA to determine if your diploma or certificate will be honored. Licensed private career schools offer curricula measured in clock hours, not credit hours. Certificates of completion, i.e. school diplomas are issued to students who meet clock hour requirements. The granting of any college credit to students who participated in and/or completed a program at a licensed private career school is solely at the discretion of the institution of higher education that the student may opt to subsequently attend.

GIA does not award academic credit for previous educational training and has not entered into an articulation or transfer agreement with any college or university.

GIA may accept transfer credit for training offered through certain trade organizations and employers with whom GIA has a written training agreement. If transfer credit is accepted, GIA will notify you via email. GIA does not offer credit for experiential learning. GIA evaluates the previous education and training of all veterans and persons applying for veterans' benefits. If credit is warranted, the course will be shortened and the Veterans Administration will be notified.

Students enrolling in the on-campus Graduate Gemologist, Graduate Diamonds, or Graduate Colored Stones programs, and who have previously completed the Diamond Essentials or Colored Stone Essentials courses via Distance Education, do not receive transfer credit toward the on-campus Graduate Gemologist, Graduate Diamonds, or Graduate Colored Stones diploma programs. Students must participate in and complete these courses again as part of their on-campus program. Student transcripts will show all grades and dates of completion.

Student Services

GIA Student Services is dedicated to making your experience as a GIA student pleasant and productive. Our enthusiastic staff can provide you with assistance in many areas, including career services, medical services, and financial services. Additional information on student services can be found at www.gia.edu

Career Services

GIA offers much more than academic growth. As a GIA student or alumni, you enjoy a lifetime professional affiliation with GIA, as we are committed to providing you with not only a strong educational foundation, but a complete support system you can rely on throughout your entire career. The Career Services team can help you develop your career plans and prepare for your future in the gem and jewelry industry. Career Services offers both individual career preparation assistance and group workshops that provide tips, tools, and techniques that will help you maximize your career success. This includes tips on how to write resumes, cover letters, and thank you notes, as well as interview techniques, networking tools, and other career-related resources.

Career Services offers advising appointments to assist students and alumni in achieving educational and career goals as well as assistance in your search for part-time positions, internships, and/or full-time opportunities in the gem and jewelry industry. Career Services actively promotes and supports effective professional relationships between GIA and organizations within the industry and encourages students to take advantage of our global network to reach out to potential employers and professional associations.

Career Services connects employers looking to hire GIA-trained students and alumni by maintaining an up-to-date database of U.S. and international job opportunities within the gem and jewelry industry. Employers from every sector post a variety of job openings with GIA, seeking to fill a range of positions, from entry level to management opportunities. GIA student and alumni enjoy a wide variety of career options with wholesalers, department stores, jewelry designers, manufacturers, auction houses, gem laboratories, instructors, and many others. As you enter the larger community of the gem and jewelry industry, be assured that you will always remain a part of GIA's extended family.

As a GIA graduate, you can look forward to an exciting career in the gem and jewelry industry. Graduation and employment statistics are published and more information about GIA's employment outcomes can be found on pages 67-68 and on our website at www.gia.edu/student-consumer-information

Career Fair

Every year, GIA hosts nationally recognized career fairs in the United States (and at select campuses around the world) designed exclusively for the gem and jewelry industry. This is your chance to learn valuable insights from industry professionals and leaders in one-on-one career coaching sessions.

You will be able to network with influential peers and colleagues and attend recruiting sessions with prominent companies. When you attend GIA Career Fair, you will be exposed to everything the jewelry industry has to offer and have the chance to explore many job opportunities with some of the most recognized companies in the industry.

Career Fair panel discussions will provide practical insights for leveraging your talent and creativity as well as learning about current hiring trends and discovering what the future job market has in store. More importantly, you will have the opportunity to meet with and be inspired by a network of industry leaders; hear what industry executives have to say about what it takes to succeed in today's job market; learn how current economic conditions affect employment trends and job

opportunities; and gain insight and guidance about the skills and expertise employers seek from top employees.

Career Fair is held in Carlsbad and New York, is a required event for on-campus students; attendance will be taken. GIA also hosts a variety of other events throughout the year. For more information on Career Fair, visit www.gia.edu/career-fair

GIA Student Workrooms

GIA Student Workrooms give you affordable access to all the equipment and gemstones you need to complete the practical requirements of your eLearning Gem Identification course. (Be sure to read the Chemical Safety Disclosure on page 46). This self-study room is also available if you need to prepare for your 20-stone final exam, take a proctored exam, or practice on equipment and gemstones. Student Workrooms are offered at GIA campus locations worldwide.

Carlsbad Student Workroom hours are Monday through Friday, 9:00 a.m. to 12:00 p.m. and 1:00 to 4:00 p.m. Pacific Time. In New York, the Student Workroom is offered on a limited schedule (see page 74 for the schedule or visit www.gia.edu). U.S. fees are \$35 for half day and \$70 for full day. Call to register and reserve a seat for Carlsbad at +1 800 421 7250 ext 4404 or +1 760 603 4000 ext 4404, and for New York at +1 800 366 8519 or +1 212 944 5900. For a complete list of Student Workroom prerequisites, services, and additional details, visit www.gia.edu

GIA must receive written or verbal Student Workroom cancellations at least 24 hours prior to the first day of the scheduled student reservation. Failure to notify GIA of your request to cancel will result in the student being charged the full amount of dates scheduled and loss of their reservation.

Students attending the Student Workroom must arrive on time at the start of each session, morning and afternoon. Students who are repeatedly late will be placed on probation, which may result in the loss of Student Workroom privileges.

Reservations are not guaranteed for students who arrive late.

GIA Alumni Association

Did you know that you become a member of the GIA Alumni Association as soon as you take a GIA course and receive a passing grade on the final exam? GIA will automatically recognize you as an alumnus, and your membership is free. However, it is up to you to take action and manage your alumni membership to receive all the alumni benefits offered, including an array of tools to communicate your GIA alumni status to customers and colleagues and to receive alumni-focused publications. You can also choose to list yourself in the Alumni Online Directory at www.gia.edu/gia-alumni-directory – a public search tool that instantly verifies your GIA diploma credentials and leads business prospects your way. By connecting to the Alumni Association – which is more than 100,000 members strong, with more than 70 chapters worldwide – you become part of an ever-growing global community of fellow GIA graduates who offer networking educational opportunities that support you throughout your career. For more information, email alumni@gia.edu or call +1 800 421 7250 ext 4145 or +1 760 603 4145. You can also visit the alumni section of the GIA website at www.gia.edu/gia-alumni to manage your alumni membership, sign up for alumni communications, find GIA alumni, obtain a listing of our alumni chapters around the world, catch up on alumni news, check out the alumni global events calendar, and more.

Student Services (cont.)

International Student Advisors

Our International Student Advisors are available in Carlsbad from 8:00 a.m. to 5:00 p.m. Pacific Time and in New York from 7:30 a.m. to 4:00 p.m. Eastern Time to help with the application and enrollment process, requirements necessary to attend GIA, the student visa application process, the Student and Exchange Visitor Information System, applying for your nonimmigrant visa, and more. The International Student Advisor can be contacted in Carlsbad at +1 800 421 7250 ext 4195, +1 760 603 4195, or intladvisor@gia.edu or in New York at +1 800 366 8519 ext 3663, +1 917 286 3663, or nyintladvisor@gia.edu

Guest Speakers

GIA regularly organizes free on-campus presentations by industry professionals on an array of subjects affecting the gem and jewelry industry, such as international and U.S. appraising information, mining practices and finds, diamond treatments, cutting-edge lab discoveries, colored stone controversies, strategies on owning a business, and learning how to enter the world of jewelry design and repair. All students and graduates are invited to attend. Guest speakers offer valuable and fascinating insight to assist students and graduates in their career planning. Past guest speakers have included prominent industry professionals such as Doug Hucker, Erica Courtney, Gabi Tolkowsky, Martin Rapaport, Richard Drucker, Patrick Dreher, and many others.

Social Events

Our Student Services staff organizes a variety of fun events throughout the year at all GIA campuses.

GIA Museum

One of the things sure to delight you at The Robert Mouawad Campus is the GIA Museum. Boasting an extraordinary collection of gems, gem minerals, jewelry, objets d'art, and historical diamond cutting equipment, the Museum is sure to make your time at GIA enriching and inspiring. It's an invaluable resource for students studying gemology and jewelry design.

Library and Learning Resources

Carlsbad

The Richard T. Liddicoat Gemological Library and Information Center, which includes the Cartier Rare Book Repository and Archives, occupies nearly 8,000 square feet of space at GIA World Headquarters and The Robert Mouawad Campus in Carlsbad, California. The Library houses a growing collection of more than 57,000 books, 230 current international journals and magazine titles, over 150,000 images, and more than 1,800 videos and DVDs. Students can also consult specialized databases, including LIRN for general academic references and EBSCO GeoRef for references to geoscience information.

Whether in person or by phone, email, or fax, the library staff answers questions from scientists, jewelers, gemologists, students, researchers, authors, and the media from every corner of the globe. Providing quick reference on topics including treatments, synthetics, business management, jewelry history, and more, the Richard T. Liddicoat Gemological Library and Information Center staff are the first point of reference for gem and jewelry professionals around the world. The Library is open from 7:30 a.m. to 5:00 p.m. Pacific Time, Monday through Friday. Contact library staff via email at library@gia.edu, or by phone at +1 800 421 7250 ext 4046 or +1 760 603 4046. On-campus students have check-out privileges.

New York

The Richard T. Liddicoat Library at the GIA campus in New York is an invaluable resource for students and has books, videos, and periodicals on gemology, mineralogy, design, and manufacturing. The library subscribes to a variety of science, business, fashion, and jewelry industry magazines, so you can keep up to date on the latest trends and techniques. Books, videos, and periodicals can be checked out by students by making an appointment with the librarian at nylibrary@gia.edu

EBSCO GeoRef and LIRN

Further resources are available through GIA's subscription to the LIRN and EBSCO GeoRef electronic databases. Both can be accessed through the Internet 24 hours a day, 7 days a week. Current students can log on to My GIA at <https://my.gia.edu>, and follow the EBSCO GeoRef and LIRN links.

Computer Labs and Internet Access

GIA's campus in Carlsbad has computers available on campus for student use. The New York campus has computer portals and power supplies to accommodate laptops and other portable devices. All students must sign the Student and Public Computer and Internet User Agreement prior to using these computers. Unless otherwise noted, services are offered at no cost. Please see page 50 for computer lab hours of operation. Wireless Internet access is available at no charge at both the Carlsbad and New York campuses.



THE NETHERLANDS

"Why not attend an educational program from the best school in the world if you yourself want to be the best in the industry? That's why I chose GIA."

Mike Asscher, GIA GG
Vice President
Royal Asscher Diamond Company, Ltd.

Housing

Although GIA does not have dormitory facilities, you'll find housing opportunities in a wide range of sizes, amenities, and rental prices within close proximity of each of its campuses. It is wise to start your research about 45 days before your arrival. GIA Student Services staff can help you sort through your options and answer any questions.

GIA encourages students to use reputable third-party providers to find housing. Each campus also maintains listings of various housing options; however, GIA does not screen these listings, nor does it offer a roommate placement service. Listings are available in the Student Services area. GIA strongly encourages every student to research thoroughly any home before taking residence. This due diligence should include, but is not limited to, performing an Internet search of the address and of any individuals living in the home, as well as conducting research via websites such as those of local law enforcement.

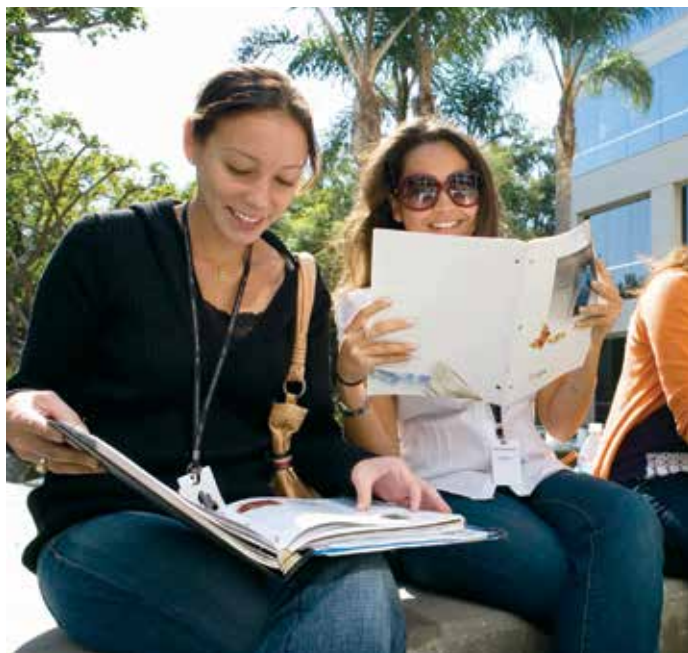
Carlsbad

Current monthly housing costs range from about \$650 for modest home-stay arrangements to \$1,600 or more for luxury apartments. Long-term and short-term-stay hotel arrangements are also available. Long-term stays start at \$2,100 per month. Short-term-stay hotel rates average \$80 to \$250 per night depending on the season, location, and rating. Prices do not include taxes and other fees. Contact the Carlsbad campus for additional information.

Home Placement Services (www.HomePlacement.com) is a good resource for homestays. GIA's housing advisor can provide additional details about apartments, hotels, other homestays, and car rentals.

Since there is limited public transportation in Carlsbad, it is advised that you rent or bring a car. Some students bike to the campus; however, you will need a car to go shopping for groceries, etc.

Carlsbad: Contact Housing Assistance at +1 800 421 7250 ext 7304, +1 760 603 4000 ext 7304, or housing@gia.edu



New York

Current monthly housing costs range from about \$750 for shared housing in New York area boroughs to \$2,500 to \$3,500 for studios and small one-bedrooms in Manhattan, and more for larger apartments. Short-term-stay hotel rates start at about \$200 per night depending on the season, location, and rating. Prices do not include taxes and other fees. Contact the New York campus for additional information.

GIA in New York is easily accessible by public transportation. It is closest to the Rockefeller Center station on the New York subway; the B, D, F, and M trains all make stops there. A good resource to find additional train routes near the campus is www.mta.info

New York: Contact Housing Assistance at +1 800 366 8519, +1 212 944 5900, or nyhousing@gia.edu

Other Services

Photocopying and fax services and postage stamps are available for a nominal fee. Contact Student Services for more information.

Parking

Carlsbad

There is no charge for student parking in the Carlsbad campus parking lot. Students must have a valid driver's license to receive a campus parking permit. All vehicles must display a current parking permit. The parking lot is secured every night after 6:00 p.m. Pacific Time; vehicles may not be left in the lot overnight. The speed limit in the parking lot is five miles per hour. Students are not allowed to park in marked areas. Students who violate the parking policy will be warned and are subject to loss of parking privileges and dismissal for repeated violations.

New York

Parking for GIA's location in New York is available in nearby parking garages; fees are charged by the individual parking facility.



Left - Build relationships you will use in your professional career. / Right - Annual Career Fairs provide students with the opportunity to network with industry leaders and foster professional relationships.

Student Life

On-Campus Facilities and Hours of Operation

Carlsbad

The Carlsbad campus' 18 acres of land includes 16 classrooms; a library containing more than 57,000 books, magazines, videos, and other media; a museum gallery; a student lounge; an outdoor basketball court and outdoor sand volleyball courts; a student computer lab; gemological research laboratories; administrative offices; and a parking lot for more than 1,000 vehicles. Most Gemology and Jewelry Manufacturing Arts classrooms hold up to 24 students. The Student Workroom holds 11 students.

The Carlsbad facility is open from 7:00 a.m. to 5:00 p.m. Pacific Time, Monday through Friday. In Carlsbad, the Richard T. Liddicoat Gemological Library and Information Center has computers with Internet access available weekdays between 7:30 a.m. and 5:00 p.m. Pacific Time. The Carlsbad student computer lab is open daily to students between 7:30 a.m. and 5:00 p.m. Pacific Time. The Student Services office is open from 7:30 a.m. to 5:00 p.m. Pacific Time.

New York

GIA in New York occupies 20,000 square feet and includes eight classrooms, a library, a student lounge, and administrative offices. Each classroom holds up to 20 students.

The New York campus is open from 7:30 a.m. to 4:30 p.m. Eastern Time, Monday through Friday. In New York, computers are available weekdays between 7:30 a.m. to 4:30 p.m. Eastern Time and from 7:30 a.m. to 9:30 p.m. Eastern Time when night classes are in session.

Wireless Internet access is available at no charge throughout the Carlsbad and New York campuses.

All facilities are closed on weekends and holidays, unless specifically noted otherwise. Only students enrolled in classes with evening hours, or who have special permission, may be in the building during these hours. There is a scheduled lunch break every day. Other breaks are given at each instructor's discretion. Classrooms are secured and students are required to leave the classroom during these breaks, unless otherwise directed by the instructor. Students should expect to spend several hours each day outside of class on homework and other assigned projects.

2015 Scheduled School Closures

| Date* | Holiday |
|---|------------------|
| December 22, 2014 (Monday) through January 2, 2015 (Friday) | Winter Holiday |
| January 5 (Monday) | Classes Resume |
| February 16 (Monday) | President's Day |
| May 25 (Monday) | Memorial Day |
| July 3 (Friday) | Independence Day |
| September 7 (Monday) | Labor Day |
| November 26 and 27 (Thursday and Friday) | Thanksgiving |
| December 21, 2015 (Monday) through January 1, 2016 (Friday) | Winter Holiday |
| January 4, 2016 (Monday) | Classes Resume |

* All dates subject to change. Dates do not include additional closures of the Student Workrooms due to scheduled maintenance of facilities.

Classroom Equipment – Gemology

These descriptions apply to GIA campuses in Carlsbad and New York.

Colored Stone Grading Lab Class

Each student workstation includes either a binocular microscope or Ott light, tweezers, and a 10x loupe. Each student keeps a lab manual, a gem cloth, a Mini Maglite, and a color grading card.

Diamond Grading Lab Class

Classrooms contain a DiamondDock, a Leveridge gauge, a UV lamp and viewing cabinet, and an Optivisor. Each student workstation has a binocular microscope, a loupe, tweezers, an LED light, a calculator, and a diamond grading tray. Each student keeps a lab manual, a pointer probe, a gem cloth, a plotting pen set, a table gauge, a crown angle card, and a color grading card.

Gem Identification Lab Class

Classrooms contain a table model prism spectroscope, a color filter, a fiber optic light, a UV lamp and viewing cabinet, and a utility light. Each student workstation has a binocular microscope, a handheld spectroscope, a dichroscope, a refractometer with polarizing filter and removable magnifying eyepiece and refractive index (RI) liquid, an optic figure sphere, a polariscope, and tweezers. Each student keeps a lab manual, a gem cloth, a color grading card, and a Mini Maglite.

Graduate Colored Stones

Classrooms contain an electronic balance with hydrostatic unit, a UV lamp and viewing cabinet, a table model prism spectroscope, a color filter, and a fiber-optic light unit. Each student workstation has a binocular microscope with an overhead light source, diffuser plate, and utility lamp. On-campus students keep their polariscope, an optic figure sphere, a dichroscope, a handheld spectroscope, a Mini Maglite, a refractometer with polarizing filter and removable magnifying eyepiece and refractive index (RI) liquid, a gem cloth, a lab manual, and printed course materials.

Graduate Diamonds

Classrooms contain a DiamondDock and a UV lamp and viewing cabinet. Each student workstation has a binocular microscope. Each student keeps tweezers, a 10x loupe, a pointer probe, plotting pens, a gem cloth, a table gauge, a crown angle card, a color grading card, a lab manual, and printed course materials.

Graduate Gemologist

See Graduate Diamonds and Graduate Colored Stones.

Pearl Grading Lab Class

Classrooms contain a pearl gauge and other instruction aids. Each student workstation includes either a binocular microscope or an Ott light, and a pearl grading master set with an informational keycard. Each student keeps a gem cloth and lab manual.

Student Workrooms

Student Workrooms contain an electronic balance with hydrostatic scale, a table model prism spectroscope, a color filter, a fiber optic light, a UV lamp and viewing cabinet, a utility light, and a loupe. Each student workstation has a binocular microscope, a handheld diffraction grating spectroscope, a dichroscope, a refractometer with polarizing filter and removable magnifying eyepiece and refractive index (RI) liquid, an optic figure sphere, a polariscope, a Mini Maglite, and tweezers.

Classroom Equipment – Jewelry Manufacturing Arts

Basic Repair and Setting and the Intermediate Repair and Setting Lab Classes

Classrooms have a laser welder, a plating station, a steam cleaner, an ultrasonic cleaner, and grinding and polishing stations that students share. Each student workbench includes a torch; a saw blade frame; a micromotor with power hand tools, a bench block; an Optivisor; and a variety of files, pliers, gravers, drill bits, hammers, mandrels, tweezers, wheels, saw blades, and burrs.

Comprehensive CAD/CAM for Jewelry

Each student is assigned a workstation equipped with a PC, two flat-screen monitors, a keyboard, and a mouse. Each computer is loaded with Rhinoceros 3D software, Matrix 3D Jewelry Design software, and V-Ray rendering software. Students are also provided with a 500 GB USB external hard drive to store course materials.

Graduate Jeweler

Classrooms have a laser welder, a steam cleaner, an ultrasonic cleaner, and grinding and polishing wheels that students share. Each student workbench includes a torch, a micromotor, a bench block, various burrs, and saw blade frames. Students keep their tablet computer and tool kit, which contains a variety of files, pliers, gravers, drill bits, hammers, mandrels, tweezers, wheels, and saw blades.

Jewelry Design

Student workstations are equipped with a drafting board and a large monitor for close-up viewing of live instructor demonstrations. Students keep their design toolkit, which contains a variety of paints, pencils, brushes, templates, papers and vellum, and other art tools.

Jewelry Design & Technology

Classrooms contain computers with networking software for instructors to view and interact with students' CAD designs remotely. Students share a Digital Wax System 3D printer. They are assigned their own desktop computer workstation with dual monitors for classroom use. Each computer is loaded with Rhinoceros 3D software, Matrix 3D Jewelry Design software, T-Splines software, and V-Ray rendering software. Students are also provided with a 500 GB USB external hard drive for storing course materials and their design portfolio. Each student is provided with a one-year student license for Matrix and Rhinoceros software, a 10x loupe, and hand measuring tools. Basic drawing supplies are provided for the jewelry design development process.

Animals on Campus

Pets are prohibited at all times, including all facilities and parking lots. Service animals are allowed.

Commercial Activities

GIA does not permit students to conduct commercial or business activities on GIA property. The display and sale of merchandise is not permitted.

Copyright Infringement

Students are reminded that they must comply with federal copyright laws. Unauthorized distribution of copyrighted materials, including peer-to-peer file sharing, may be subject to civil and criminal prosecution. GIA's complete copyright infringement policy is available at www.gia.edu/student-consumer-information



Top - Students collaborate and exchange ideas not only in, but also outside, the classroom. / Center - Enjoy volleyball tournaments at the Carlsbad campus. / Bottom - Annual Career Fairs provide students with the opportunity to receive one-on-one career advice from industry experts.

Student Life (cont.)

Dress Code

GIA encourages students to dress comfortably, with safety and good taste as important considerations. Shoes and appropriate undergarments are required. Revealing or body-hugging clothing, such as low-cut tank tops, halter tops, too-short shorts or skirts, tube tops, excessively saggy pants, and obscene t-shirts are not appropriate. For special events, such as Career Fair, students should wear business attire, such as suits and ties for men, and suits for women.

GIA has specific safety policies for Jewelry Manufacturing Arts classes. Hot metal, sharp tools, chemicals, and high-speed machines are used in these classes, and require special safety measures. See Classroom Policies on page 54.

Food and Beverage

Students have several choices for snacks and meals. Food can be purchased on campus or from a variety of nearby off-campus locations. Refrigerators and microwaves are available for students who prefer to bring their own food. The student lobby is furnished with tables and chairs. Outdoor seating is also available at the Carlsbad campus. Refuse containers for proper disposal of food and beverage trash are plentiful in each of these areas. Eating is not permitted in classrooms. However, beverages in closed containers are allowed.

Alcoholic beverages are prohibited at any GIA location, except when served at official GIA functions. Persons under 21 years of age will not be served alcohol.

Health Care and Medical Insurance

GIA Student Services can help you locate medical professionals in the area. Health insurance for students is not provided by GIA. All students are strongly urged to maintain medical insurance coverage. If you do not have medical insurance, GIA Student Services representatives can give you information about companies that provide student medical insurance. Students should be aware that any medical needs, services, and expenses are the student's personal responsibility.

Search and Seizure

GIA may open and inspect the contents of any student's desk, locker, computer files and software, or other furnishings, if warranted in its judgment, to ensure the health and safety of students and faculty. GIA, an independent security service, or law enforcement may conduct inspections or searches at any time without notice, including at times when the student is not present. In light of this policy, students should not bring to or store on GIA premises any documents, materials, or other items for which they desire privacy. Failure to cooperate in any inspection can lead to disciplinary action, up to and including dismissal from GIA.

Smoking

Smoking, including e-cigarettes, or use of tobacco in any other form, is prohibited inside GIA buildings. Each campus has designated outdoor smoking areas. Please help to keep these facilities clean by placing package wrappers, cigarette butts, and other debris in designated containers.

Student ID Badges

At the beginning of class, an ID card or badge will be issued to each on-campus student. It must be worn and visible at all times while on campus. There is a fee to replace lost badges. ID cards or badges must be returned to Student Services if a student's enrollment is dropped before his or her end date.

Video and Audio Surveillance

Students are advised that because of the nature of the jewelry industry and the goods handled on campus, video and audio surveillance is a normal part of GIA's business practice. GIA Security monitors and records activity throughout the campus on a regular basis. Thus, students should not expect privacy in their on-campus activities.

Visitors on Campus

Visitors to GIA facilities must register with GIA Security prior to being admitted and must be prepared to show photographic identification. If you come to a GIA facility for a class, to take an exam, or to use the Student Workroom, please arrive early to allow a few extra minutes for this process to be completed.

Weapons

Under no circumstances are students allowed to bring firearms or other weapons to campus. Students found carrying or concealing weapons are disciplined, up to and including dismissal from GIA and referral to appropriate law enforcement agencies. Students who carry personal safety devices like pepper spray must inform GIA and keep them out of sight while on campus.



NEW YORK

"This exciting industry has taken me all over the world in search of great gemstones and jewels. Each day brings a new deal and a new client, and my time spent at GIA helps me make the most of these opportunities."

Rahul Kadakia, GIA GG
Senior Vice President, Head of Jewelry, Americas
Christie's Americas

Academic Policies and Procedures

These policies help to ensure the quality of every student's academic experience. They support the investment our graduates make in their education, and help to preserve the value and integrity of GIA's diplomas and certificates. These policies and requirements apply to all courses and programs, unless otherwise noted. Policies are subject to change.

Grading System

| Grading System (in percentages) | Final Transcript Grade |
|---------------------------------|--------------------------|
| 75% or more | P (Pass) |
| 74% or less | NP (No Pass) |
| | INC (Incomplete) |
| | SWD (Student Withdrawal) |

Grading Policies

On Campus

Gemology students submit all written assignments, quizzes, and final exams via eLearning. Results are immediately received. Gemology students submit all practical assignments in person and receive their results from their instructors.

Jewelry Manufacturing Arts students submit written quizzes and exams through eLearning and submit practical assignments in person. Results for eLearning submissions are immediately received.

Distance Education

For final exams, it is recommended that Distance Education students allow for the maximum of three proctored online examination attempts. The first exam attempt should be taken 21 days prior to the course end date. (Each exam request may require up to three business days for processing, not including weekends or holidays.) Once sent to your proctor, the exam is valid for five days or up to the course end date.

For practical exams, it is recommended that Distance Education students allow time for the maximum of 10 proctored 20-stone examination attempts, and remedial work if applicable. The first exam attempt should be taken several months prior to the course end date. Each exam request may require up to three business days for processing, not including weekends or holidays. Once sent to your proctor, the exam is valid for 30 days or up to the course end date.

Any student submitting assignments, quizzes, and exams online can view his or her progress in the Student Center at <https://my.gia.edu>

Please note that there are no extensions beyond the course end date.

Grading Definitions

Incomplete

A grade of Incomplete (INC) is a temporary grade and will be converted according to the following standards. Students must successfully complete the agreed-upon remaining course requirements according to the written agreement between GIA and the student. Failure to complete the coursework as agreed will result in replacing the grade of INC with a grade of No Pass (NP).

No Pass

Failure to complete the course requirements according to the terms of the enrollment agreement will result in the assignment of a grade of No Pass (NP).

Student Withdrawal

Enrolled students withdrawing after the program, course, or class start date receive a grade of Student Withdrawal (SWD) on their transcript. A grade of SWD will remain on a student's permanent record.

Attendance at Orientation

All on-campus students are required to complete the online orientation prior to arriving on campus for the general and classroom orientation sessions. Students who do not attend required sessions are marked as absent.

Attendance Policy

Attendance and punctuality are two keys to success at GIA. The curriculum is intense, and students are strongly encouraged not to miss any lectures or laboratory time. Students who have already passed an exam are not required to attend during scheduled exam retake hours. With the exception of students who have passed their exam as described above, there are no excused absences or tardies. Students who exceed the maximum allowable absences or tardies as defined in this policy are dismissed from their course or program. On-campus students are strongly encouraged to be present during the entire first week.

GIA must receive written or verbal Student Workroom cancellations at least 24 hours prior to the first day of the scheduled student reservation. Failure to notify GIA of your request to cancel will result in the student being charged the full amount of dates scheduled and loss of their reservation.

Students attending the Student Workroom must arrive on time at the start of each session, morning and afternoon. Students who are repeatedly late will be placed on Academic Probation, which may result in the loss of Student Workroom privileges.

Reservations are not guaranteed for students who arrive late.

Lab students who miss any portion of the first day of class, or who otherwise exceed the maximum number of absences, are dismissed and receive a grade of SWD. Refunds are calculated according to the Cancellation and Refund Policy as stated on pages 64-66. Lab class students enrolled in classes of 35 clock hours or less who are dismissed, cannot make up missed time and must re-enroll, paying the current full tuition and fees.

Classes begin promptly at their scheduled start times. Students who are not in the classroom at that time are marked tardy or absent. A student may not leave the classroom without advising the instructor, other than at regularly scheduled break times.

On-campus students who are withdrawn may be given the option to repeat time in another class on a space-available basis; additional fees are charged for repeated time. Students who are dismissed from a class and who decide to repeat a portion of the course or program will enter the new class with an adjusted number of accumulated tardies and absences.

This adjustment is based on either a prorated calculation according to the length of the program, or the student's actual previous attendance record, whichever is to the benefit of the student.

Academic Policies and Procedures (cont.)

International students who are withdrawn due to attendance are in violation of their M-1 student status and are required to meet with the International Student Advisor to discuss their visa status.

Students enrolled in the Graduate Gemologist program are subject to the individual attendance policies of the Graduate Diamonds and Graduate Colored Stones programs.

Tardiness is defined as being absent from the classroom for a total of less than one hour during the daily scheduled class hours, without the instructor's permission, except during scheduled breaks.

Absence is defined as being absent from the classroom for a total of one hour or more during the daily scheduled class hours, without the instructor's permission, except during scheduled breaks.

Students are responsible for keeping track of how many times they have been tardy and absent. Students may ask the instructor for their attendance record at any time. Students who approach the maximum limit may be given a courtesy warning by the instructor. Students who accumulate one less than the maximum limit are placed on attendance probation by the Dean of Students or the School Director.

Maximum Allowable Tardies and Absences

| Program, Course or Class | Tardies | Absences |
|--|---------|---|
| Graduate Diamonds program | 5 | 3 |
| Graduate Colored Stones program | 15 | 5 |
| Graduate Jeweler program | 20 | 8 |
| Jewelry Design & Technology program | 20 | 8 |
| Jewelry Design course | 5 | 3 |
| Comprehensive CAD/CAM for Jewelry course | 5 | 3 |
| Lab class (3-6 days or 21 hours)* | N/A | Cannot miss any portion of the first day. 2 hours maximum. |
| Lab class (5-10 days or 35 hours)* | N/A | Cannot miss any portion of the first day. 3 hours maximum. |
| Lab class (10 days or 60 hours)* | N/A | Cannot miss any portion of the first day. 6 hours maximum. |

*See program, course, and class descriptions on pages 20-29 and 32-41 for specific classroom hours.

Classroom Hours

Classes

Carlsbad and New York:
On-campus: 8:00 a.m. – 3:00 p.m.
Lab classes: 8:00 a.m. – 4:00 p.m.

Other cities: 9:00 a.m. – 5:00 p.m.

Night Classes

New York: Monday – Thursday, 6:00 – 9:30 p.m.

Classroom Policies

Students spend much of their time in hands-on laboratory sessions. During these sessions, students may use chemicals, equipment, and tools that can be hazardous if they are handled incorrectly or without taking proper precautions. Students must always follow their instructor's directions when using hazardous substances, and wash their hands thoroughly after handling any chemicals.

- All students must work individually unless an instructor directs otherwise.
- Photography or reproduction of quizzes, exams, key cards, worksheets, and any other academically sensitive materials is strictly prohibited without instructor permission.
- Key cards are the property of GIA and cannot be taken from any classroom.
- Students cannot take gemology worksheets, blank or completed, out of the classroom.
- Students cannot remove any projects or materials from the classroom without their instructor's permission.
- Cell phones and other mobile communication devices must be set on silent mode and may not be used for accessing social media and the Internet, texting, or making phone calls during class hours. Use of such devices in the classroom is strictly prohibited unless otherwise approved by your instructor or proctor.
- All students should refer to their class syllabus or schedule for details on assigned projects.

Night Lab

Participation in night lab is limited to gemology students who are on Academic Probation or Academic Warning for not meeting satisfactory academic progress. Priority is given to students who are nearing the end of their program; discuss your eligibility with your instructor.

Safety in the Classroom

In addition to these policies, GIA has safety policies applicable to diploma programs and lab classes in Jewelry Manufacturing Arts (JMA), where hot metal, sharp tools, chemicals, and high-speed machines require special attention to safety. Graduate Jeweler (GJ) or JMA lab class students with shoulder-length or longer hair must tie it back. GJ or JMA lab class students must avoid wearing loose clothing or clothing that leaves skin exposed, open-toed shoes, and dangling accessories such as bracelets or long chains.

Student Code of Conduct and Standards of Behavior

Part of every student's experience at GIA includes learning to become a jewelry professional. GIA students are expected to behave in a professional manner and to treat others with dignity and respect at all times. Students are expected to adhere to the GIA Student Code of Conduct and Standards of Behavior to ensure a safe, secure, and positive learning environment.

Students are required to follow all instructions given by instructors or other GIA representatives. Students who become aware of anything that seems unsafe, improper, or illegal must report it to a GIA staff member immediately.

Students who display offensive, harassing, disruptive, threatening, insubordinate, or unlawful behavior may be disciplined immediately. This discipline can range from a warning to dismissal from GIA.

GIA has a zero tolerance policy for weapons, illegal drugs or controlled substances, and threatening or harassing behavior. Students in violation of these policies may be dismissed as a result of the first violation. Students who exhibit disruptive or otherwise unacceptable behavior off campus may also be subject to discipline, ranging from a warning to dismissal from GIA. Students are responsible for knowing all GIA student policies.

GIA is committed to maintaining a safe and healthy learning environment.

Gifts

The GIA Code of Conduct, which is adhered to by all GIA employees, provides a set of guidelines that help govern actions with all vendors, clients, students, and the public GIA serves. Included in these guidelines is a stipulation that prohibits GIA employees from accepting gifts or gratuities. A PDF of GIA's Code of Conduct can be downloaded at www.gia.edu

Social Networking

GIA understands the role and value of social networks. However, communication between current students and GIA employees on these networks can create the appearance of favoritism and conflicts of interest. Therefore, students and GIA employees who work together are not permitted to communicate with each other on social networks. GIA alumni and GIA employees may communicate with each other on these networks as long as they are not current students and there is no perceived or actual conflict of interest.

Substance Abuse

The use, sale, purchase, transfer, distribution, or possession of illegal drugs and controlled substances, including alcohol, on campus is prohibited. Violation of this policy will lead to disciplinary action up to, and including, dismissal. In addition to GIA-imposed sanctions, students may be subject to federal, state, and local prosecution.

Students who are aware of the use or existence of any such substances at GIA should notify a staff member immediately. The terms "illegal drugs" and "controlled substances" include all chemical substances and drugs described in any controlled substances laws or regulations, such as the Federal Controlled Substances Act of 1988. Prescription medications that have not been properly prescribed by a doctor to the individual are included in this policy.

GIA may require a blood test, urinalysis, or other screening of persons reasonably suspected of using or being under the influence of drugs or alcohol. Reasonable suspicion may be established by any combination of a student's appearance, body odor, or behavior; an accident; a physical and/or verbal altercation; or possession of drugs and/or alcohol. Failure to submit to a screening can lead to disciplinary action, up to and including dismissal, from GIA.

Students who believe they have a chemical dependency or substance abuse problem and who want help can learn about many helpful resources from the Dean's office or School Director. Additional resources may be found on the Internet. GIA also offers LifeWorks, a comprehensive source to help you face life's everyday challenges. For more information on how to access LifeWorks, please contact Student Services. GIA's complete Substance Abuse policy is available at www.gia.edu/student-consumer-information

Academic Dishonesty

GIA regards cheating as a very serious matter. Students are expected to do their own work at all times. Students should also review the Testing Policies section on page 56. Cheating is defined as any unauthorized assistance in meeting the requirements of a class, including but not necessarily limited to, the following:

- Copying class work or homework from other students
- Reproducing or copying keycards
- Turning in work done by someone else
- Accepting unauthorized help during quizzes and examinations
- Taking a proctored exam without the supervision of an approved proctor
- Using unauthorized electronic devices
- Getting unauthorized help on assigned projects
- Being in unauthorized possession of practical assignments or projects

Photographing or reproducing quizzes, exams, worksheets, key cards, and any other academically sensitive materials is strictly prohibited without instructor permission.

Academic Policies and Procedures (cont.)

Testing Policies

Quizzes and exams measure each student's comprehension of the curriculum and mastery of skills. They also keep students motivated and committed to their studies. The following regulations apply unless otherwise approved or directed by your instructor or proctor.

- All written and practical quizzes and exams are the property of GIA and shall not be removed from the classroom by anyone other than the instructor or other designated representatives.
- Quizzes and exams not taken on scheduled dates and times receive a score of zero. There are no exceptions.
- Unauthorized electronic devices cannot be used during the examination period.
- Quizzes and exams in progress may be declared null and void if a classroom has to be evacuated for any reason. The quiz or exam will be rescheduled, if necessary.
- For on-campus Gemology students only: reviews of specific exam questions are given only to students who did not pass.
- Reconstructing quiz and exam questions, and sharing or exchanging them in any manner with other students, or obtaining such information from any source, is prohibited.
- Copying, faxing, scanning, photographing, and recording quiz or exam questions and materials by any electronic, digital, or physical means, at any time, is prohibited.
- All written and practical quizzes and exams must be completed within the specified time limit. All written and practical quizzes and exams must be taken on a GIA campus or with a GIA-approved proctor, unless you are taking an unproctored exam.
- Exams sent to a proctor must remain in the proctor's custody and control at all times. See Proctored Exams in this section, or contact Education Records at +1 760 603 4000 ext 7312 or records@gia.edu for proctor requirements.
- All quizzes and exams are closed-book unless the supervising instructor or proctor indicates otherwise. International students can use a printed English translation dictionary during quizzes or exams, but only after it has been examined by the instructor.
- Electronic language dictionaries cannot be used at any time during quizzes and exams.
- Only standard, nonprogrammable calculators are allowed.
- Cameras and other visual or audio recording devices are not allowed at any time during exams.
- Electronic test-taking devices may be used in some classes; follow the directions of your instructor.

Distance Education Exams

Distance Education students can take their exams in the presence of an approved proctor or in GIA Student Workrooms.

Excluding Gem Identification, a maximum of three examination attempts will be permitted for eLearning courses.

Students who do not achieve a passing grade on the third attempt, regardless of their course end date, are dismissed and a final grade of NP (No Pass) is entered on their official transcript. To continue, Distance Education students are required to re-enroll, paying current full tuition and fees, and complete all course assignments and exams within the allowed completion time.

For the Gem Identification course, a maximum of ten 20-stone examination attempts are permitted. Distance Education students who

fail the Gem Identification course 20-stone examination five times are required to complete additional practical work prior to attempting the exam again.

Distance Education students who do not achieve a passing grade on the 10th examination attempt, regardless of their course end date, receive a final grade of NP on their official transcript. To continue, Distance Education students are required to re-enroll, pay full tuition and fees, and complete all course assignments within the allowed completion time.

Proctored Exams

A proctor is someone approved by GIA to supervise your exams when it's not possible to take them at a GIA campus. A proctor can be a librarian, a school teacher or a school administrator, a member of the clergy, a lawyer, a certified public accountant, a notary public, a law enforcement officer, a U.S. armed forces recruiter, a professional engineer, a registered architect, an education officer, a licensed medical professional, or an academic testing center administrator. The proctor may not be a member of your family or anyone working in the jewelry industry. If you have questions about a prospective proctor's qualifications, contact Education Records at +1 800 421 7250 ext 7225 or proctor@gia.edu. Students are responsible for paying any proctoring fee.

Lost Stone Policy

Students are responsible for all gem materials, instruments, and tools loaned by GIA during the term of their enrollment. Students are obligated for the cost of lost stones and replacement value or repair of any instruments and tools that are lost or damaged beyond normal wear and tear.

Students will be charged the replacement value of any diamond or colored stone they lose. If the diamond or colored stone is found at a later date, the amount will be refunded to the student.

Students do not have the option of replacing the lost diamond or colored stone and must pay the replacement fee determined by GIA.

Satisfactory Academic Progress (SAP) Policy

Students can view their progress online through My GIA at <https://my.gia.edu>. Students may request a conference with their instructor at any time to discuss their progress. Students who do not meet satisfactory progress standards are placed on Academic Probation. A written probation notice will state the conditions and length of the probationary period. Students who do not meet the conditions of their probation are dismissed, and a grade of SWD (Student Withdrawal) is recorded on their transcripts.

On Campus

At a minimum, students receive academic progress reports when they complete 25% and 50% of the course or program. Each student's class participation, homework, projects, quizzes, and examinations are evaluated. Higher standards may be required for certain courses or programs, as described in this section. Students are evaluated at specific benchmarks. Additional completion benchmarks may be required during individual programs and courses. Refer to your syllabus or class schedule for additional information.

Students receiving federal student financial aid that fail to meet SAP standards are placed on an equivalent Financial Aid Warning status. Please refer to the *Student Financial Aid Handbook* for additional information.

Distance Education

Distance Education students receive progress reports at 25%, 50%, and 75% of their course completion time. Distance Education students who do not complete their course or program within the allowed completion time will receive a final grade of No Pass (NP).

Satisfactory Academic Progress (SAP)

| Program | Timeline | Clock Hours | Benchmarks – Satisfactory Academic Progress |
|---|----------|-------------|---|
| Graduate Gemologist program (on campus) | | | |
| Graduate Diamonds | Week 2 | 60 hours | Pass the Diamond Essentials Final Exam Maintain a minimum score of 70% on all quizzes and 75% on exams Complete at least 70% of the minimum practical requirements Submit all of the scheduled homework and other required assignments |
| | Week 4 | 120 hours | Maintain a minimum average score of 75% on all quizzes Complete at least 90% of the minimum practical requirements Submit all of the scheduled homework and other required assignments |
| | Week 6 | 180 hours | Stone count must be at 100% for 5-Stone Practical Exam |
| Graduate Colored Stones | Week 11 | 330 hours | Pass the Colored Stone Essentials Final Exam Maintain a minimum average score of 70% on all quizzes and 75% on all exams Complete at least 90% of the minimum practical requirements Submit all of the scheduled homework and other required assignments |
| | Week 18 | 540 hours | Maintain a minimum average score of 75% on all quizzes Complete at least 95% of the minimum practical requirements Submit all of the scheduled homework and other required assignments |
| | Week 25 | 750 hours | Stone count must be at 100% for 20-Stone Practical Exam |
| Jewelry Design & Technology program (on campus) | | | |
| | Week 6 | 180 hours | Attempt all scheduled assigned projects Maintain a minimum average score of 75% on all quizzes Pass all scheduled Practical Tests with a minimum score of 75% |
| | Week 13 | 390 hours | Attempt all scheduled assigned projects Maintain a minimum average score of 75% on all quizzes Pass all scheduled Practical Tests with a minimum score of 75% |
| | Week 19 | 570 hours | Attempt all scheduled assigned projects Maintain a minimum average score of 75% on all quizzes Pass all scheduled Practical Tests with a minimum score of 75% |
| | Week 24 | 720 hours | Attempt all scheduled assigned projects Maintain a minimum average score of 75% on all quizzes Pass all scheduled Practical Tests with a minimum score of 75% |
| Graduate Jeweler program (on campus) | | | |
| | Week 6 | 180 hours | Attempt all assigned projects Pass 75% of all scheduled daily projects with a minimum score of 75% Maintain a minimum average score of 75% on all quizzes Pass all scheduled Bench Tests with a minimum score of 75% |
| | Week 13 | 390 hours | Attempt all assigned projects Pass 75% of all scheduled daily projects with a minimum score of 75% Maintain a minimum average score of 75% on all quizzes Pass all scheduled Bench Tests with a minimum score of 75% |
| | Week 19 | 570 hours | Attempt all assigned projects Pass 75% of all scheduled daily projects with a minimum score of 75% Maintain a minimum average score of 75% on all quizzes Pass all scheduled Bench Tests with a minimum score of 75% |
| | Week 24 | 720 hours | Attempt all assigned projects Pass 75% of all scheduled daily projects with a minimum score of 75% Maintain a minimum average score of 75% on all quizzes Pass all scheduled Bench Tests with a minimum score of 75% |
| Comprehensive CAD/CAM for Jewelry course (on campus) | | | |
| | Week 2 | 60 hours | Submit all scheduled practical requirements and other assignments Complete all practical requirements with a minimum score of 75% |
| | Week 4 | 120 hours | Submit all scheduled practical requirements and other assignments Complete all practical requirements with a minimum score of 75% |
| | Week 6 | 180 hours | Submit all scheduled practical requirements and other assignments Complete all practical requirements with a minimum score of 75% |
| Jewelry Design course (on campus) | | | |
| | Week 2 | 60 hours | Submit all scheduled homework, practical requirements, and other assignments Complete 75% of Unit I Design projects |
| | Week 4 | 120 hours | Submit all scheduled homework, practical requirements, and other assignments Complete 100% of Unit I Design projects Pass all scheduled Practical Tests |
| | Week 6 | 180 hours | Submit all scheduled homework, practical requirements, and other assignments Complete 75% of Unit II Design projects Pass all scheduled Practical Tests |

Students receiving federal student financial aid that fail to meet SAP standards are placed on an equivalent Financial Aid Warning status. Please refer to the *Student Financial Aid Handbook* for additional information.

Academic Policies and Procedures (cont.)

Clock Hours

Clock hours are the number of classroom hours scheduled for each course. One classroom clock hour equals 55 instructional minutes. The clock hours for each program, course, and class are shown in the program, course, and class descriptions on pages 20-29 and 32-41.

Make Up Policy

The attendance policy allows for a limited number of absences and tardies, and there is no provision for making up missed class hours. Students are strongly advised not to miss scheduled quizzes or exams. Students who are not present for a scheduled quiz or examination receive a grade of zero. There are no exceptions.

Add/Drop Policy

Requests to add or drop an enrollment must be submitted to Admissions. All requests must be in writing, except for the New York campus, where requests may be made in person or by phone, fax, email, or mail. Adding an enrollment after the first day of class is generally not allowed. Any such request is reviewed by the Dean of Students and/or School Director and is subject to demonstrated good cause.

Students who add one or more courses after the term or class start date are subject to the add/drop fee; see page 69.

Leave of Absence

Students may request a leave of absence at any time during their studies with proper cause and supporting documentation. If approved, a Change of Status form is generated that must be signed by the student and by GIA. For on-campus students, a leave of absence will be approved for a documented family emergency, serious illness, or for active military duty.

For on-campus students, the maximum length of time for a leave of absence is 90 calendar days. A student can be granted more than one leave of absence, but the combined leaves of absence cannot exceed 180 calendar days within a 12-month period. Students who do not return as agreed following a leave of absence are dismissed from their course of study, a grade of SWD (Student Withdrawal) is posted, and the published refund policy is applied.

Any GIA student who is called to active military duty should contact the Dean of Students and/or School Director to discuss his or her individual situation.

Students may be allowed to return at the same point to a future class on a space-available basis. Consideration for readmittance is initiated upon written request by the student.

Students receiving financial aid must meet with a representative from GIA's Office of Student Financial Assistance to evaluate their specific situation before requesting a leave of absence.

International students must meet with GIA's International Student Advisor regarding their visa status before requesting a leave of absence.

Prior to returning from a leave of absence, a student must request reinstatement from the Dean of Students and/or School Director. Reinstatement is based on class availability, and the student must pay any applicable fees before attending the new class.

For Distance Education students, a leave of absence will be approved for a documented family emergency, serious illness, or active military duty. Contact the Office of the Dean of Students with questions. The maximum time for a leave of absence is 365 calendar days. A student can be granted

more than one leave of absence, but the combined leaves of absence cannot exceed 365 calendar days per course or program. The total number of days allowed to complete a course or program is not reduced while a student is taking an approved leave of absence.

Completion Time

On-campus students must complete each course or program within a time frame not to exceed 1.5 times the published duration. Students who do not meet this requirement are dismissed, and a final grade of SWD is posted. Students wishing to complete their studies must repeat the entire course or program from the beginning, again paying the current tuition and fees in full.

Distance Education course completion times are strictly enforced (see pages 38-39 for specific completion times for each course offering). Distance Education students who exceed the allowed completion time receive a final grade of No Pass (NP) on their official transcript. Students wishing to complete the course must re-enroll, pay full tuition and fees, and complete all course assignments and final exams within the allowed completion time.

Probation

Students can be placed on probation at any time for violation of academic, attendance, or behavioral policies. The purpose of probation is to notify students in writing that their performance is not meeting acceptable standards, to set goals for improvement, and to give students a reasonable amount of time to raise their performance to meet or exceed minimum requirements. Students who do not meet the terms of the probation are dismissed, and a final grade of SWD is recorded.

Academic Probation

Distance Education students whose academic work does not meet the minimum satisfactory academic progress policy at any time are placed on Academic Probation. For on-campus Gemology and Jewelry Manufacturing Arts students whose progress does not meet satisfactory academic standards, the typical probation period is one to three weeks, depending on the length of the program. See page 57 for the Satisfactory Academic Progress Policy.

During probation, the student's progress is monitored by the instructor and the Dean of Students and/or School Director. At the end of the probation period, students who meet or exceed the minimum standards are removed from probation. Students who do not meet the minimum standards are dismissed, and a final grade of SWD is applied.

Attendance Probation

On-campus students who accumulate one full day less than the maximum number of absences and/or tardies allowed for their course or program are placed on attendance probation. Students who exceed these limits are dismissed, and a final grade of SWD is applied.

Behavioral Probation

Students who do not comply with the Student Code of Conduct and Standards of Behavior (on page 55) will be placed on Behavioral Probation. Students who do not meet the terms of their Behavioral Probation are dismissed, and a final grade of SWD is applied.

Dismissal Policy

GIA may terminate a student's enrollment for academic, attendance, or behavioral reasons at any time. Dismissal decisions are at GIA's sole discretion. Reasons for dismissal include, but are not limited to:

- Failure to maintain satisfactory academic progress
- Cheating or any other form of academic dishonesty
- Failure to follow instructions and policies
- Failure to abide by the attendance policy
- Offensive, disruptive, threatening, harassing, or insubordinate behavior
- Stealing school property or the personal property of any individual
- Use, possession, or sale of alcohol, illegal drugs, or controlled substances anywhere on school premises
- Possession of firearms or other weapons on school premises
- Providing false information and/or willfully omitting information on any GIA document or form
- Conducting any activities that harm the name, reputation, or property of GIA

Upon dismissal, a grade of SWD (Student Withdrawal) is posted to the student's permanent record. Refunds will be calculated according to the terms of the student's enrollment agreement and GIA's refund policy.

After dismissal, and at GIA's sole discretion, on-campus students who want to continue their studies may be given the option of repeating time in another class on a space-available basis, provided sufficient time is available to complete the program. This allows students to learn important information and to practice the skills necessary to meet the satisfactory academic progress requirements. The amount of time repeated is determined by the instructor, the Manager of On-Campus and Lab Gemology Instruction, the Manager of Jewelry Manufacturing Arts, and the Dean of Students and/or School Director. On-campus students repeating class time are required to participate fully in class assignments and to meet the minimum requirements as specified in the class syllabus or schedule. Additional fees are charged for the repeated time as stated on page 69. Final grades earned as a result of repeated time will not replace the grade of SWD, and will be shown as a separate grade.

International students dismissed from their course or program are in violation of their M-1 student status and are required to meet with the International Student Advisor to discuss their visa status.

Appeals and Readmission Following Dismissal

Students who are dismissed receive the reason for their dismissal and any readmission terms and conditions in writing. Students may appeal their dismissal by submitting a written letter to the Dean of Students or the School Director. GIA will respond in writing to the appeal within 10 working days of receipt. Submitting an appeal does not guarantee readmission. Readmission is at the sole discretion of GIA, and is subject to space availability. Current tuition and fees apply.

If a student's first appeal for readmission is denied, subsequent appeals will be considered following a two-year waiting period.

Academic Records

Student records are retained in accordance with federal, state, and accreditation requirements. The care and protection of student data is of utmost importance. GIA maintains a comprehensive global personal data protection policy that may be found on our website at www.gia.edu

Notification of Student Privacy Rights

The Family Educational Rights and Privacy Act (FERPA) provides students with certain rights with respect to their education records.

All student records are kept in accordance with the provisions of FERPA. Education records include all files, records, and documents that contain information directly related to a student's academic and financial records, placement files, and financial aid documents. Transcript information is retained permanently, and other signed documents and specific records are retained according to applicable state and federal regulations.

It is GIA's policy to release the following directory information to a requesting party upon its receipt of a completed Credential Verification Request form: student name; field(s) of study; dates of enrollment; degrees, diplomas, and certificates awarded and dates conferred; and academic honors and awards received. The Credential Verification Request form can be found at www.gia.edu

Students have the right to request that their directory information not be released. Such requests must be submitted in writing to the Manager of Education Records within 30 days of enrollment or within 30 days of receiving notification of this policy. This request remains in place until rescinded in writing by the student.

GIA may disclose personally identifiable information from an education record to appropriate parties, including parents of an eligible student, in connection with an emergency if knowledge of the information is necessary to protect the health or safety of the student or other individuals.

Students may examine their own records by submitting a written request to the Manager of Education Records, who will schedule an appointment with them to view their education records within 45 days of receiving the request.

Students who believe their records are inaccurate, misleading, or violate their privacy may submit a written request to the Manager of Education Records that their record be amended. If the record is not amended, the student may request a hearing to challenge the contents of the record. The student will be informed, in writing, of the decision resulting from the hearing. If the record is not amended as a result of the hearing, the student has the right to place a statement in his or her record commenting on the contested information in the record or stating why he or she disagrees with the decision of the hearing. The student may also submit a written complaint to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605.

Transcripts

On-campus students will receive one official transcript upon graduation. Distance Education students may request a transcript at any time. Students who otherwise want to receive or release their transcripts may complete a Transcript Release Form, available from the Student Services office, or contact Education Records. The first official transcript is free; there is a charge for additional copies. See page 69.

Letters of Good Standing

On request, Education Records will issue letters of good standing, typically needed by insurance companies or other agencies as evidence of student status. GIA does not issue letters of recommendation. Contact Education Records at +1 800 421 7250 ext 7312, +1 760 603 4000 ext 7312, or records@gia.edu

Academic Policies and Procedures (cont.)

Graduation Requirements

In order to graduate, all students must meet the Satisfactory Academic Progress Policy or complete the terms of their probation, meet the minimum attendance and behavioral standards, and meet the specific academic requirements shown on the following tables. A minimum final grade of Pass (P) is required to complete each program, course, or lab class. All tuition accounts and miscellaneous student fees must be paid in full, and all stones, equipment, library books, and materials must be returned in good condition prior to graduation. Certificates and diplomas are not awarded until all educational financial obligations are met.

Graduation Requirements – Gemology

| Programs | Minimum Requirement | Maximum Number of Attempts During Program |
|---|---------------------|---|
| Graduate Diamonds Diploma | | |
| Course Assignments | 100% completed | – |
| Stone Worksheets | 100% completed | – |
| Diamond Essentials Final Exam | 75% score | 3 |
| Diamond Grading 5-Stone Practical Exam (on-campus students) | 75% score | 3 |
| Diamond Grading 2-Stone Practical Exam in Lab Class (Distance Education students) | 75% score | 1* |
| Diamonds & Diamond Grading Written Final Exam | 75% score | 3 |
| Graduate Colored Stones Diploma | | |
| Course Assignments | 100% completed | – |
| Stone Worksheets | 100% completed | – |
| Colored Stone Essentials Final Exam | 75% score | 3 |
| Colored Stones Written Final Exam | 75% score | 3 |
| Colored Stone Grading Lab Class | Passing grade | 1 |
| Gem Identification Lab Class | Passing grade | 1 |
| Gem Identification 20-Stone Practical Exam | 100% score | 5** |
| Graduate Pearls Diploma | | |
| Pearls Written Final Exam | 75% score | 3 |
| Pearl Grading Lab Class | Passing grade | 1 |
| Accredited Jewelry Professional Diploma | | |
| Diamond Essentials Final Exam | 75% score | 3 |
| Colored Stone Essentials Final Exam | 75% score | 3 |
| Jewelry Essentials Final Exam | 75% score | 3 |

* Students may take two additional attempts on the exam in a Student Workroom. Remedial work will be required after the second additional attempt. Upon completion of remedial work, students may take an additional two attempts on the exam in a Student Workroom.

** Distance Education students who fail the Gem Identification course 20-stone examination five times will be required to complete additional remedial work prior to attempting the exam again. Distance Education students are allowed a maximum of 10 attempts.



BRAZIL

"If I could attend GIA 100 times over, I would. It was that much of an incredible experience. It was an investment in myself and in my business that paid off. I have tremendous respect for the institution."

Karina Sena, GIA GG, AJP
 CEO-Founder & Creative Director
Karyna Sena

Graduation Requirements – Jewelry Manufacturing Arts

| Programs | Minimum Requirement | Maximum Number of Attempts Allowed |
|--|--------------------------|------------------------------------|
| Jewelry Design & Technology Diploma | | |
| Scheduled Assignments | 75% completed | Unlimited |
| Quizzes | 75% score average | 1 |
| Practical Tests | 75% score each | 3 |
| Final Practical | 100% score, 75% complete | 3 |
| Final Written Exam | 75% score | 3 |
| Final Design Exhibition | Participation required | 1 |
| Graduate Jeweler Diploma | | |
| Scheduled Assignments | 75% completed | Unlimited* |
| Quizzes | 75% score average | 1 |
| Bench Tests | 75% score each | 3 |
| Final Bench Tests | 75% score each | 3 |
| Final Written Exam | 75% score | 3 |
| Comprehensive CAD/CAM for Jewelry Certificate | | |
| Scheduled Assignments | 100% completed | Unlimited |
| Final Practical Test | 75% score | 2 |
| Final Written Exam | 75% score | 3 |
| Final CAD Exhibition | Participation required | 1 |
| Jewelry Design Certificate | | |
| Unit I Design Assignments | 100% pass | Unlimited |
| Unit II Design Assignments | 75% pass | Unlimited |
| Practical Tests | Pass each | 2 |
| Final Practical Exam | Pass each | 2 |
| Final Written Exam | 75% score | 3 |
| Final Design Exhibition | Participation required | 1 |

* All work must be completed within the specific class hours allowed per course or program.

Graduation Announcements

Graduation announcements are available upon request. Contact Education Records at +1 760 603 4000 ext 7312.

Academic Credentials Usage Policy

Applicability

Usage guidelines apply to all current and former students of the Gemological Institute of America, Inc. and its related entities (collectively referred to as GIA).

Usage Guidelines for Academic Credentials

The academic credentials earned at GIA are respected by gem and jewelry professionals around the world. They are the internationally recognized symbol of the highest standard of education in the fields of gemology, jewelry manufacturing arts, and jewelry business.

It is appropriate and customary for recipients of a GIA credential to signal their achievement by appending the relevant academic designation to the end of their name. It should be noted, however, that GIA alumni are required to abide by specific standards of usage.

Although the following examples do not reference every diploma offered by the Institute, they should help you determine how GIA's Usage Guidelines for Academic Credentials apply to you.

General Usage

You may reproduce and display your GIA diploma, certificate, or letter of completion in its entirety. Note that when a credential is advertised, it must be used in association with the recipient's name, and the advertisement must not in any way state or imply an affiliation with, or endorsement by, GIA.

Only the acknowledgment of a diploma or degree from GIA should be placed on business cards. Individual coursework that is completed but does not result in a diploma is best listed on resumes and curriculum vitae.

Academic Policies and Procedures (cont.)

Diplomas

The following examples refer to the Graduate Gemologist (GG), Accredited Jewelry Professional (AJP), Gemologist, Jewelry Design & Technology (JDT), and Graduate Jeweler (GJ) diplomas:

John Doe, GIA Graduate Gemologist, or John Doe, GIA GG

Jane Doe, GIA Accredited Jewelry Professional, or Jane Doe, GIA AJP

John Doe, GIA Gemologist

Jane Doe, GIA Jewelry Design & Technology, or Jane Doe, GIA JDT

John Doe, GIA Graduate Jeweler, or John Doe, GIA GJ

Jane Doe, GIA GG, GJ

The following examples refer to the Graduate Diamonds, Graduate Colored Stones, and Graduate Pearls diplomas:

Jane Doe, GIA Diamonds Graduate

John Doe, GIA Colored Stones Graduate

Jane Doe, GIA Pearls Graduate

The following examples refer to the Applied Jewelry Arts (AJA) diploma, the Jewelry Business Management (JBM) diploma and the Bachelor of Business Administration (BBA) degree:

John Doe, GIA Applied Jewelry Arts, or John Doe, GIA AJA

Jane Doe, GIA Jewelry Business Management, or Jane Doe, GIA JBM

John Doe, Bachelor of Business Administration, or John Doe, BBA

Employment Citations

Companies may state that they have GIA Graduate Gemologists, Accredited Jewelry Professionals, Gemologists, Graduate Jewelers, or Jewelry Design & Technology graduates on staff, provided that such statements are accurate and companies agree to cooperate with any verification that may be requested by GIA or others.

Names, Trademarks, and Copyrights

GIA's names and logos, like those of most organizations, are valid trademarks, and as such, may not be used in your advertising except as described herein. The same is true for GIA's copyrighted materials (including all GIA publications, course materials, and certain printed forms used by GIA), which may be used only by obtaining prior written consent from GIA. Some specific examples of GIA's trademarks and copyrighted material that may NOT be used in your advertising without prior consent are:

- GIA (Gemological Institute of America) and its logo
- GIA diamond grading and gemstone identification reports, including but not limited to, GIA Diamond Grading Report, GIA Diamond Dossier®, and GIA Diamond eReport. Use is acceptable if the report is for a product the client/seller owns
- GIA Facetware™ logo
- GIA education materials and publications in any medium, including but not limited to, print, Web, video, or audio
- *Gems & Gemology* quarterly journal and its logo
- GIA Alumni Association logo

Unauthorized Usage

It is an unauthorized use of GIA's name to imply that GIA and/or its subsidiaries directly or indirectly certify, sponsor, or approve any individual or private business, including its employees, products, services, and pricing.

It is incorrect to state that students, graduates, their businesses, or particular gemstones are "certified" by GIA.

The Gemological Institute of America does not certify anyone or anything. Neither a student nor a graduate who has been awarded a certificate or diploma, nor a gem that has been graded or identified by GIA, has been "certified" by GIA.

Examples of unacceptable usage include: GIA Certified; GIA Certified Diamond Appraiser; GIA Certified Diamonds; GIA Diamond; Certified GIA Appraisals; Certified Graduate Gemologist; Member, Gemological Institute of America; Member, GIA Laboratory.

Because GIA is an educational and research institution, it is not allowed to participate in, or endorse, private business. GIA must also avoid the appearance of doing so, or its standing with the regulating and accrediting authorities could be jeopardized.

GIA does not permit the use of any of its trademarks in third-party domain names. Any use of GIA in a website domain name in the fields of diamonds, jewelry, education, and related fields would constitute infringement of the GIA marks.

The use of the Facetware logo is not permitted. Those who wish to reference the use of GIA Facetware™ in estimating a cut grade may reference it by stating the following: "Cut grade was estimated using the GIA Facetware™ Cut Estimator."

For intellectual property usage requests that are not covered here, please email guidelines@gia.edu

*Courtesy of
Andrew Geoghegan*



Complaint Policy and Procedure

To submit a formal complaint, please follow the procedure described below. GIA reviews all complaints in a timely, fair, and equitable manner. GIA gives all individuals named in a complaint, including students, instructors, or other school employees, the opportunity to respond to the complaint. Students are required to cooperate with all GIA representatives during an investigation in which GIA believes the student(s) may provide relevant information. GIA considers all of the information collected during the investigation in the decision-making process. Additionally, concerns related to sexual harassment or assault can be directed to GIA's Title IX Coordinator, at titleixcoordinator@gia.edu

Complaint Procedure

A complaint must be submitted to the Dean of Students in writing. If the Dean is unavailable, it can be submitted to the Assistant Dean or School Director, who will forward it to the Dean of Students. A complaint must contain, at a minimum, the basis of the allegation, all relevant names and dates, and a brief description of the actions forming the basis of the complaint. Copies of available documents, materials, or additional reasonable and credible information that supports the allegation should also be included.

Within 10 working days of receiving a complaint, the Dean of Students will respond to the complainant with a written summary of GIA's investigation and the disposition of the complaint. If the investigation is not complete at the end of 10 working days, the complainant will be notified in writing that additional time is needed.

Complaint Disclosures

Schools accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC) must have a procedure and operational plan for handling student complaints. If a student does not feel the school has adequately addressed a complaint or concern, the student can contact the Accrediting Commission at 2101 Wilson Blvd., Suite 302, Arlington, VA 22201, by phone at +1 703 247 4212, or online at www.accsc.org. A copy of the Commission's Complaint Form is available from the GIA Student Services Office. All complaints considered by the Commission must be in written form, with permission from the complainant(s) for the Commission to forward a copy of the complaint to the school for a response. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.

Schools accredited by the Distance Education Accrediting Commission (DEAC) must have a written complaint policy and procedure for the purpose of receiving, responding to, addressing, and resolving as appropriate, complaints made by students, faculty, administrators, or any other person who has good reason to believe the school is not in compliance with DEAC standards and policies. Complaints may be submitted to the DEAC using the complaint form found on its website

(www.deac.org), and must include authorization for the Commission to forward a copy of the complaint, including the complainant's identity, to the school. Where issues of educational services, student services, or tuition are concerned, a student must have exhausted all efforts to resolve the complaint with the school before filing a complaint with the DEAC. Students can contact the Distance Education Accrediting Commission (DEAC) at 1101 17th Street NW, Suite 808, Washington, DC 20036, phone +1 202 234 5100, fax +1 202 332 1386, or online at www.deac.org

A student or any member of the public may file a complaint about this institution with the California Bureau for Private Postsecondary Education by calling +1 888 370 7589 toll free, or by completing a complaint form, which can be obtained on the Bureau's website at www.bppe.ca.gov

Residents of Alabama can submit a complaint by contacting the Alabama Department of Postsecondary Education, PO Box 302130, Montgomery, AL 36130-2130, www.accs.cc/index.cfm/school-licensure/complaints/

Residents of Georgia who wish to file a complaint should begin by making every attempt to achieve a fair and reasonable solution via GIA's published complaint procedure. If this effort is not satisfactory, residents may contact The Georgia Nonpublic Postsecondary Education Commission, 2082 East Exchange Place, Suite 220, Tucker, Georgia 30084-5305, phone +1 770 414 3300, fax +1 770 414 3309, or online at www.gnpec.org/consumer-resources

Residents of Nebraska may submit a complaint by contacting the Program Director of Private Postsecondary Career Schools, Nebraska Department of Education, 301 Centennial Mall South, Lincoln, NE 68509.

New York students can submit complaints and claims to the New York State Education Department, Bureau of Proprietary School Supervision, Investigations and Audit Unit, 99 Washington Avenue, Room 1613 OCP, Albany, NY 12234, phone +1 212 643 4760, www.highered.nysed.gov/bpss. The New York State Education Department regulates the operation of Licensed Private Schools and Registered Business Schools in New York.

Residents of Texas can submit a complaint by contacting the The Texas Workforce Commission, Career Schools and Colleges, Room 226T, 101 East 15th Street, Austin, TX 78778-0001, phone +1 512 463 2222, or online at www.twc.state.tx.us

Residents of Utah can submit a complaint by contacting the Utah Division of Consumer Protection, 160 East 300 South, 2nd Floor, P.O. Box 146704, Salt Lake City, Utah 84114-6704, phone +1 801 530 6601, fax +1 801 530 6001, or online at <http://consumerprotection.utah.gov/complaints>

Residents of Wyoming can submit a complaint by contacting the Wyoming Department of Education, 2300 Capitol Avenue, 2nd Floor, Cheyenne, WY 82002, +1 307 777 7675, or online at <http://edu.wyoming.gov>

Cancellation and Refund Policies

Cancellation Instructions for Carlsbad Students

Students who enroll through the Carlsbad campus can inform GIA of their cancellation at any time. The notice of cancellation must be submitted in writing and delivered in person or via email, fax, or mail, to:

GIA, Manager of Admissions, The Robert Mouawad Campus, Mailstop #3, 5345 Armada Drive, Carlsbad, California 92008, phone +1 760 603 4090, fax +1 760 603 4003 or admissions@gia.edu

Student Workroom

GIA must receive written or verbal Student Workroom cancellations at least 24 hours prior to the first day of the scheduled student reservation. Failure to notify GIA of your request to cancel will result in the student being charged the full amount of dates scheduled and loss of his or her reservation.

Cancellation and Refund Policies (cont.)

Cancellation Instructions for New York Students

Students who enroll through the New York campus can inform GIA of their cancellation at any time. The notice of cancellation must be addressed to the Director of New York Education and may be delivered in person or via email, fax, or mail, to:

GIA School Director, 50 W 47th Street, 8th floor, New York, New York 10036, phone +1 212 944 5900 ext 3528, fax +1 212 719 9563, or nyedudirector@gia.edu

Student Workroom

GIA must receive written or verbal Student Workroom cancellations at least 24 hours prior to the first day of the scheduled student reservation. Failure to notify GIA of your request to cancel will result in the student being charged the full amount of dates scheduled and loss of his or her reservation.

Definition of Terms

These terms have the following meanings specific to their use in GIA's Cancellation and Refund policies.

- Cancellation Date for on-campus and lab class students means the date GIA receives your official notice of withdrawal (date of determination or your last day of attendance), whichever is to your benefit.
- Cancellation Date for Distance Education (eLearning) students means the date you sent your written cancellation notice to GIA.
- Class means any course of study, including seminars, classes, courses, or programs.
- Date of Determination (DOD) means the date on which your notice of cancellation is received by GIA.
- Days means calendar days, unless otherwise stated.
- End date for Distance Education (eLearning) students means the date by which the student must complete all course requirements, including final exam.
- Enrollment Date means the date you accept the terms of your Enrollment Agreement.
- Lab Class Session means a half-day instructional period (i.e., one day consists of two sessions).
- Last Day of Attendance (LDA) means the last day you attended or were scheduled to attend your class of face-to-face instruction. This does not apply to Distance Education (eLearning) students.
- On-campus Class Session means a full-day instructional period.
- Quarters are defined in New York as no more than 14 weeks of instruction.
- Start Date for Distance Education (eLearning) students means the first day your course is available online, not the day you choose to access your course.
- Start Date for on-campus and lab class students means the first scheduled day of instruction.
- STRF means the California Student Tuition Recovery Fund (see page 70 for additional information).

Refund Policy

GIA's refund policy is explained in detail in this section and in your Enrollment Agreement. In addition to these general policies, students enrolled through Carlsbad or New York are subject to specific policies as described below. If you have questions, please contact GIA Admissions at +1 800 421 7250 ext 4001 or admissions@gia.edu. Students who have received a scholarship are subject to the refund policy described in the acceptance letter.

If a refund is due, it will be processed back to the original remitter in the same manner payment was received. Refunds are processed within 30 days after your date of determination or your last day of attendance, whichever is later. If books and materials have been purchased and/or received by the student, those charges are not refundable. Gem Instruments may be returned for a full refund within 15 days of receipt provided they are complete in original package and in new and unused condition. A restocking fee may apply. Please see <http://store.gia.edu> for additional information.

Students who obtain a loan to pay for an educational program have the responsibility to repay the full amount of the loan, plus interest, less the amount of any refund returned to the lender. If students have received federal student financial aid funds, any refund is calculated according to the Return of Title IV Aid Policy as described on this page.

Federal Student Aid Refund Policy Also Called the Return of Title IV Funds (R2T4)

The law specifies how GIA must determine the amount of Title IV program assistance a student earns if he or she withdraws from school. The Title IV programs that are covered by this law are Federal Pell Grants, Federal Supplemental Educational Opportunity Grants (FSEOGs), Federal Perkins Loans, Direct Loans, and Direct PLUS Loans. Although a student's aid is posted to his or her student account at the start of each payment period, a student earns the funds as he or she completes the period. If a student withdraws during a payment period or period of enrollment, the amount of Title IV program assistance the student has earned up to that point is determined by a specific formula. If a student received (or GIA or a parent received on the student's behalf) less assistance than the amount the student earned, the student may be able to receive those additional funds. If the student received more assistance than he or she earned, the excess funds must be returned by GIA and/or the student. The amount of assistance that a student has earned is determined on a pro rata basis. For example, if a student completed 30% of his or her payment period or period of enrollment, the student earned 30% of the assistance he or she was originally scheduled to receive. Once the student has completed more than 60% of the payment period or period of enrollment, the student has earned all the assistance he or she was scheduled to receive for that period.

Title IV refunds are allocated in the following order:

1. Unsubsidized Federal Direct Stafford Loan Program
2. Subsidized Federal Direct Stafford Loan Program
3. Federal PLUS Loan Program
4. Federal Perkins Loan Program
5. Federal Pell Grant Program
6. Federal Supplemental Educational Opportunity Grant (FSEOG) Program
7. Any other Title IV program
8. Other federal, state, private, or institutional student financial aid programs

If a student did not receive all of the funds that he or she earned, the student may be due a post-withdrawal disbursement. If a student's post-withdrawal disbursement includes loan funds, GIA must get the student's permission before it can disburse them. The student may choose to decline some or all of the loan funds so that he or she doesn't incur additional debt. GIA may automatically use all or a portion of the student's post-withdrawal disbursement of grant funds for tuition and fees. GIA needs the student's permission to use the post-withdrawal grant disbursement for all other school charges. If a student does not give his or her permission, the student will be offered the funds. It may be in the student's best interest to allow GIA to keep the funds to reduce the student's debt at GIA.

First-time, first-year undergraduate students who have not completed the first 30 days of their program before they withdraw will not receive any Direct Loan funds they would have received had they remained enrolled past the 30th day.

If the student receives (or GIA or the student's parent receives on the student's behalf) excess Title IV program funds that must be returned, GIA must return a portion of the excess equal to the lesser of:

1. The student's institutional charges multiplied by the unearned percentage of his or her funds, or
2. The entire amount of excess funds.

GIA must return this amount even if it didn't keep this amount of the student's Title IV program funds.

If GIA is not required to return all of the excess funds, the student must return the remaining amount.

For any loan funds that the student must return, he or she (or parent for a Direct PLUS Loan) repays in accordance with the terms of the promissory note.

Any amount of unearned grant funds that the student must return is called an overpayment. The maximum amount of a grant overpayment that the student must repay is half of the grant funds the student received or was scheduled to receive. A student does not have to repay a grant overpayment if the original amount of the overpayment is \$50 or less. A student must make arrangements with GIA or the Department of Education to return the unearned grant funds.

The requirements for Title IV program funds when a student withdraws are separate from any refund policy that GIA may have. A student may still owe funds to GIA to cover unpaid institutional charges. GIA may also charge a student for any Title IV program funds that GIA was required to return.

For additional information on GIA refunds as they apply to financial aid funds, contact Student Financial Assistance at +1 800 421 7250 ext 4005 or financialaid@gia.edu

For general questions about Title IV program funds, call the Federal Student Aid Information Center at +1 800 4 FEDAID (+1 800 433 3243). TTY users may call +1 800 730 8913. Information is also available on Student Aid at www.studentaid.ed.gov

Additional information is available at www.gia.edu/student-consumer-information

All Carlsbad Students

The California Bureau of Private Postsecondary Education requires GIA to publish the statements appearing in this paragraph. The institution shall also provide a pro rata refund of nonfederal student financial aid program moneys paid for institutional charges to students who have completed

60% or less of the period of attendance. Institutions shall refund 100% of the amount paid for institutional charges less a reasonable deposit or application fee not to exceed two hundred fifty dollars (\$250), if notice of cancellation is made through attendance at the first class session, or the seventh day after enrollment, whichever is later.

Carlsbad Distance Education (eLearning) Students

Refunds for eLearning courses are based on the scheduled start and end dates of your course and the number of assignments you submit. All charges associated with the purchase of optional books and materials are nonrefundable.

Gem Instruments may be returned for a full refund within 15 days of receipt provided they are complete in original package and in new and unused condition. A restocking fee may apply. Please see <http://store.gia.edu> for additional information.

| If Enrollment Cancellation Date Is | You Pay |
|--|-----------------------------------|
| Within 7 days of enrollment OR before you submit your first course assignment | No tuition |
| After submitting your first course assignment and before submitting more than 60% of the required course assignments | A pro rata portion of the tuition |
| After submitting more than 60% of the course assignments OR after exceeding the course completion time limit | 100% of tuition |

Sample refund calculation for a Distance Education (eLearning) course

Student paid the total price of \$500 for a course with 10 assignments, submitted 4 assignments, and then cancelled prior to the end date of the course. GIA retains a prorated portion of the tuition, calculated as follows:

Total Price = \$500

Per Assignment Charge = \$50 (Tuition ÷ Number of Assignments; \$500 ÷ 10 = \$50)

Tuition Used = \$200 (Per Assignment Charge x Assignments Submitted; \$50 x 4 = \$200)

Refund = \$300 (Tuition – Tuition Used; \$500 - \$200 = \$300)

Carlsbad Lab Class Students

Books, materials, and applicable sales tax are nonrefundable if books and materials are required for the class and have been received by the student.

| If Enrollment Cancellation Date Is | You Pay |
|---|-----------------------------------|
| Within 7 days of enrollment OR before morning break on the first day of class | No tuition |
| After the end of morning break on the first day of class and until 60% of the class has been taught | A pro rata portion of the tuition |
| After 60% of the class has been taught | 100% of tuition |

Cancellation and Refund Policies (cont.)

Carlsbad On-Campus Students

Books, materials, and applicable sales tax are nonrefundable if books and materials have been received by the student.

| If Enrollment Cancellation Date Is | You Pay |
|--|-----------------------------------|
| Within 7 days of enrollment or of receiving notice of a tuition/fee increase; within 3 days of taking your first tour of GIA's education facilities or of attending orientation; before the second scheduled day of class. | No tuition |
| After the first scheduled day of class and before 60% of the class has been taught | A pro rata portion of the tuition |
| After 60% of the class has been taught | 100% of tuition |

All New York Students

Students receive a refund of all monies paid if they cancel before instruction begins AND within seven days of enrollment or of receiving notice of a fee increase OR within three days of signing the enrollment agreement or of taking a campus tour or of attending orientation. Thereafter, a student will be responsible for the cost of any accepted textbooks or supplies, the application fee, and the tuition liability as of the student's last date of physical attendance or the date GIA receives the student's official notice of cancellation, whichever is to the student's benefit, as set forth in the following tables.

The failure of a student to notify the School Director in writing of withdrawal may delay refund of tuition due pursuant to Section 5002 of the Education Law.

Tuition liability is calculated on the basis of the cancellation date, and refunds are processed within 30 days of the cancellation date.

GIA will refund to you, within 30 days of the cancellation date, either all or part of your tuition payments according to the following refund schedules for the respective programs, courses, and lab classes.

Refund Policy: New York Programs of Seven Weeks or Greater in Duration

Tuition liability is divided by the number of quarters in the program, and is limited to the quarter during which the student withdrew or was terminated, plus any previous quarter completed. Quarters are defined as no more than 14 weeks of instruction.

| Graduate Gemologist | | | |
|---------------------|-------|------------------------|-----------------------|
| Class Days | Week | % of Tuition Liability | Actual Tuition Refund |
| First Quarter | | | |
| 1-5 | 1 | 0 | \$20,755.00 |
| 6-10 | 2 | 25 | \$18,320.62 |
| 11-15 | 3 | 50 | \$15,886.25 |
| 16-20 | 4 | 75 | \$13,421.87 |
| 21-25 | 5 | 100 | \$11,017.50 |
| 26-30 | 6 | 100 | \$11,017.50 |
| 31-35 | 7 | 100 | \$11,017.50 |
| 36-65 | 8-13 | 100 | \$9,737.50 |
| Second Quarter | | | |
| 66-70 | 14 | 25 | \$7,303.12 |
| 71-75 | 15 | 50 | \$4,868.75 |
| 76-80 | 16 | 75 | \$2,434.37 |
| 81-130 | 17-26 | 100 | \$0.00 |

| Graduate Colored Stones | | | |
|-------------------------|-------|------------------------|-----------------------|
| Class Days | Week | % of Tuition Liability | Actual Tuition Refund |
| First Quarter | | | |
| 1-5 | 1 | 0 | \$13,475.00 |
| 6-10 | 2 | 25 | \$11,790.62 |
| 11-15 | 3 | 50 | \$10,106.25 |
| 16-20 | 4 | 75 | \$8,421.87 |
| 21-50 | 5-10 | 100 | \$6,737.50 |
| Second Quarter | | | |
| 51-55 | 11 | 25 | \$5,053.12 |
| 56-60 | 12 | 50 | \$3,368.75 |
| 61-65 | 13 | 75 | \$1,684.37 |
| 66-95 | 14-19 | 100 | \$0.00 |

| Graduate Diamonds | | | |
|-------------------|------|------------------------|-----------------------|
| Class Days | Week | % of Tuition Liability | Actual Tuition Refund |
| 1-5 | 1 | 0 | \$6,150.00 |
| 6-10 | 2 | 25 | \$4,612.50 |
| 11-15 | 3 | 50 | \$3,075.00 |
| 16-20 | 4 | 75 | \$1,537.50 |
| 21-35 | 5-7 | 100 | \$0.00 |

| Comprehensive CAD/CAM for Jewelry | | | |
|-----------------------------------|------|------------------------|-----------------------|
| Class Days | Week | % of Tuition Liability | Actual Tuition Refund |
| 1-5 | 1 | 0 | \$4,835.00 |
| 6-10 | 2 | 25 | \$3,626.25 |
| 11-15 | 3 | 50 | \$2,417.50 |
| 16-20 | 4 | 75 | \$1,208.75 |
| 21-35 | 5-7 | 100 | \$0.00 |

| Jewelry Design | | | |
|----------------|------|------------------------|-----------------------|
| Class Days | Week | % of Tuition Liability | Actual Tuition Refund |
| 1-5 | 1 | 0 | \$5,780.00 |
| 6-10 | 2 | 25 | \$4,335.00 |
| 11-15 | 3 | 50 | \$2,925.00 |
| 16-20 | 4 | 75 | \$1,445.00 |
| 21-45 | 5-9 | 100 | \$0.00 |

Refund Policy: New York Programs of 35 Hours or Less in Duration (All Lab Classes)

| If Cancellation Date Is | Your Tuition Liability Is |
|--------------------------|---------------------------|
| 0-15% of the program | 0% |
| 16-30% of the program | 25% |
| 31-45% of the program | 50% |
| 46-60% of the program | 75% |
| After 60% of the program | 100% |

Enrollment, Graduation, and Employment Data

The following information is provided to assist you in making your enrollment decisions. As a prospective student, you are encouraged to review the School Performance Fact Sheet, located in the Student Consumer Information section of the Professional Education section at www.gia.edu/student-consumer-information

Carlsbad Campus

| | Graduate Gemologist | | Graduate Diamonds | | Graduate Colored Stones | |
|--|---------------------|---------------|-------------------|---------------|-------------------------|---------------|
| | 07/11 - 06/12 | 07/12 - 06/13 | 01/12 - 12/12 | 01/13 - 12/13 | 10/11 - 09/12 | 10/12 - 09/13 |
| Program Enrollment | | | | | | |
| Students Enrolled (total starts) | 136 | 131 | 105 | 34 | 2 | 13 |
| Program Graduation Rate | | | | | | |
| Students Available for Graduation | 136 | 131 | 105 | 34 | 2 | 13 |
| Students Who Graduated | 133 | 117 | 104 | 31 | 2 | 11 |
| Graduation Rate ¹ | 98% | 89% | 99% | 91% | 100% | 85% |
| Employment of Program Graduates | | | | | | |
| Number of Graduates | 133 | 117 | 104 | 31 | 2 | 4 |
| Number of Graduates Available for Employment ² | 57 | 62 | 47 | 17 | 1 | 4 |
| Percentage of Graduates Employed in the Field ³ | 89% | 85% | 83% | 76% | 100% | 100% |

| | Graduate Jeweler | | Jewelry Design | | Jewelry Design & Technology | | Comprehensive CAD/CAM for Jewelry | |
|--|------------------|---------------|----------------|---------------|-----------------------------|---------------|-----------------------------------|---------------|
| | 07/11 - 06/12 | 07/12 - 06/13 | 01/12 - 12/12 | 01/13 - 12/13 | 07/11 - 06/12 | 07/12 - 06/13 | 01/12 - 12/12 | 01/13 - 12/13 |
| Program Enrollment | | | | | | | | |
| Students Enrolled (total starts) | 36 | 36 | 17 | 16 | 54 | 30 | 26 | 20 |
| Program Graduation Rate | | | | | | | | |
| Students Available for Graduation | 36 | 36 | 17 | 16 | 54 | 30 | 26 | 20 |
| Students Who Graduated | 31 | 31 | 15 | 15 | 51 | 28 | 25 | 20 |
| Graduation Rate ¹ | 86% | 86% | 88% | 94% | 94% | 93% | 96% | 100% |
| Employment of Program Graduates | | | | | | | | |
| Number of Graduates | 31 | 31 | 15 | 15 | 51 | 28 | 25 | 20 |
| Number of Graduates Available for Employment ² | 15 | 17 | 3 | 6 | 20 | 13 | 8 | 10 |
| Percentage of Graduates Employed in the Field ³ | 73% | 88% | 67% | 100% | 85% | 92% | 75% | 70% |

The above information reflects data reported to the Accrediting Commission of Career Schools and Colleges for the 2013 and 2014 Annual Reports.

¹ Graduation Rate is the number of Graduates divided by the Number of Students Available for Graduation.

² Number of Graduates Available for Employment means the number of graduates minus the number of graduates unavailable for employment. Graduates unavailable for employment are those individuals who, after graduation, die, become incarcerated, are called to active military duty, are international students who leave the United States and have returned to their country of origin, or are continuing their education in an accredited postsecondary institution.

³ Percentage of Graduates Employed in the Field is calculated by dividing Graduates Employed in the Field by the Number of Graduates Available for Employment. Graduates Employed in the Field means graduates who complete within 150% of the published program length and report they are employed within three months of graduation in a job for which the program trained them.

Enrollment, Graduation, and Employment Data (cont.)

New York Campus

| | Graduate Gemologist | | Jewelry Design | | Graduate Diamonds | | Graduate Colored Stones | | Comprehensive CAD/CAM for Jewelry | |
|--|---------------------|---------------|----------------|---------------|-------------------|---------------|-------------------------|---------------|-----------------------------------|---------------|
| | 07/11 - 06/12 | 07/12 - 06/13 | 07/11 - 06/12 | 07/12 - 06/13 | 07/11 - 06/12 | 07/12 - 06/13 | 07/11 - 06/12 | 07/12 - 06/13 | 07/11 - 06/12 | 07/12 - 06/13 |
| New Program Enrollments (starts) | | | | | | | | | | |
| Full time | 104 | 130 | 51 | 19 | 92 | 89 | 4 | 4 | 9 | 29 |
| Part time | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 104 | 130 | 51 | 19 | 92 | 89 | 4 | 4 | 9 | 29 |
| Applications Accepted | 104 | 130 | 51 | 19 | 92 | 89 | 4 | 4 | 9 | 29 |
| Applications Denied | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Starts | 104 | 130 | 51 | 19 | 92 | 89 | 4 | 4 | 9 | 29 |
| Program Graduation Rate | | | | | | | | | | |
| Total Students Enrolled | 171 | 197 | 69 | 33 | 92 | 104 | 9 | 7 | 9 | 29 |
| Graduates ¹ | 95 | 100 | 53 | 14 | 65 | 97 | 8 | 6 | 9 | 29 |
| Non-completers ² | 9 | 26 | 3 | 3 | 9 | 7 | 0 | 1 | 0 | 2 |
| Still Enrolled/ Continuing Students ³ | 67 | 71 | 13 | 16 | 18 | 0 | 1 | 0 | 0 | 0 |
| Employment of Program Graduates | | | | | | | | | | |
| Number of Graduates | 95 | 100 | 53 | 14 | 65 | 97 | 8 | 6 | 9 | 27 |
| Number of Graduates Seeking Employment ⁴ | 29 | 51 | 18 | 5 | 19 | 47 | 2 | 3 | 5 | 15 |
| Number of Graduates Employed in the Field ⁵ | 22 | 29 | 2 | 2 | 21 | 24 | 1 | 1 | 1 | 12 |

The above information reflects data reported to New York State Education Department, Occupational Education Data Survey (OEDS) for the 2012-2013 reporting periods.

¹ Graduates means the number of students who completed the program within the reporting period.

² Non-completers means the number of students who terminated enrollment or were terminated during the reporting period without successfully completing the program of instruction.

³ Still Enrolled/Continuing Students means the number of students who were enrolled in a program of instruction on the last day of the reporting period.

⁴ Number of Graduates Seeking Employment (available for employment) means the Number of Graduates minus the Number of Graduates unavailable for employment. Graduates unavailable for employment are those individuals who, after graduation, die, become incarcerated, are international students who leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

⁵ Number of Graduates Employed in the Field means Graduates who report that they are gainfully employed within six months of graduation in a position for which the skills obtained through the education and training provided by the institution are required or provided a significant advantage to the graduate in obtaining the position.



FLORIDA

"My advice for anyone considering courses with GIA is to go for it. It is the ultimate way to learn, whether on campus or through Distance Education while you work. It is worth it. Getting my GG has been one of the best professional investments I have ever made."

Shivan Sarna, GIA GG, AJP
Show Host
HSN

Tuition and Fees Schedule of Student Charges

General Information for All Applicants

Effective January 1, 2015 through December 31, 2015; subject to change. For the most current information, visit www.gia.edu

Total Charges Do Not Include:

- Housing, food, insurance, transportation, entertainment, other living expenses, and possible additional fees (see below)
- Shipping and handling fees
- Customs fees and duties on course materials shipped outside the United States
- Proctor fees for Distance Education exams
- Fees for remedial work
- Optional purchase of metals used and projects made in Jewelry Manufacturing Arts courses and programs
- Fees for lost or damaged equipment and stones
- Refundable deposit for stones loaned to international students enrolled in the Gem Identification course
- Returned check fees
- Wire transfer fees
- All required instruments are provided to on-campus students, excluding purchase of replacement or additional refractive index (RI) liquid 1.81
- Required equipment for Distance Education student to complete the GEM 240 Gem Identification course gem-testing. See next column for a listing of the required equipment.
- For homework purposes, Jewelry Design & Technology students must have full access to the student version of the software used during the program and a computer that meets the minimum requirements described on page 33. The estimated average cost to purchase these items is \$295 for the software and approximately \$950 for the computer. Estimates reflect current prices at the time of publication, and are subject to change.
- Optional books
- Students are responsible for Gem Identification stone set shipping and handling charges when that stone set has been previously shipped and now requires reshipping

Additional Student Fees May Include:

- \$35 half day or \$70 full day for the use of Student Workroom
- \$750 per week for repeating on-campus class time
- \$75 add/drop fee for changes made to registration after class starts
- \$40 certificate replacement fee
- \$45 diploma replacement fee
- \$10 for each transcript after the first
- \$15 for replacement ID or badge
- \$10 for replacement keys
- \$10 for replacement parking permits

Total charges are valid for programs, courses, and classes taking place in the United States from January 1, 2015 through December 31, 2015, and are subject to change.

On-Campus Students

Total charges include all educational services, lesson materials, and tests normally needed to complete the program, course, or class. GIA will provide other necessary instruments, tools, and materials for classroom use only.

GIA reserves the right to reschedule or cancel classes. Books, materials, and instruments are subject to applicable sales tax. Charges are subject to change.

Distance Education Students

Gem Identification

To complete this course, you must have access to:

- Gem tweezers (non-locking)
- Daylight-equivalent light source
- Monochromatic light source
- Mini Maglite (incandescent) or equivalent
- 10x fully corrected loupe or microscope
- Gem cloth
- Refractometer with removable magnification piece, white light source, and polarizing filter
- Refractive index (RI) liquid 1.81
- Optic figure sphere
- Dichroscope (calcite preferred)
- Polariscope
- Spectroscope

These instruments are not included with the course materials.

Distance Education Students Outside the United States

Students who apply for the Gem Identification course who live outside the United States and who will not be using a GIA Student Workroom for practical assignments must submit an \$800 deposit for the stone sets that will be loaned to them, along with an initial course payment. Upon return of the stone sets in their original condition, GIA will refund the \$800 deposit to the original remitter of the funds via the same method of payment by which it was submitted. GIA will be responsible for all logistics and expenses for international stone shipments both to and from the student.

Students are responsible for Gem Identification stone set shipping and handling charges when that stone set has been previously shipped and now requires reshipping. In addition, students will be responsible for all duties, taxes, and fees when Gem Identification stone sets require reshipping to an international location.

Tuition and Fees Schedule of Student Charges (cont.)

eLearning Courses – Gemology Distance Education

| Course Number | Course Title | Tuition | Monthly Payment Plan Option (no-interest plan) | Instrument Cost*** | Optional Books* | Catalog Page |
|---------------|--|------------|--|--------------------|-----------------|--------------|
| GEM 110 | Jewelry Essentials | \$185.00 | N/A | N/A | \$65.00 | 38 |
| GEM 120 | Colored Stone Essentials | \$185.00 | N/A | N/A | \$80.00 | 39 |
| GEM 130 | Diamond Essentials | \$185.00 | N/A | N/A | \$65.00 | 39 |
| GEM 230 | Diamonds & Diamond Grading (Prerequisite: GEM 130) | \$1,670.00 | \$167.00 x 10 months | N/A | \$150.00 | 39 |
| GEM 220 | Colored Stones ** (Prerequisite: GEM 120) | \$1,670.00 | \$167.00 x 10 months | N/A | \$250.00 | 39 |
| GEM 240 | Gem Identification ** (Prerequisite: GEM 120, GEM 220) | \$2,040.00 | \$204.00 x 10 months | \$2,500.00 | \$250.00 | 39 |
| GEM 149 | Pearls | \$600.00 | \$150.00 x 4 months | N/A | \$125.00 | 39 |

Amounts shown are in U.S. dollars

* Books are available for your Gemology Distance Education eLearning courses, but are not required for successful completion. Upon confirmation of your enrollment (when you receive your user name and password), books may be purchased online by logging on to <https://my.gia.edu>. Various S&H options are available. Additional S&H charges apply to Distance Education students outside the United States and Canada.

** Due to continuously changing customs regulations beyond GIA's control, it may not be possible to ship Gem Identification stone sets to various international locations. Customs regulations may also extend the time it takes GIA to deliver international stone sets to students.

*** If you don't have access to the instruments needed to complete this course, listed on page 69, you can purchase them through <http://store.gia.edu> for an estimated retail price of \$2,500.00 (S&H and tax are not included.) Various S&H options are available. Additional S&H charges apply to Distance Education students outside the United States and Canada.

Student Tuition Recovery Fund (STRF)

The California Student Tuition Recovery Fund assessment is a variable rate as determined under California law. Effective January 1, 2015, the STRF assessment has been reduced to \$0, but is subject to change pursuant to California Education Code section 94923 and implementing regulations.

You **must** pay the state-imposed assessment for the Student Tuition Recovery Fund (STRF) if all of the following applies to you:

1. You are a student in an educational program, who is a California resident, or are enrolled in a residency program, and prepay all or part of your tuition either by cash, guaranteed student loans, or personal loans; and
2. Your total charges are not paid by any third-party payer such as an employer, government program, or other payer unless you have a separate agreement to repay the third party.

You **are not eligible** for protection from the STRF, and you are not required to pay the STRF assessment, if either of the following applies:

1. You are not a California resident, or are not enrolled in a residency program; or
2. Your total charges are paid by a third party, such as an employer, government program or other payer, and you have no separate agreement to repay the third party.

The State of California created the Student Tuition Recovery Fund (STRF) to relieve or mitigate economic losses suffered by students in educational programs who are California residents, or are enrolled in a residency program attending certain schools regulated by the Bureau for Private Postsecondary and Vocational Education.

You **may be eligible** for STRF if you are a California resident or are enrolled in a residency program, prepaid tuition, paid the STRF assessment, and suffered an economic loss as a result of any of the following:

1. The school closed before the course of instruction was completed.
2. The school failed to pay refunds or charges on behalf of a student to a third party for license fees or any other purpose, or to provide equipment or materials for which a charge was collected within 180 days before the closure of the school.
3. The school failed to pay or reimburse loan proceeds under a federally guaranteed student loan program as required by law or to pay or reimburse proceeds received by the school prior to closure in excess of tuition and other costs.
4. There was a material failure to comply with the Act or this Division within 30 days before the school closed or, if the material failure began earlier than 30 days prior to closure, the period determined by the Bureau.
5. An inability after diligent efforts to prosecute, prove, and collect on a judgment against the institution for a violation of the Act.

However, no claim can be paid to any student without a social security number or a taxpayer identification number.

"Residency Program" means an educational course or program offered by an institution that has approval to operate in California, when the instruction occurs in California directly (face-to-face) between the student and the faculty member(s). Example: An individual who resides outside of California and enrolls in a course that requires him or her to be physically present in California to complete the course is required to pay STRF.

Carlsbad On-Campus Programs and Courses – Gemology and Jewelry Manufacturing Arts

| Program Number | Program Title | Tuition | Fees | Total Charges* | First Payment (Due with Application (Refundable Deposit)) | Second Payment (Due by Orientation Day) | Final Payment (Due Date Varies)**** | Catalog Page |
|----------------|-----------------------------------|-------------|---|----------------|---|---|-------------------------------------|--------------|
| GEM 2500 | Graduate Gemologist | \$21,000.00 | \$1,670.00 (B&M) \$133.60 (CA Sales Tax) | \$22,803.60 | \$2,100.00 | \$13,353.60** | \$7,350.00 | 20-21 |
| GEM 2200 | Graduate Diamonds | \$6,600.00 | \$320.00 (B&M) \$25.60 (CA Sales Tax) | \$6,945.60 | \$660.00 | \$6,285.60 | N/A | 22-23 |
| GEM 2300 | Graduate Colored Stones | \$14,400.00 | \$1,350.00 (B&M) \$108.00 (CA Sales Tax) | \$15,858.00 | \$1,440.00 | \$9,378.00** | \$5,040.00 | 24-25 |
| JMA 3300 | Graduate Jeweler | \$19,900.00 | \$3,150.00 (B&M) \$252.00 (CA Sales Tax) | \$23,302.00 | \$1,990.00 | \$14,347.00** | \$6,965.00 | 34-35 |
| JMA 3400 | Jewelry Design & Technology | \$19,900.00 | \$570.00 (B&M) \$45.60 (CA Sales Tax) | \$20,515.60 | \$1,990.00 | \$11,560.60** | \$6,965.00 | 32-33 |
| JMA 370 | Jewelry Design | \$6,000.00 | \$350.00 (B&M) \$28.00 (CA Sales Tax) | \$6,378.00 | \$600.00 | \$5,778.00 | N/A | 37 |
| JMA 400 | Comprehensive CAD/CAM for Jewelry | \$5,600.00 | \$150.00 (B&M) \$12.00 (CA Sales Tax) | \$5,762.00 | \$560.00 | \$5,202.00 | N/A | 36 |

New York On-Campus Programs and Courses – Gemology and Jewelry Manufacturing Arts

| Program Number | Program Title | Tuition | Books & Materials | Total Charges*** | First Payment (Due with Application (Refundable Deposit)) | Final Payment (Due on Orientation Day) | Catalog Page |
|----------------|-----------------------------------|-------------|-------------------|------------------|---|--|--------------|
| GEM 2500 | Graduate Gemologist | \$21,000.00 | \$1,670.00 | \$22,670.00 | \$2,100.00 | \$20,570.00 | 20-21 |
| GEM 2200 | Graduate Diamonds | \$6,600.00 | \$320.00 | \$6,920.00 | \$660.00 | \$6,260.00 | 22-23 |
| GEM 2300 | Graduate Colored Stones | \$14,400.00 | \$1,350.00 | \$15,750.00 | \$1,440.00 | \$14,310.00 | 24-25 |
| JMA 370 | Jewelry Design | \$6,000.00 | \$350.00 | \$6,350.00 | \$600.00 | \$5,750.00 | 37 |
| JMA 400 | Comprehensive CAD/CAM for Jewelry | \$5,600.00 | \$150.00 | \$5,750.00 | \$560.00 | \$5,190.00 | 36 |

Amounts shown are in U.S. dollars

B&M = Books & Materials

* Total charges shown include tuition, books and materials and applicable sales tax.

** Amount = Refundable deposit + books, materials, fees, sales tax + partial tuition.

*** Total charges include tuition, books, and materials.

**** Final payment is due when 51% of the program lasting longer than 17 weeks is complete. The due date is specified in the enrollment agreement.

Tuition and Fees Schedule of Student Charges (cont.)

Carlsbad Lab Classes – Gemology and Jewelry Manufacturing Arts

| Class Number | Class Title | Tuition | Fees | Total Charges* | First Payment (Refundable Deposit Due with Application) | Final Payment (Balance Due 30 Days Prior to Start of Class* = Total Charges – Refundable Deposit) | Catalog Page |
|--------------|-------------------------------------|------------|--|----------------|---|---|--------------|
| GEM 230L | Diamond Grading Lab | \$1,500.00 | \$125.00 (B&M) \$10.00 (CA Sales Tax) | \$1,635.00 | \$150.00 | \$1,485.00 | 41 |
| GEM 220L | Colored Stone Grading Lab | \$1,000.00 | \$75.00 (B&M) \$6.00 (CA Sales Tax) | \$1,081.00 | \$100.00 | \$981.00 | 41 |
| GEM 240L | Gem Identification Lab | \$1,500.00 | \$125.00 (B&M) \$10.00 (CA Sales Tax) | \$1,635.00 | \$150.00 | \$1,485.00 | 41 |
| GEM 149L | Pearl Grading Lab | \$300.00 | \$15.00 (B&M) \$1.20 (CA Sales Tax) | \$316.20 | \$30.00 | \$286.20 | 41 |
| JMA 320L | Basic Repair and Setting Lab | \$1,400.00 | \$150.00 (B&M) \$12.00 (CA Sales Tax) | \$1,562.00 | \$140.00 | \$1,422.00 | 41 |
| JMA 340L | Intermediate Repair and Setting Lab | \$1,400.00 | \$225.00 (B&M) \$18.00 (CA Sales Tax) | \$1,643.00 | \$140.00 | \$1,503.00 | 41 |

New York and Tucson Lab Classes – Gemology and Jewelry Manufacturing Arts

| Class Number | Class Title | Tuition | Fees | Total Charges* | First Payment (Refundable Deposit Due with Application) | Final Payment (Balance Due 30 Days Prior to Start of Class* = Total Charges – Refundable Deposit) | Catalog Page |
|--------------|---------------------------|-------------------------------------|--|-------------------------------------|---|---|--------------|
| GEM 230L | Diamond Grading Lab | \$1,500.00 (NY) \$1,600.00 (TUC) | \$125.00 (B&M, NY, TUC) \$10.13 (TUC Sales Tax) | \$1,625.00 (NY) \$1,735.13 (TUC) | \$150.00 (NY) \$160.00 (TUC) | \$1,475.00 (NY) \$1,575.13 (TUC) | 41 |
| GEM 220L | Colored Stone Grading Lab | \$1,000.00 (NY) | \$75.00 (B&M, NY) | \$1,075.00 (NY) | \$100.00 (NY) | \$975.00 (NY) | 41 |
| GEM 240L | Gem Identification Lab | \$1,500.00 (NY) | \$125.00 (B&M, NY) | \$1,625.00 (NY) | \$150.00 (NY) | \$1,475.00 (NY) | 41 |
| GEM 149L | Pearl Grading Lab | \$300.00 (NY) | \$15.00 (B&M, NY) | \$315.00 (NY) | \$30.00 (NY) | \$285.00 (NY) | 41 |

Amounts shown are in U.S. dollars

CB = Carlsbad; NY = New York; TUC = Tucson

*Total charges shown include tuition, books and materials, and applicable sales tax. The balance is due 30 days prior to start of class. Failure to pay balance will result in lost seat in class.



NEW JERSEY

"I recommend GIA to everyone interested in a career in the industry. The programs provide a strong foundation whether you go into gemology or design. There is not a day that goes by that I don't use something I learned while at GIA."

Lauren Noelle Fiabane, GIA GG, AJA
Owner and Designer
Noelle Leone

2015 U.S. Class Schedules

ON-CAMPUS PROGRAMS

Unless otherwise noted, all classes are held at GIA facilities at the address shown on the back cover of this GIA Education Catalog.

The start date shown for on-campus courses and programs is the mandatory orientation date.

CARLSBAD, CA

GEMOLOGY

GEM 2500 Graduate Gemologist

Jan 15-Jul 24
Feb 19-Aug 28
Mar 19-Sep 25
Apr 16-Oct 23
Jun 11-Dec 18
Aug 20, 2015-Mar 11, 2016
Sep 17, 2015-Apr 8, 2016
Oct 29, 2015-May 20, 2016

GEM 2200 Graduate Diamonds

Jan 15-Mar 6*
Jan 22-Mar 13
Feb 19-Apr 10*
Mar 19-May 8*
Apr 16-Jun 5*
May 14-Jul 3*
Jun 11-Jul 31*
Aug 20-Oct 9*
Sep 10-Oct 30
Sep 17-Nov 6*
Oct 29-Dec 18*

GEM 2300 Graduate Colored Stones

Jan 5-May 15*
Mar 9-Jul 24*
Apr 13-Aug 28*
May 11-Sep 25*
Jun 8-Oct 23*
Jul 6-Nov 20*
Aug 3-Dec 18*
Oct 12, 2015-Mar 11, 2016*
Nov 9, 2015-Apr 8, 2016*

JEWELRY MANUFACTURING ARTS

JMA 3400 Jewelry Design & Technology

Apr 9-Oct 16
Jun 11-Dec 18
Oct 29, 2015-May 20, 2016

JMA 3300 Graduate Jeweler

Jan 22-Jul 31
Apr 16-Oct 23
Sep 17, 2015-Apr 8, 2016
Nov 5, 2015-May 27, 2016

JMA 370 Jewelry Design

Mar 26-May 29
Aug 13-Oct 16

JMA 400 Comprehensive CAD/CAM for Jewelry

Jan 22-Mar 13
Jun 11-Jul 31
Oct 29-Dec 18

NEW YORK, NY

GEMOLOGY

GEM 2500 Graduate Gemologist

Jan 8-Jul 10
Feb 26-Aug 28
Apr 16-Oct 16
Jun 4-Dec 4
Jul 23, 2015-Feb 5, 2016
Sep 10, 2015-Mar 25, 2016
Oct 29, 2015-May 13, 2016

GEM 2200 Graduate Diamonds

Jan 8-Feb 27*
Jan 29-Mar 20
Feb 26-Apr 17*
Mar 26-May 15
Apr 16-Jun 5*
Jun 4-Jul 24*
Jun 11-Jul 31
Jul 23-Sep 11*
Aug 6-Sep 25
Sep 10-Oct 30*
Oct 1-Nov 20
Oct 29-Dec 18*

GEM 2300 Graduate Colored Stones

Jan 5-May 15
Mar 2-Jul 10*
Apr 20-Aug 28*
Jun 8-Oct 16*
Jul 27-Dec 4*
Sep 14, 2015-Feb 5, 2016*
Nov 2, 2015-Mar 25, 2016*

JEWELRY MANUFACTURING ARTS

JMA 370 Jewelry Design

Mar 26-May 29
Jun 18-Aug 21
Oct 8-Dec 11

JMA 400 Comprehensive CAD/CAM for Jewelry

Jan 22-Mar 13
Apr 2-May 22
Jun 11-Jul 31
Aug 13-Oct 2
Oct 22-Dec 11



Stone courtesy of
Harvard Mineralogical Museum

* Dates offered on a standby basis. Call for availability. You will be placed on a waiting list until 30 days prior to the start of your program or class when GIA can confirm your space availability. Schedules are subject to change without notice. For a current schedule, visit www.gia.edu/schedules. Contact GIA Admissions in Carlsbad or New York to confirm availability and for additional information and details. (N) = Nighttime; (S) = Saturday

2015 U.S. Class Schedules (cont.)

LAB CLASS AND STUDENT WORKROOMS SCHEDULE

CARLSBAD, CA

GEMOLOGY

GEM 220L Colored Stone Grading

Jan 26-28
Mar 9-11
May 11-13
Jun 15-17
Aug 31-Sep 2
Nov 2-4
Dec 14-16

GEM 230L Diamond Grading

Jan 12-16
Feb 2-6
Feb 23-27
Mar 16-20
Apr 27-May 1
Jun 1-5
Jun 22-26
Aug 17-21
Oct 19-23
Nov 9-13
Nov 30-Dec 4

GEM 240L Gem Identification

Jan 19-23
Mar 2-6
May 4-8
Jun 8-12
Aug 24-28
Oct 26-30
Dec 7-11

GEM 149L Pearl Grading

Jan 29
Mar 12
May 14
Jun 18
Sep 3
Nov 5
Dec 17

STUDENT WORKROOM

Available daily, Monday – Friday, 9:00 a.m. – 12:00 p.m. and 1:00 – 4:00 p.m., on a first-come, first-served basis for up to eight students. Fees are \$35 for half day and \$70 for full day. No fees for exams.

For a complete list of Student Workroom prerequisites, services, and additional details, visit www.gia.edu.

To reserve a seat, call +1 800 421 7250 ext 4404, or outside the U.S. call +1 760 603 4404 or email lessons@gia.edu

JEWELRY MANUFACTURING ARTS JMA 320L Basic Repair and Setting

Jun 1-5
Oct 19-23

JMA 340L Intermediate Repair and Setting

Jun 8-12
Oct 26-30

NEW YORK, NY

GEMOLOGY

GEM 220L Colored Stone Grading

Jan 26-28
Mar 9-11
Apr 6-8
Apr 6-14 (N)
May 4-6
Jun 15-17
Jul 20-22
Aug 10-12
Aug 31-Sep 2
Sep 28-30
Oct 5-13 (N)
Oct 19-21
Nov 7-21 (S)
Nov 9-11
Dec 14-16

GEM 230L Diamond Grading

Jan 12-16
Jan 26-Feb 10 (N)
Feb 2-6
Feb 23-27
Feb 28-Mar 28 (S)
Mar 23-27
Apr 20-24
May 11-15
Jun 1-5
Jun 22-26
Jul 6-10
Aug 17-21
Sep 14-18
Sep 19-Oct 17 (S)
Oct 5-9
Oct 26-30
Nov 2-17 (N)
Nov 30-Dec 4

GEM 240L Gem Identification

Jan 19-23
Mar 2-6
Mar 2-17 (N)
Mar 30-Apr 3
Apr 27-May 1
May 4-19 (N)
Jun 8-12
Jul 13-17
Aug 3-7
Aug 24-28
Sep 21-25
Oct 12-16
Nov 2-6
Dec 7-11

GEM 149L Pearl Grading

Jan 29
Mar 12
Apr 9
May 7
Jun 18
Jun 22-23 (N)
Jul 23
Aug 13
Sep 3
Sep 14-15 (N)
Oct 1
Oct 22
Nov 12
Dec 17

STUDENT WORKROOM

Available daily, Monday – Friday, 9:00 a.m. – 12:00 p.m. and 1:00 – 4:00 p.m. Fees are \$35 for half day and \$70 for full day. No fees for exams.

For a complete list of Student Workroom prerequisites, services, and additional details, visit www.gia.edu.

To reserve a seat, call +1 800 366 8519, or outside the U.S. call +1 212 944 5900, or email nyworkroom@gia.edu

Jan 5-9
Feb 9-13
Feb 17-20
Mar 16-20
Apr 13-17
May 18-22
May 26-29
Jun 29-Jul 2
Jul 28-31
Sep 8-11
Nov 16-20
Nov 23-25

LAS VEGAS, NV

To register, and for class location, call American Gem Society at +1 702 255 6500 ext 1034. Fees and enrollment details vary.

GEMOLOGY

GEM 220L Colored Stone Grading

Sep 30-Oct 2

GEM 230L Diamond Grading

Mar 2-6
Oct 5-9

GEM 240L Gem Identification

Mar 9-13

LAS VEGAS, NV

Seminar offerings during JCK shows to be announced.

GEMOLOGY

GEM 275L Gemology Seminars

May 28

TUCSON, AZ

Fees and enrollment details vary. Tucson classes are held at the Tucson Convention Center, 260 South Church, Tucson, AZ 86701.

GEMOLOGY

GEM 230L Diamond Grading

Feb 2-6

GEM 275L Identifying Heat Treatment of Corundum

Feb 7 (S)

GEM 275L Identifying Glass Fillings and "Healed Fissures" in Corundum

Feb 7 (S)

LAB CLASS HOURS

Day Classes

Carlsbad and New York:
8:00 a.m. – 4:00 p.m.

Other Cities:
9:00 a.m. – 5:00 p.m.

Night Classes

New York:
Monday – Thursday
6:00 p.m. – 9:30 p.m.

* Dates offered on a standby basis. Call for availability. You will be placed on a waiting list until 30 days prior to the start of your program or class when GIA can confirm your space availability. Schedules are subject to change without notice. For a current schedule, visit www.gia.edu/schedules. Contact GIA Admissions in Carlsbad or New York to confirm availability and for additional information and details. (N) = Nighttime; (S) = Saturday

2015 International Class Schedules

ON-CAMPUS PROGRAMS

Unless otherwise noted, all classes are held at GIA facilities at the address shown on the back cover of this GIA Education Catalog.

The start date shown for on-campus courses and programs is the mandatory orientation date.

Unless otherwise noted, all on campus courses are taught in English.

BANGALORE www.giaindia.in

GEMOLOGY GEM 2500 Graduate Gemologist

Feb 26-Aug 28

GEM 2200 Graduate Diamonds

Feb 26-Apr 17*

GEM 2300 Graduate Colored Stones

Apr 16-Aug 28*

BANGKOK www.giathai.net

GEMOLOGY GEM 2500 Graduate Gemologist

Jun 18-Dec 18

GEM 2200 Graduate Diamonds

Jun 18-Aug 7
Oct 29-Dec 18

GEM 2300 Graduate Colored Stones

Jan 8-May 29
Aug 6-Dec 18

Accredited Jewelry Professional (Intensive)

Sep 19-Oct 17 (Thai) (S)

JEWELRY MANUFACTURING ARTS JMA 370 Jewelry Design

Jan 29-Apr 3
Jul 2-Sep 4

DELHI www.giaindia.in

GEMOLOGY GEM 2500 Graduate Gemologist

Jun 18-Dec 25

GEM 2200 Graduate Diamonds

Jan 22-Mar 13
Jun 18-Aug 7*

GEM 2300 Graduate Colored Stones

Aug 6-Dec 25*

DUBAI www.giamideast.com

Classes will be held at Gold Tower, JLT Premises, unless otherwise mentioned.

GEMOLOGY GEM 2200 Graduate Diamonds

Jan 11-Feb 26
Apr 5-May 21
Sep 27-Nov 12

Accredited Jewelry Professional (Intensive)

Jan 4-8
Mar 8-12
May 24-28
Jul 26-30
Aug 23-27
Sep 20-24
Nov 22-26

HONG KONG www.giahongkong.com

GEMOLOGY GEM 2500 Graduate Gemologist

Jan 2-Jul 24
Jul 31, 2015-Mar 3, 2016

GEM 2200 Graduate Diamonds

Jan 2-Feb 18*
Jun 26-Aug 14 (Cantonese)
Jul 31-Sep 15*
Oct 9-Nov 27

GEM 2300 Graduate Colored Stones

Jan 2-Jun 5
Mar 6-Jul 24*
Oct 2, 2015-Mar 3, 2016*

JEWELRY MANUFACTURING ARTS JMA 370 Jewelry Design

Mar 9-May 15
Jul 27-Sep 25

JAIPUR www.giaindia.in

GEMOLOGY GEM 2200 Graduate Diamonds

Jan 8-Feb 27
May 28-Jul 17

JOHANNESBURG

giaeducationafrica@gia.edu

GIA's campus in Johannesburg offers Gemology on-campus classes for Accredited Jewelry Professional (Intensive).

For a current schedule of on-campus classes, email giaeducationafrica@gia.edu

LONDON www.gia.edu

GEMOLOGY GEM 2500 Graduate Gemologist

Jan 29-Aug 7
Sep 10, 2015-Mar 25, 2016

GEM 2200 Graduate Diamonds

Jan 29-Mar 20*
Apr 9-May 29
Sep 3-Oct 23
Sep 10-Oct 30*

GEM 2300 Graduate Colored Stones

Mar 18-Aug 7
Oct 28, 2015-Mar 25, 2016

Accredited Jewelry Professional (Intensive)

Jan 5-9
Jun 1-5
Aug 24-28
Oct 19-23
Nov 9-13

JEWELRY MANUFACTURING ARTS JMA 370 Jewelry Design

To be determined.

MUMBAI www.giaindia.in

GEMOLOGY GEM 2500 Graduate Gemologist

Jan 15-Jul 17
May 7-Nov 6
Jul 23, 2015-Jan 29, 2016
Sep 24, 2015-Apr 1, 2016

GEM 2200 Graduate Diamonds

Jan 15-Mar 6*
Jan 29-Mar 20
Mar 12-May 1
Mar 19-May 8
Apr 30-Jun 19
May 7-Jun 26*
Jun 18-Aug 7
Jul 23-Sep 11*
Aug 6-Sep 25
Sep 24-Nov 20*
Dec 3, 2015-Jan 22, 2016

GEM 2300 Graduate Colored Stones

Mar 5-Jul 17*
Jun 25-Nov 6*
Sep 10, 2015-Jan 29, 2016*
Nov 19, 2015-Apr 1, 2016*

JEWELRY MANUFACTURING ARTS JMA 400 Comprehensive CAD/CAM for Jewelry

Jun 29-Aug 14

JMA 370 Jewelry Design

Feb 12-Apr 17
Apr 30-Jul 3
Aug 13-Oct 16
Nov 19, 2015-Jan 22, 2016

OSAKA www.giajpn.gr.jp

GIA's campus in Osaka offers diploma programs in Gemology.

For a current schedule, contact osaka@giajpn.gr.jp or +81 6 6266 8601 or admissions@gia.edu or +1 760 603 4001.

SEOUL info@giakorea.co.kr

GIA's campus in Seoul offers diploma programs in Gemology.

For a current schedule, contact info@giakorea.co.kr or +82 2 540 7637 or admissions@gia.edu or +1 760 603 4001.

SHANGHAI www.giataiwan.com.tw

GEMOLOGY GEM 2500 Graduate Gemologist

Feb 27-Aug 13 (Chinese)
Aug 7, 2015-Jan 28, 2016 (Chinese)

GEM 2200 Graduate Diamonds

Feb 27-Apr 10 (Chinese)*
Aug 7-Sep 18 (Chinese)*
Aug 21-Oct 2 (Chinese)

GEM 2300 Graduate Colored Stones

Apr 10-Aug 13 (Chinese)*
Sep 17, 2015-Jan 28, 2016 (Chinese)*

SURAT www.giaindia.in

GEMOLOGY GEM 2200 Graduate Diamonds

Feb 12-Apr 3
May 14-Jul 3
Nov 12, 2015-Jan 1, 2016

* Dates offered on a standby basis. Call for availability. You will be placed on a waiting list until 30 days prior to the start of your program or class when GIA can confirm your space availability. Schedules are subject to change without notice. For a current schedule, visit www.gia.edu/schedules. Contact GIA Admissions in Carlsbad or New York to confirm availability and for additional information and details. (N) = Nighttime; (S) = Saturday

2015 International Class Schedules (cont.)

ON-CAMPUS PROGRAMS (cont.)

TAIWAN www.giataiwan.com.tw

GEMOLOGY

Advanced Jewelry Professional (Intensive)

Jun 22-Jul 8 (Chinese)
Nov 2-18 (Chinese)

GEM 2500 Graduate Gemologist

Apr 17-Oct 22 (Chinese)
Jul 31, 2015-Feb 4, 2016 (Chinese)

GEM 2200 Graduate Diamonds

Feb 26-Apr 17 (Chinese)
Apr 17-Jun 5 (Chinese)*
Jul 31-Sep 18 (Chinese)*

GEM 2300 Graduate Colored Stones

Feb 25-Jul 9 (Chinese)*
Jun 10-Oct 22 (Chinese)*
Sep 23, 2015-Feb 4, 2016 (Chinese)*

JEWELRY MANUFACTURING ARTS

JMA 370 Jewelry Design

Mar 18-Jul 17 (Chinese)
Oct 26-Dec 25 (Chinese)

TOKYO www.giajpn.gr.jp

GIA's campus in Tokyo offers diploma programs in Gemology and courses in Jewelry Design.

For a current schedule, contact info@giajpn.gr.jp or +81 3 3835 7046 or admissions@gia.edu or +1 760 603 4001.

LAB CLASSES AND STUDENT WORKROOMS

BANGKOK www.giathai.net

GEMOLOGY

GEM 220L Colored Stone Grading

Feb 16-18
Jun 2-4

GEM 230L Diamond Grading

Feb 2-6
Jun 8-12

GEM 240L Gem Identification

Feb 9-13
Jun 15-19

GEM 149L Pearl Grading

Feb 19
Jun 5

JEWELRY MANUFACTURING ARTS

JMA 330L Quick Design

Jan 26-30
Oct 12-16

BOTSWANA

giaeducationafrica@gia.edu

GIA's campus in Botswana offers Gemology lab classes for Diamond Grading.

For a current schedule of lab classes, email giaeducationafrica@gia.edu

DUBAI www.giamideast.com

Classes will be held at Gold Tower, JLT Premises, unless otherwise mentioned.

GEMOLOGY

GEM 220L Colored Stone Grading

Mar 15-17
Jun 7-9
Aug 9-11
Nov 29-Dec 1

GEM 230L Diamond Grading

Mar 1-5
Mar 29-Apr 2
May 31-Jun 4
Aug 2-6
Aug 30-Sep 3
Sep 13-17
Nov 15-19
Dec 13-17

GEM 240L Gem Identification

Mar 22-26
Jun 14-18
Aug 16-20
Sep 6-10
Dec 6-10

GEM 149L Pearl Grading

Mar 18
Jun 10
Aug 12
Dec 2

HONG KONG www.giahongkong.com

GEMOLOGY

GEM 220L Colored Stone Grading

Aug 26-28

GEM 230L Diamond Grading

Jan 5-29 (Cantonese) (N)
Mar 9-13
Jul 6-30 (Cantonese) (N)
Sep 7-11

GEM 240L Gem Identification

Aug 31-Sep 4

GEM 149L Pearl Grading

Mar 18 & 20 (Cantonese) (N)
Mar 25 & 27 (N)
Jun 16
Jun 17 & 19 (Cantonese) (N)
Aug 25
Sep 9 & 11 (Cantonese) (N)

JEWELRY MANUFACTURING ARTS

JMA 330L Quick Design

Apr 13-May 7 (N)
Aug 17-Sep 10 (N)

JOHANNESBURG

To register, call the Harry Oppenheimer Diamond Training School at +27 11 334 9003 or +27 11 334 8420, or email diamond.school@diamond.co.za. Fees and enrollment details vary.

GEMOLOGY

GEM 220L Colored Stone Grading

To be determined.

GEM 230L Diamond Grading

To be determined.

GEM 240L Gem Identification

To be determined.

LONDON www.gia.edu

GEMOLOGY

GEM 220L Colored Stone Grading

Jan 19-21
Mar 30-Apr 1
Jun 8-10
Sep 1-3

GEM 230L Diamond Grading

Jan 12-16
Jun 15-19
Jul 27-31
Sep 7-11
Nov 2-6
Nov 16-20
Nov 30-Dec 4

GEM 240L Gem Identification

Jan 26-30
Jun 22-26
Sep 14-18
Dec 7-11

GEM 149L Pearl Grading

Jan 22
Apr 2
Jun 11
Sep 4

JEWELRY MANUFACTURING ARTS

JMA 330L Quick Design

To be determined.

STUDENT WORKROOM

Please call for availability.

Jun 29-Jul 24
Sep 21-Oct 16

* Dates offered on a standby basis. Call for availability. You will be placed on a waiting list until 30 days prior to the start of your program or class when GIA can confirm your space availability. Schedules are subject to change without notice. For a current schedule, visit www.gia.edu/schedules. Contact GIA Admissions in Carlsbad or New York to confirm availability and for additional information and details. (N) = Nighttime; (S) = Saturday

LAB CLASSES AND STUDENT WORKROOMS (cont.)

MUMBAI www.gjaiindia.in

GIA's campus in Mumbai offers Gemology lab classes for Colored Stone Grading, Diamond Grading, Gem Identification, and Pearl Grading.

Jewelry Manufacturing Arts lab classes include Swift Jewelry Design. Student Workroom dates and hours are by appointment.

For a current schedule of lab classes and Student Workrooms, visit www.gjaiindia.in

OSAKA www.giajpn.gr.jp

GIA's campus in Osaka offers Gemology lab classes and Student Workroom.

For a current schedule, contact osaka@giajpn.gr.jp or +81 6 6266 8601 or admissions@gia.edu or +1 760 603 4001.

SEOUL info@giaakorea.co.kr

GIA's campus in Seoul offers Gemology lab classes and Student Workroom.

For a current schedule, contact info@giaakorea.co.kr or +82 2 540 7637 or admissions@gia.edu or +1 760 603 4001.

SINGAPORE www.giahongkong.com**GEMOLOGY****GEM 220L Colored Stone Grading**

May 27-29
Dec 2-4

GEM 230L Diamond Grading

Jun 8-12
Dec 14-18

GEM 240L Gem Identification

Jun 1-5
Dec 7-11

GEM 149L Pearl Grading

May 26
Dec 1

TAIWAN www.giataiwan.com.tw**GEMOLOGY****GEM 220L Colored Stone Grading**

Apr 27-30 (Chinese)
Aug 10-13 (Chinese)
Nov 23-27 (Chinese)

GEM 230L Diamond Grading

Jan 26-30 (Chinese)
Mar 9-Apr 3 (Chinese) (N)
May 16-Jun 13 (Chinese) (S)
Jun 1-5 (Chinese)
Aug 17-Sep 11 (Chinese) (N)
Sep 21-25 (Chinese)
Oct 24-Nov 21 (Chinese) (S)

GEM 240L Gem Identification

Feb 2-6 (Chinese)
Jun 8-12 (Chinese)
Oct 26-30 (Chinese)

GEM 149L Pearl Grading

Apr 25 (Chinese) (S)
Oct 17 (Chinese) (S)

JEWELRY MANUFACTURING ARTS**JMA 345L Working with Wax**

May 11-22 (Chinese)
Sep 14-25 (Chinese)
Dec 28, 2015-Jan 8, 2016 (Chinese)

STUDENT WORKROOM

Please call for availability.

Jan 19-23
Feb 9-13
Mar 2-6
Apr 6-10
May 4-8
Jun 8-12
Jun 29-Jul 3
Jul 27-31
Sep 31-Oct 4
Oct 5-9
Nov 9-13
Dec 14-18

TOKYO www.giajpn.gr.jp

GIA's campus in Tokyo offers Gemology lab classes and Student Workroom.

For a current schedule, contact info@giajpn.gr.jp or +81 3 3835 7046 or admissions@gia.edu or +1 760 603 4001.

ATTENDING A GIA CAMPUS OUTSIDE THE UNITED STATES

To register in a program or lab class at a GIA location outside the United States, contact the respective campus directly.

GIA program and lab class curricula are standard worldwide, but schedules and specific offerings may vary by location.

To enroll in Distance Education courses where materials are written in English, submit your application to GIA in Carlsbad. To enroll in a Distance Education course where materials are written in any other language, please contact the respective GIA campus.

Contact information for GIA campuses can be found on the back cover of this catalog or on the GIA website at www.gia.edu/locations



*Hessonite garnet crystal
courtesy Wayne & Dona Leicht*

* Dates offered on a standby basis. Call for availability. You will be placed on a waiting list until 30 days prior to the start of your program or class when GIA can confirm your space availability. Schedules are subject to change without notice. For a current schedule, visit www.gia.edu/schedules. Contact GIA Admissions in Carlsbad or New York to confirm availability and for additional information and details. (N) = Nighttime; (S) = Saturday

Governance and Executive Management

Current as of February 2015

Board of Governors

Chair

John A. Green
President and Chief Executive Officer
Lux Bond & Green

Amit Dhamani
Chief Executive Officer and Managing Director
Dhamani Jewels Group

Rodney C. Ewing, Ph.D.
Frank Stanton Professor in Nuclear Security
Stanford University

Thomas H. Insley
Chief Financial Officer
Intrepid Therapeutics, Inc.

Susan M. Jacques
President and Chief Executive Officer
GIA

Dione D. Kenyon
President and Chief Executive Officer
Jewelers Board of Trade

Lisa A. Locklear
Senior Vice President and Chief Financial Officer, North America
Ingram Micro, Inc.

Thomas M. Moses
Executive Vice President and Chief Laboratory and Research Officer
GIA

Glenn R. Nord
Past President and Governor for Life
GIA

Barbara A. Sawrey, Ph.D.
Dean of Undergraduate Education
University of California, San Diego

James P. Shinehouse
Partner
Atlantic Financial Advisory Partners

Hank B. Siegel
President and Chief Executive Officer
Hamilton Co. Jewelers

Aron L. Suna
President
Suna Bros., Inc.

Elliot Tannenbaum
Senior Principal
Leo Schachter Diamond Group

Dr. John W. Valley
Charles R. Van Hise Professor
Department of Geoscience
University of Wisconsin

Thomas T. Yang
Partner
PrimeGenesis

Ephraim Zion
Managing Director
Dehres Ltd.

Executive Management

Susan M. Jacques
President and Chief Executive Officer

Thomas M. Moses
Executive Vice President and Chief Laboratory and Research Officer

Bev Hori
Senior Vice President of Education and Chief Learning Officer

Kathryn Kimmel
Senior Vice President and Chief Marketing Officer

Anna Martin
Senior Vice President of Global Development

David J. Tearle
Senior Vice President and Chief Financial Officer

Katherine Palmer Andrews
Vice President of Corporate Compliance

Nirupa Bhatt
Managing Director for India and Middle East

Lisa Biggs
Vice President and Corporate Controller

Matt Crimmin
Vice President of Laboratory Operations

Linda Ellis
Vice President and Chief Advancement Officer

John King
Chief Quality Officer

Theresa Mogavero
Vice President of Global Education Operations

Seung-Hae Moon
Managing Director for Asia Pacific

Cynthia Sanders
Vice President of Instruments and Corporate Services

Kenneth Scarratt
Managing Director for Southeast Asia

Susan Schindelar
Vice President of Global Marketing

Rohit Tandon
Chief Human Resources Officer

Jennifer Wilson
Vice President, Corporate Counsel and Corporate Secretary

Lucy Xia
Vice President of Global Laboratory Planning

Phillip M. Yantzer
Vice President of Laboratory Services

Chairman Emeritus

Ralph Destino

Education Administration and Faculty

Current as of February 2015

Education Management

Bev Hori
Senior Vice President of Education
and Chief Learning Officer

Brenda Harwick
Manager, On-Campus &
Lab Gemology Instruction

Christine Galdston
Assistant Vice President, Education
Accreditation and Regulatory Affairs

Dona Dirlam
Director, Richard T. Liddicoat
Gemological Library and
Information Center

Jennifer Kim
Campus Manager, New York

Jessica Bledsoe
Manager, Education Technology

Kimberly Overlin
Dean of Students

Mark Mann
Senior Director, Global Jewelry
Manufacturing Arts

Michelle DeVore
Manager, Distance Education
Gemology Instruction

Mike Magee
Manager of Jewelry
Manufacturing Arts

Renada Koebel
Senior Manager
Admissions and Records

Sam Kong
Director, New York Education

Susan Elliott
Director, Education Resources

Susan Johnson
Director, Education Accreditation
and Regulatory Affairs

Theresa Mogavero
Vice President of Global
Education Operations

Faculty for All Locations

Instructor Qualifications

GIA instructors meet or exceed the accreditation standards and state requirements for experience and education (as they pertain to the specific students they serve).

All New York instructors possess a Teacher Permit, a Provisional License, or a Permanent License issued by the state of New York.

United States Faculty

Darla Alvarez
Kelly Borrello
John Cason
Michele Schwien
Brian Driscoll
John Fisher
Fran Greder
Richard Greene
Doug Hall
Don Hughes
Douglas Kennedy
Larry S. Larson
Carson Lee
Steven Lester
Mike Magee
Paul Mattlin
Sarah Mulvaney
Craig Nass
Heather Pantel
Shaun Peterson
Abba Steinfeld
Nina Switzer-Spano
Kate Trunnell
Maria Tsangaropoulos
Lea Turano
Michael Turinetti
Shelly Verwymeren
Ann Westley
Glenn Wargo
Joanna Woolley
Steve Workman
Danielle Yamamoto
Elizabeth Gaines Zoutendyk

International Management and Licensees

Nirupa Bhatt
Managing Director
India and Middle East

Elizabeth Bokaba
Manager, Alumni and
Client Relations
South Africa

Christine Chen
Manager, Administration
Taiwan

Margaret Chen
Business Development Manager
China

Alan Chiu
Campus Manager
Hong Kong

Grace Cho
Manager, Education
Taiwan

Claudia D'Andrea
Director, Education
Bangkok

Yoshiko Doi
Japan Licensee

Edward Johnson
Director, Education
London

Dong Keuk Kim
Korea Licensee

Stella Lee
Director, Education
Hong Kong

Seung-Hae Moon
Managing Director

Asia Pacific
Mehdi Saadian
Manager, Instruction
London

Ken Scarratt
Managing Director
Southeast Asia;
Director, Laboratory, Bangkok

Manoj Singhania
Director, Education
India & Middle East

David Tsao
Manager, Operations
Taiwan

Vivian Wang
Director, Education
Taiwan

International Faculty

Hong Kong
Stiff Chan
Carmen Leung
Annie Ng
Joyce Ng

Mumbai
Mohit Agrawal
Sajiri Barve
Jamsheed Dastoor
Nitu Joshi
Karan Kundra
Arjun Pansari
Vijay Parmar
Kashish Sachdeva
Deepa Srinivasa
Shari Zaveri

Osaka
Jiro Ohashi
Tokio Yamamoto

Tokyo
Hiroyuki Kanai
Michie Kinoshita
Hajime Moriya
Ryoichi Nakajima
Nobuko Otsuka
Kazuataka Tajika

Seoul
Yong Ho Choi
Joo Youn Kim
Seong Ki Kim
Kum Ri Moon
Chang Beom Shon

London
Francesca Lawley
Amy Nolan

Dubai
Ziad Khaled

Taipei
Leo Chu
Jason Kao
Anfen Kuo
Sharon Liu
Mark Mai
Sharon Tang
Michelle Tsai
Spock Wu
Albee Yen

Bangkok
Pitchaya Lopiti
Panissara Navasamakkarn
Ninnate Plumkratoke
Patharaphum Sudprasert

Index

| | | | | | | | |
|---|------------------|--|------------|---|------------|---|--------|
| Absences | 53-54 | Commercial Activities | 51 | Guest Speakers | 48 | Richard T. Liddicoat Gemological Library and Information Center | 48 |
| Academic Credentials | 61 | Complaint Policy and Procedure | 63 | Health Care and Medical Insurance | 52 | Safety | 46 |
| Academic Dishonesty | 55 | Completion Time for Distance Education | 38-41 | History of GIA | 9 | Satisfactory Academic Progress (SAP) Policy | 56-57 |
| Academic Policies and Procedures | 53-63 | Comprehensive CAD/CAM | 36 | Holiday Schedule | 50 | Schedule – International Lab Classes and Student Workrooms | 76-77 |
| Academic Probation | 58 | Computer Labs and Internet Access | 48 | Housing | 49 | Schedule – International On-Campus Programs | 75-76 |
| Academic Records | 59 | Continuing Education for Alumni | 47 | How to Apply | 42 | Schedule of Student Charges | 69-72 |
| Accreditation and Licensing | 82 | Connect-ED (Safety) | 46 | I-20MN | 43-45 | Schedule – U.S. Lab Classes and Student Workrooms | 74 |
| Accrediting Commission of Career Schools and Colleges (ACCSC) | 82 | Copyright Infringement | 51 | ID Badges or Cards | 52 | Schedule – U.S. On-Campus Programs | 73 |
| Accredited Jewelry Professional (AJP) | 28-29 | Course Descriptions | 38-41 | Intermediate Repair and Setting Lab Class | 41 | Scheduled School Closures | 50 |
| Add/Drop Policy | 58 | Cost of Attendance | 45 | International Campuses | Back Cover | Scholarships (Financial Aid) | 45-46 |
| Administration | 79 | Diamond Essentials – eLearning | 39 | International Lab Classes and Student Workrooms | 76-77 | Search and Seizure | 52 |
| Admissions | 42-46 | Diamond Grading Lab Class | 41 | International On-Campus Programs | 75-76 | Service and Shipping Limitations Outside the United States | 43 |
| Admissions Policy | 42 | Diamonds & Diamond Grading – eLearning | 39 | International Student Advisors | 48 | Service Animals | 51 |
| Admissions Requirements | 42 | Dismissal Policy | 59 | International Student Admissions | 43-46 | Sexual Assault Prevention | 63 |
| Advertising GIA Credentials | 62 | Distance Education | 16-17 | Internet Access | 48 | Smoking on Campus | 52 |
| Alumni Association | 47 | Distance Education Accrediting Commission (DEAC) | 82 | Jewelry Design | 37 | Social Events | 48 |
| Animals on Campus | 51 | Distance Education – Submitting Your Application | 42 | Jewelry Design & Technology | 32-33 | Social Networking | 55 |
| Americans with Disabilities Act | 43 | Distance Education Courses | 38-41 | Jewelry Essentials – eLearning | 38 | Special Accommodations | 43 |
| Annual Campus Safety and Security Report (Safety) | 46 | Distance Education Exams | 56 | Jewelry Manufacturing Arts | 30-37 | Standards of Behavior | 55 |
| Appeals and Readmission Following Dismissal | 59 | Dress Code | 52 | Lab Classes | 40-41 | Student Accounts | 45 |
| Applying for Enrollment | 42-46 | EBSCO GeoRef and LIRN | 48 | Lab Classes – Submitting Your Application | 42 | Student and Exchange Visitor Information System (SEVIS) | 44 |
| Attendance at Orientation | 53 | Education Administration and Faculty | 79 | Learning Methods | 12-17 | Student Code of Conduct | 55 |
| Attendance Probation | 58 | Educational Philosophy | 9 | Leave of Absence | 58 | <i>Student Financial Aid Handbook</i> | 46 |
| Attendance Policy | 53-54 | eLearning | 38-39 | Letters of Good Standing | 59 | Student ID Badges or Cards | 52 |
| Badges | 52 | eLearning System Requirements | 17 | Library and Learning Resources | 48 | Student Life | 50-52 |
| Basic Repair and Setting Lab Class | 41 | English Proficiency | 43 | Licensing | 82 | Student Services | 47-49 |
| Behavioral Probation | 58 | Enrollment, Graduation, and Employment Data | 67-68 | LIRN Database | 48 | Student Tuition Recovery Fund (STRF) | 70 |
| Behavior and Code of Conduct | 55 | Facilities | 50 | M-1 Visa | 43-45 | Student Workrooms | 47 |
| Bureau for Private Postsecondary Education | 82 | Family Educational Rights and Privacy Act (FERPA) | 59 | Mail Service (Other Services) | 49 | Student Visas | 43-45 |
| Bureau of Proprietary School Supervision (New York) | 82 | Federal Student Aid | 45 | Make Up Policy | 58 | Substance Abuse | 55 |
| Business Activities (by students) | 51 | Financial Assistance | 45-46 | Mission Statement | 9 | Table of Contents | 6-7 |
| CAD/CAM | 36 | Food and Beverage | 52 | Monthly Payment Plans – Distance Education | 70 | Tardies | 53-54 |
| Calendar | 50 | Grading System | 53 | Museum | 48 | Telephone, Fax, and Email Contacts | 81 |
| Campus Locations | Back Cover | Grading System | 53 | My GIA | 17 | Testing Policies | 56 |
| Campus Safety & Security | 46 | Gem Identification eLearning | 39 | Net Price Calculator | 45 | Title IX Coordinator | 42, 46 |
| Cancellation and Refund Policies | 63-64 | Gem Identification Lab Class | 41 | New York Campus | 12-13 | Transfer Credit | 46 |
| Career Fair | 47 | Gemology | 18-29 | Night Lab | 54 | Transcripts | 59 |
| Career Services | 47 | Gemology Lab Classes | 41 | Nondiscrimination Policy | 42 | Tuition and Fees | 69-72 |
| Cartier Rare Book Repository and Archives | 48 | GIA Alumni Association | 47 | Nonimmigrant (M-1) Student Status | 43-45 | U.S. Immigration and Customs Enforcement (ICE) | 44 |
| Chemical Safety Disclosure | 46 | GIA Campuses and Locations | Back Cover | On-Campus | 12-15 | U.S. Lab Class and Workroom Schedule | 74 |
| CIP Code | 18, 30, 82 | GIA Diplomas | 62 | On-Campus Admission for Non-U.S. Citizens | 43-45 | U.S. On-Campus Programs (Schedules) | 73 |
| Class Schedules | 73-77 | GIA eLearning | 38-39 | On-Campus Facilities and Hours of Operation | 50 | Visitors on Campus | 52 |
| Classification of Instructional Programs (CIP) | 18, 30, 82 | GIA Museum | 48 | Orientation Attendance | 53 | Video and Audio Surveillance on Campus | 52 |
| Classroom Equipment | 50-51 | Gifts to Faculty or Staff | 55 | Payment Methods | 45 | Vocational Student Form (I-20MN) | 43-45 |
| Classroom Hours | 54 | Governance and Executive Management | 78 | Pearl Grading Lab Class | 41 | Welcome Message | 8 |
| Classroom Policies | 54 | Grading Definitions | 53 | Pearls | 26-27 | | |
| Classroom Safety | 55 | Grading System | 53 | Privacy Act (FERPA) | 59 | | |
| Clock Hours | 20-29, 32-41, 57 | Graduate Colored Stones (GCS) | 24-25 | Probation | 58 | | |
| Code of Conduct | 55 | Graduate Diamonds (GD) | 22-23 | Proctored Exams | 56 | | |
| Colored Stone Essentials – eLearning | 39 | Graduate Gemologist (GG) | 20-21 | Progress Reports | 56 | | |
| Colored Stone Grading Lab Class | 41 | Graduate Jeweler (GJ) | 34-35 | Recruiters at Career Fair | 47 | | |
| Colored Stones – eLearning | 39 | Graduate Pearls (GP) | 26-27 | Refund Policy | 64 | | |
| | | Graduation Announcements | 61 | Return of Title IV Funds | 64 | | |
| | | Graduation Requirements – Gemology | 60 | | | | |
| | | Graduation Requirements – Jewelry Manufacturing Arts | 61 | | | | |

Contacts

| Carlsbad Contacts | Telephone | Toll-Free Telephone (in the U.S. and Canada) | Fax | Web and Email Address |
|---|------------------------------------|---|-----------------|--|
| CARLSBAD (Main School) | +1 760 603 4000 | +1 800 421 7250 | +1 760 603 4003 | www.gia.edu admissions@gia.edu |
| Admissions and Enrollments – Distance Education | +1 760 603 4001 | +1 800 421 7250 ext 4001 | +1 760 603 4003 | admissions@gia.edu |
| Admissions and Enrollments – On Campus | +1 760 603 4400 | +1 800 421 7250 ext 4400 | +1 760 603 4003 | admissions@gia.edu |
| Alumni Association | +1 760 603 4145 | +1 800 421 7250 ext 4145 | +1 760 603 4199 | alumni@gia.edu |
| Career Fair | +1 760 603 4100 | +1 800 421 7250 ext 4100 | +1 760 603 4080 | careerfair@gia.edu |
| Career Services | +1 760 603 4000 ext 7303 | +1 800 421 7250 ext 7303 | +1 760 603 4153 | careerservices@gia.edu |
| Certificates and Diplomas | +1 760 603 4000 ext 7312 | +1 800 421 7250 ext 7312 | +1 760 603 4418 | records@gia.edu |
| Dean of Students | +1 760 603 4093 | +1 800 421 7250 ext 4093 | +1 760 603 4153 | deanstudents@gia.edu |
| Distance Education Student Support | +1 760 603 4404 | +1 800 421 7250 ext 4404 | +1 760 603 4091 | lessons@gia.edu |
| Financial Assistance | +1 760 603 4005 +1 760 603 4175 | +1 800 421 7250 ext 4005 or ext 4175 | +1 760 603 4153 | financialaid@gia.edu |
| Gems & Gemology Subscriptions | +1 760 603 4200 | +1 800 421 8161 | +1 760 603 4262 | www.gia.edu/gems-gemology gandg@gia.edu |
| Housing Assistance | +1 760 603 4000 ext 7304 | +1 800 421 7250 ext 7304 | +1 760 603 4153 | housing@gia.edu |
| Instruments and Books | +1 760 603 4200 | +1 800 421 8161 | +1 760 603 4262 | www.store.gia.edu giastore@gia.edu giastoreorders@gia.edu |
| International Student Advisor | +1 760 603 4195 | +1 800 421 7250 ext 4195 | +1 760 603 4153 | intladvisor@gia.edu |
| Library – Richard T. Liddicoat Gemological Library and Information Center | +1 760 603 4046 +1 760 603 4068 | +1 800 421 7250 ext 4046 or 4068 | +1 760 603 4256 | library@gia.edu |
| My GIA and Online Support | +1 760 603 4000 ext 7459 | +1 800 421 7250 ext 7459 | +1 760 603 4003 | onlinesupport@gia.edu |
| Records and Transcripts | +1 760 603 4000 ext 7312 | +1 800 421 7250 ext 7312 | +1 760 603 4418 | records@gia.edu |
| Scholarships | +1 760 603 4131 | +1 800 421 7250 ext 4131 | +1 760 603 4153 | scholarship@gia.edu |
| Student Accounts | +1 760 603 4470 | +1 800 421 7250 ext 4470 | +1 760 603 4153 | nyacctrec@gia.edu |
| Student Services | +1 760 603 4000 ext 7300 | +1 800 421 7250 ext 7300 | +1 760 603 4153 | studentservices@gia.edu |
| Student Workroom | +1 760 603 4404 | +1 800 421 7250 ext 4404 | +1 760 603 4091 | lessons@gia.edu |
| New York Contacts | Telephone | Toll-Free Telephone (in the U.S. and Canada) | Fax | Web and Email Address |
| NEW YORK (Branch School) | +1 212 944 5900 | +1 800 366 8519 | +1 212 719 9563 | www.gia.edu nyedu@gia.edu |
| Admissions and Enrollments – Lab Classes | +1 212 944 5900 | +1 800 366 8519 | +1 212 719 9563 | nyadmissions@gia.edu |
| Admissions and Enrollments – On Campus | +1 212 944 5900 | +1 800 366 8519 | +1 212 719 9563 | nyadmissions@gia.edu |
| Campus Manager | +1 917 286 3662 | +1 800 366 8519 ext 3662 | +1 212 719 9563 | nycampusmanager@gia.edu |
| Career Services | +1 212 944 5900 ext 3529 | +1 800 366 8519 ext 3529 | +1 212 719 9563 | nycareerservices@gia.edu |
| Housing Advisor | +1 212 944 5900 | | +1 212 719 9563 | nyhousing@gia.edu |
| International Student Advisor | +1 917 286 3663 | +1 800 366 8519 ext 3663 | +1 212 719 9563 | nyintladvisor@gia.edu |
| Library – Richard T. Liddicoat Library | +1 212 944 5900 | +1 800 366 8519 | +1 212 719 9563 | nylibrary@gia.edu |
| School Director | +1 917 286 3528 | +1 800 366 8519 ext 3528 | +1 212 719 9563 | nyedudirector@gia.edu |
| Student Accounts | +1 917 286 3527 | +1 800 366 8519 ext 3527 | +1 212 719 9563 | nyedu@gia.edu |
| Student Workroom | +1 212 944 5900 | +1 800 366 8519 | +1 212 719 9563 | nyworkroom@gia.edu |

©2015 Gemological Institute of America, Inc. All rights reserved. Gemological Institute of America and GIA are registered trademarks of Gemological Institute of America, Inc. Any other product or company names mentioned herein are the trademarks of their respective owners.

GIA World Headquarters and The Robert Mouawad Campus, 5345 Armada Drive, Carlsbad, CA 92008

GIA New York Education, 50 W 47th Street, 8th Floor, New York, New York 10036

Catalog and policies effective January 1, 2015 through December 31, 2015.

Publication date February 2015

Visit www.gia.edu for the most current information
and for additional consumer information for students.

Accreditation and Licensing

GIA is a nonprofit, private, postsecondary educational institution incorporated for the purpose of promoting education and research in gemology, jewelry manufacturing arts, and related subjects. GIA's mission is to ensure the public's trust in gems and jewelry by upholding the highest standards of integrity, academics, science, and professionalism through education, research, laboratory services, and instrument development.

GIA's campus in Carlsbad is accredited by the Accrediting Commission of Career Schools and Colleges (ACCSC). GIA's campus in New York is accredited by the ACCSC as a branch of GIA's campus in Carlsbad. ACCSC's accreditation is institutional in nature and includes GIA on-campus education only. GIA's Distance Education courses and lab classes do not fall within the purview of GIA's institutional accreditation by the ACCSC.

GIA's Distance Education courses are accredited by the Distance Education Accrediting Commission (DEAC). GIA's lab classes do not fall within the purview of DEAC accreditation.

ACCSC and DEAC are listed by the U.S. Department of Education as nationally recognized accrediting agencies.

GIA is approved to operate in California by the Bureau for Private Postsecondary Education (BPPE). Any questions a student may have regarding this catalog that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at 2535 Capitol Oaks Drive, Suite 400, Sacramento, California 95833, www.bppe.ca.gov, toll-free telephone number +1 888 370 7589, or by fax +1 916 263 1897. As required by California Education Code 94909(a)(12), GIA discloses it has no pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition within the preceding five years, and has not had a petition in bankruptcy filed against it within the preceding five years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code (11 U.S.C. Sec. 1101 et seq.). The BPPE approves educational programs that lead to the award of a recognized credential such as a certificate or diploma. GIA's professional development and continuing education lab classes and seminars do not fall within the purview of GIA's institutional approval by the BPPE.

GIA's campus in New York is licensed by the New York State Education Department. Please be advised that the New York State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. The student should be aware that some information in the catalog may change. It is recommended that students considering enrollment check with the School Director to determine if there is any change from the information provided in the catalog. Therefore, it is possible that courses/curricula listed in the school's catalog may not be approved at the time a student enrolls in the school, or the teaching personnel listed in the catalog may have changed. It is again recommended that the student check with the School Director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

As a prospective student, you are required to review this catalog prior to signing an enrollment agreement. You are also required to review the School Performance Fact Sheet, which must be provided to you prior to signing an enrollment agreement, and is available on GIA's website at www.gia.edu

For information on GIA education offered in states other than California or New York, visit GIA's website at www.gia.edu

ON THE COVER

Left to right - Earn your GIA credential and find your ideal career. / GIA World Headquarters in Carlsbad, California. / Pearl strands. / Diamond Grading lab class. / Center diamond image - © Harry Winston emerald-cut diamond. / Colored gemstones.

ON THE INSIDE COVER

Top row - Image for Appraiser - Courtesy of the Dwight D. Eisenhower Library & Museum. / Bottom row - Image for Auction Specialist - photo by Tino Hammid/GIA. / Image for Fashion - Courtesy of Emma Quist Jewelry. / Image for Manufacturer - Courtesy of Studio 2015.

Both GIA's campuses in Carlsbad and New York received ACCSC's School of Excellence Award in their most recent reviews. This award is for institutions that have maintained high levels of achievement among their students and (where) the majority of the schools' student graduation and graduate employment rates for all programs offered meet or exceed the average rates of graduation and employment among all ACCSC-accredited institutions.

ACCSC

Accrediting Commission of Career Schools and Colleges

ACCSC
2101 Wilson Blvd. Ste. 302
Arlington, VA 22201
+1 703 247 4212
www.accsc.org

DEAC

DISTANCE EDUCATION
ACCREDITING COMMISSION

DEAC
1101 17th Street NW, Ste. 808
Washington, DC 20036
+1 202 234 5100
www.deac.org

BPPE

Bureau for Private Postsecondary Education
2535 Capitol Oaks Drive, Ste. 400
Sacramento, CA 95833
+1 916 431 6959
+1 888 370 7589
www.bppe.ca.gov

NYS

New York State Education Department
Bureau of Proprietary School Supervision
89 Washington Avenue, EBA 560
Albany, NY 12234
+1 518 474 3969
www.access.nysed.gov/bpss

The Classification of Instructional Programs (CIP) code for all of GIA's classes, courses, and programs is 50.0713



© Samuel B.



"Hands down, I wholeheartedly recommend GIA to anyone passionate about gemology and jewelry. I learned far more than I dreamed I could, and I graduated with a heightened passion for the trade and a veritable confidence in my knowledge and skills. Leaving GIA, I felt that I was ready for any industry opportunity that might come along. Should I ever need support or answers, I knew I would have my classmates, instructors, and the entire GIA staff and alumni eager and happy to assist me. And this has proved true for me over and over!"

Lindsey Emmerson Almquist, GIA GG
Founder, Designer, and Private Jeweler
Emma Quist Jewelry
ARIZONA

Are you ready to reach across the world?

SCHEDULE A TOUR TODAY

Carlsbad, CA Campus
admissions@gia.edu
+1 800 421 7250 ext 4001
+1 760 603 4001

New York, NY Campus
nyedu@gia.edu
+1 800 366 8519
+1 212 944 5900

www.gia.edu



GIA®

Campuses

CARLSBAD

World Headquarters
The Robert Mouawad Campus
5345 Armada Drive
Carlsbad, California 92008
T +1 800 421 7250
T +1 760 603 4000, F +1 760 603 4003
admissions@gia.edu
www.gia.edu

NEW YORK

50 W 47th Street, 8th Floor
New York, New York 10036
T +1 800 366 8519
T +1 212 944 5900, F +1 212 719 9563
nyedu@gia.edu
www.gia.edu

LONDON

104 Great Russell Street
London, WC1B 3LA
UK
T +44 20 7813 4321, F +44 20 7813 4331
gialondon@gia.edu
www.gia.edu

MUMBAI

10th Floor, Trade Centre
Bandra Kurla Complex
Bandra (East)
Mumbai 400 051 India
T +91 22 408 51599, F +91 22 408 51554
eduindia@gia.edu
www.giaindia.in

BANGKOK

U Chu Liang Building, 2nd Floor
968 Rama IV Road
Silom, Bangrak
Bangkok, 10500 Thailand
T +662 632 4590, F +662 632 4595
giabkkedu@gia.edu
www.giathai.net

HONG KONG

3rd Floor, China Building
29 Queen's Road, Central
Hong Kong
T +852 3166 7000, F +852 2334 0567
giahongkong@gia.edu
www.giahongkong.com

TAIPEI

3F, 270 Nanjing E. Road, Sec. 3
Taipei 10551, Taiwan ROC
T +886 2 2771 9391, F +886 2 2771 9921
giataiwan@gia.edu
www.giataiwan.com.tw

SEOUL

Keuk Dong Building, 5th Floor
Kangnamku, Apgujeongro 320
Seoul 135-896 Korea
T +82 2 540 7637, F +82 2 549 9173
info@giakorea.co.kr
www.giakorea.co.kr

OSAKA

3F Nagahori Community Building
2-5-8 Minamisenba, Chuo-ku
Osaka, Japan 542-0081
T +81 6 6266 8530, F +81 6 6266 9037
osaka@giajpn.gr.jp
www.giajpn.gr.jp

TOKYO

2-3F Okachimachi, CY Building
5-15-14 Ueno, Taito-Ku
Tokyo, Japan 110-0005
T +81 3 3835 7046, F +81 3 3834 6589
info@giajpn.gr.jp
www.giajpn.gr.jp

LABORATORIES

Bangkok Mumbai
Carlsbad New York
Gaborone Ramat Gan
Hong Kong Tokyo
Johannesburg

REGIONAL BRANCH

Dubai

RESEARCH CENTERS

Antwerp Carlsbad
Bangkok New York

Learn From the World's Foremost
Authority in Gemology™

+1 800 421 7250
+1 760 603 4001

www.gia.edu

